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# PUBLIC NOTICE

Bloss Memorial Healthcare District, A Public Entity • 3605 Hospital Road, • Atwater, California 95301 •  
(209) 381-2000 x 7002 • fax: (209) 722-9020

**Date:** May 22, 2017

**Phone:** (209) 724-4102

**Fax:** (209) 722-9020

Bloss Memorial Healthcare District will hold their Finance Committee meeting on Thursday, May 25, 2017 at 1:30 pm in the Board Room at 3605 Hospital Road, Atwater, CA 95301.

The next Bloss Memorial Healthcare District **Board of Directors** meeting will be held Thursday, May 25, 2017 at 2:00 pm in the Board Room at 3605 Hospital Road, Atwater, Ca 95301.

I, Fily Cale, posted a copy of the agenda of the Board of Directors of Bloss Memorial Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
 BOARD OF DIRECTORS MEETING  
 BOARD ROOM  
 Thursday, May 25, 2017  
 2:00 pm**

**AGENDA FOR PUBLIC SESSION**

**I. CALL TO ORDER**

**II. ROLL CALL**

**ACTION**

**EXHIBIT**

**III. APPROVAL OF AGENDA**

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**IV. PUBLIC COMMENTS**

**Comments can be made concerning any matter within the Board’s jurisdiction; but if the matter is not on the agenda, there will be no Board discussion of the issue. Anyone wishing to address the Board on any issue, please stand and approach the microphone.**

**V. APPROVAL OF MINUTES**

- A. March 21, 2017 CDSC Advisory Committee Meeting \* 1
- B. April 25, 2017 CCDSC Advisory Committee Meeting – **Informational**
- C. April 25, 2017 CCDSC Advisory Committee Meeting – **Informational**
- D. April 27, 2017 Board of Directors Meeting \* 1a

**VI. FINANCIAL REPORT**

- A. April 27, 2017 Finance Committee Minutes \* 2
- B. Chief Financial Officer Report 3
- C. April Payroll, Electronic Payments & Check Register \* 4

**VII. CHIEF EXECUTIVE OFFICER REPORT**

**VIII. OLD BUSINESS / REPORTS**

- A. Castle Family Health Centers, Inc Report 5
- B. Bloss Board Member Report

**IX. NEW BUSINESS**

- A. Provider Credentialing / Privileging \*
- B. Approval of CCDSC / CDSC Policies & Procedures \*
- C. Approval of FY 2018 Budget \* 6
- D. Grant to Support Sports School Physicals for the Atwater School Districts \* 7

**X. AGENDA FOR CLOSED SESSION**

Closed Session Items Pursuant the Brown Act will be:  
 Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services.  
 Estimated date of public disclosure will be in 2017.

Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.

Section 1461 of the Health and Safety Code – Quality Management.

Section 54957 Personnel Actions.

**XI. NEXT MEETING DATE**

**XII. ADJOURNMENT**

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call Fily Cale at (209) 724-4102 or (209) 381-2000 extension 7000 for assistance so that any necessary arrangements may be made.

Any written materials relating to an agenda item to be discussed in open session of a regular meeting that is distributed within the 72 hours prior to the meeting is available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. These documents are available from the Executive Assistant in administration at 3605 Hospital Road, Suite F, Atwater, California 95301.

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
U.S. DENTAL SURGERY  
d/b/a CHILDREN'S DENTAL SURGERY CENTER (CDSC)  
Advisory Committee Meeting  
Executive Conference Room  
Tuesday, March 21, 2017  
10:00 a.m.**

**PUBLIC COMMENTS**

None.

**CALL TO ORDER**

Edward Lujano, Bloss CEO, called the meeting to order at 9:58 am.

**ROLL CALL**

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;  
Alfonse Peterson, Committee Member and Kory Billings, Board  
Member

Others Present: Dawnita Castle, Interim CFO and David Thompson, CDSC  
Administrator

Absent: Rosalie Heppner, Committee Member

**APPROVAL OF AGENDA**

**A motion was made / seconded, (Kory Billings / Alfonse Peterson) to approve the  
March 21, 2017 agenda as presented. Motion carried.**

**APPROVAL OF MINUTES**

A. February 21, 2017 Meeting Minutes, Exhibit 1

**A motion was made / seconded, (Alfonse Peterson / Kory Billings) to approve and  
accept the February 21, 2017 Meeting minutes with correction. Exhibit 1. Motion  
carried.**

## **FINANCIAL REPORT**

### A. February 2017 Financials, Exhibit 2

Dawnita Castle reported that for February 2017, CDSC had a loss in the amount of \$2,143 and treated 222 patients. The total patient revenue collections was \$259,207.

**A motion was made / seconded, (Kory Billings / Alfonse Peterson) to approve and accept the January 2017 Financial Report as presented, Exhibit 2. Motion carried.**

## **ADMINISTRATOR REPORT, EXHIBIT 3**

David Thompson reported that during the month of February 2017 staff had focused on preparing for the upcoming state survey that was held last week.

The same life safety surveyor that has been at CCDSC was also the same one that they had at CDSC. The documentation surveyor has been a surveyor for many years and completes an average of 40 annual surveys. The survey went very well and David Thompson does not anticipate a large plan of corrections for CDSC.

Prefilled syringes with succinylcholine are now available and this is saving \$600 to \$800 per month. This will be of significant saving over the course of the year.

David Thompson will be traveling to Sacramento today to follow up on the bill that will increase rates for the top 15 dental procedures to commercial rates. This would be a 70% increase should it happen.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

### A. Policies & Procedures Recommendation, Exhibit 4

None.

### B. Credentialing / Privileging Recommendation

None.

## **AGENDA FOR CLOSED SESSION**

Edward Lujano stated that there will be discussion under Section 1461 Quality Management.

## **NEXT MEETING DATE**

The next Advisory Committee Meeting will be held Tuesday, April 25, 2017 at 11:00 a.m.

**ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 10:04 am.

The meeting reconvened into public session at 10:22 am. No action taken.

Respectfully Submitted,

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Alfonse Peterson  
Committee Member

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Edward Lujano  
Chief Executive Officer

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
CENTRAL CALIFORNIA DENTAL SURGERY CENTER (CCDSC)  
Advisory Committee Meeting  
Executive Conference Room  
Tuesday, April 25, 2017  
10:00 am**

**CALL TO ORDER**

Edward Lujano called the meeting to order at 10:05 a.m.

**ROLL CALL**

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;  
and Lloyd Weaver, Committee Member

Others Present: David Thompson, CCDSC Administrator; Dawnita Castle, Interim  
CFO and Rosalie Heppner, Bloss Board Chair

Absent: Kory Billings, Committee Member

**APPROVAL OF AGENDA**

**A motion was made / seconded, (Lloyd Weaver / Rosalie Heppner) to approve the April 25, 2017 agenda as presented. Motion carried.**

**APPROVAL OF MINUTES**

A. March 21, 2017 Meeting Minutes, Exhibit 1

A typo was corrected.

**A motion was made /seconded, (Lloyd Weaver / Rosalie Heppner) to approve the March 21, 2017 meeting minutes with correction, Exhibit 1. Motion carried.**

**FINANCIAL REPORT**

A. March 2017 Financials, Exhibit 2

Dawnita Castle reported that for the month of March 2017, CCDSC had a profit of \$81,521 compared to \$34,000 in March 2017. Net patient revenue was \$1,313 and expenses were \$986 per patient, compared to 2016 net patient revenue was up 33% and visits 29%.

Days in A/R has decreased to 60 days compared to 66 days from the prior month.

David Thompson stated that CCDSCs profits are a lot higher than CDSC and there are some shared costs between the two centers that they are reviewing to make sure that they are being keyed properly. There are some things that can be adjusted in terms of the shared administrative expense and scheduling, which is centralized.

Dawnita Castle stated that there is one employee we will divided the cost between CCDSC and CDSC as the employee is traveling from CDSC to CCDSC and at times working at CDSC and working on CCDSC items. She has asked David Thompson to have this documented for accounting purposes.

**A motion was made /seconded, (Rosalie Heppner / Lloyd Weaver) to approve and accept the March 2016 Financials report, Exhibit 2. Motion carried.**

### **ADMINISTRATOR REPORT**

David Thompson reported that they have submitted the plan of corrections from the AAAHC audit that was held in January and the firewall is almost completed. There is an alcove that was initially left out of the bid and there will be an additional cost, and an additional door had to be installed. We also disputed a finding that they had on our vacuum system, which they said was not monitored or alarmed. A medical vacuum system is required to have a monitor or alarm, but a dental vacuum system is not required. The plan of correction was accepted and CCDSC has been granted AAAHC Accreditation.

David Thompson reported that bill AD15 which has the potential to increase the top 15 procedure to commercial rates, the language has changed now to read that the bill will double the rates. This bill is now in appropriations and it will be announced by the end of May, which bills will go forward on the floor for a vote.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **A. Policies & Procedures Recommendation, Exhibit 4**

None.

#### **B. Credentialing Privileging Recommendation**

None.

### **AGENDA FOR CLOSED SESSION**

None.

### **NEXT MEETING DATE**

The next Advisory Committee meeting will be held Tuesday, May 23, 2017 at 10:00 am.



**ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 10:25 am.

The meeting reconvened into public session at 9:54 am. No action taken.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Lloyd Weaver  
Committee Member

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
U.S. DENTAL SURGERY  
d/b/a CHILDREN'S DENTAL SURGERY CENTER (CDSC)  
Advisory Committee Meeting  
Executive Conference Room  
Tuesday, April 25, 2017  
11:00 a.m.**

**PUBLIC COMMENTS**

None.

**CALL TO ORDER**

Edward Lujano, Bloss CEO, called the meeting to order at 11:00 am.

**ROLL CALL**

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;  
Rosalie Heppner, Committee Member and Glenn Arnold,  
Committee Member

Others Present: Dawnita Castle, Interim CFO and David Thompson, CDSC  
Administrator

Absent: None

**APPROVAL OF AGENDA**

**A motion was made / seconded, (Glenn Arnold / Rosalie Heppner) to approve the April 25, 2017 agenda as presented. Motion carried.**

**APPROVAL OF MINUTES**

A. March 21, 2017 Meeting Minutes, Exhibit 1

Neither of the two committee members attended the March 21, 2017 and cannot make the motion for approval.

This item to be approved at the May Board of Directors meeting.

## FINANCIAL REPORT

### A. March 2017 Financials, Exhibit 2

Dawnita Castle reported that CDSC treated 235 patients for March 2017 and recorded a loss in the amount of \$30,427. Items contributing to this loss was \$7,000 in supervisory costs. David Thompson reported that we are looking at re-classifying some of the expenses for some of the staff members, as they should be shared expenses, not solely for one center.

We looked at how historically these expenses have been classified that are shared and they have identified a few that can be changed to more accurately represent the centralized administration of the two centers.

Dawnita Castle stated that the Accounting Department is accounting for this by the actual swiping at the Time Clock. We have some costs located at CDSC however, they also work on CCDSC items at CDSC. She has asked David Thompson, Administrator for additional information and documentation to insure accruable accounting. There is also a \$6,000 in repairs for anesthesia and oxygen supplies. Other contracted services had an additional \$2,000, which could be related to a temp, additional information has been requested. \$3,000 in other purchased services was for oxygen.

David Thompson stated that CDSC had two unexpected incidents in March 2017, one was the battery for the generator went out and they had to cancel 2 OR days and the other incident was an oxygen leak and they ran out of oxygen. They had to cancel half a day and then locate the oxygen leak. Vendors had to come out to address these two incidents.

**A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve and accept the March 2017 Financial Report as presented, Exhibit 2. Motion carried.**

### B. 2016 Draft Audit Recommendation, Exhibit 2a

Dawnita Castle presented the 2016 Draft Audit for CDSC, which was prepared by JWT & Associates, LLP.

For the FY ended 2016, CDSC had a loss in the amount of \$88,464 compared to last year which was \$116,000 loss. There were no qualifying opinions and the statement were presented fairly.

The audit was reviewed and discussed by the advisory committee.

A copy of the draft audit was forwarded to Carol Freeman's accountant as they are going to prepare the partnership return.

Glenn Arnold noted that on page 9 there is a comment regarding Charity Care, which CDSC doesn't provide. Dawnita Castle will contact Jerrell Tucker of JWT & Associate, LLP to have this removed from the comments.

**A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to recommend the 2016 Draft Audit to the Board of Directors for approval with the exception of a**

**change on page 9 Charity Care to have it reworded to meet the standards of the dental care, Exhibit 2a. Motion carried.**

**ADMINISTRATOR REPORT, EXHIBIT 3**

David Thompson reported that AAAHC Accreditation survey last month went well. They had seventeen deficiencies and are now waiting for the plan of corrections to return. They also had to apply for another waiver for the firewall after two years and it shouldn't be a huge challenge to have the waiver accepted again.

David Thompson also reported they continue the lobbying efforts for the bill that was going to increase dental rates by 70% for the top 15 dental procedures. The language has now changed to "double" the rates. The bill is currently in appropriations and they have met with 9 members of the appropriations committee, including the chair.

The competing bill that Western Dental had put out, has been pulled and they will not be voting on that, which means that our bill is the only one specifically asking for those dollars. The governor also wants these dollars and he would prefer that it goes into the general fund and re-issue a check back to Medi-Cal and Denti-cal as these tax dollars were specifically earmarked for the Medi-Cal and Denti-Cal program.

**OLD BUSINESS**

None.

**NEW BUSINESS**

A. Policies & Procedures Recommendation, Exhibit 4

None.

B. Credentialing / Privileging Recommendation

None.

**AGENDA FOR CLOSED SESSION**

None

**NEXT MEETING DATE**

The next Advisory Committee Meeting will be held Tuesday, May 23, 2017 at 11:00 a.m.

**ADJOURNMENT**

As there was no further business, the meeting adjourned at 11:30 am.

Respectfully Submitted,

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Rosalie Heppner  
Committee Member

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Edward Lujano  
Chief Executive Officer

**BLOSS MEMORIAL HEALTHCARE DISTRICT (BMHD)  
BOARD OF DIRECTORS MEETING  
BOARD ROOM  
Thursday, April 28, 2017  
2:00 pm**

**CALL TO ORDER**

Rosalie Heppner, Board Chair, called the meeting to order at 2:00 pm.

**ROLL CALL**

Board Members Present: Rosalie Heppner, Chair; Kory Billings, Vice Chair; Al Peterson, Secretary / Treasurer; Glenn Arnold, Board Member and Lloyd Weaver, Board Member

Others Present: Edward Lujano, CEO; Fily Cale, Executive Assistant; Dawnita Castle, Interim CFO; Ralph Temple, Jr., Legal Counsel; Jerrel Tucker, JWT & Associates, LLP; David Thompson, CCDSC/CDSC Administrator and Peter Mojarras, CFHC COO @ 2:11 pm

Absent: None

**APPROVAL OF AGENDA**

**A motion was made/seconded, (Alfonse Peterson / Kory Billings) to approve the April 28 2017 agenda as presented. Motion carried.**

**PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

- A. March 21, 2017 CDSC Advisory Committee Meeting – Informational
- B. March 21, 2017 CCDSC Advisory Committee Meeting – Informational
- C. March 27, 2017 Board of Directors Meeting, Exhibit 1

A typo and a grammatical correction were made to the March 27, 2017 meeting minutes.

**A motion was made / seconded, (Lloyd Weaver / Kory Billings) to approve and accept the March 27, 2017 Board of Directors Meeting with corrections, Exhibit 1. Motion carried.**

## FINANCIAL REPORT

### A. March 27, 2017 Finance Committee Meeting Minutes, Exhibit 2

**A motion was made / seconded, (Alfonse Peterson / Glenn Arnold) to accept the March 27, 2017 Finance Committee Meeting Minutes as presented. Exhibit 2. Motion carried.**

### B. Chief Financial Officer Report, Exhibit 3

Dawnita Castle reported that for the month of March 2017, BMHD had a net gain before depreciation in the amount of \$51,112 and a net loss after depreciation in the amount of \$8,096.

The final note payable for the boiler will be paid off in June 2017.

### C. March 2017 Payroll, Electronic Payments and Check Register, Exhibit 4

**A motion was made / seconded, (Alfonse Peterson / Lloyd Weaver) to approve and accept the March 2017 Payroll in the amount \$137,936.92 and Accounts Payable in the amount of \$504,152.43 for a total Disbursement of \$642,089.35, Exhibit 4. Motion carried.**

## CHIEF EXECUTIVE OFFICER'S REPORT

Edward Lujano reported he along with Dawnita Castle and David Thompson have been working on the budget and it will be presented at the May board meeting. Overall we have tried to be conservative and staff has been working diligently at both dental surgery centers.

The State had previously changed some of their methodologies on how they were going to be compensating certain procedures. Based on our base line from previous years we received an incentive check for \$100,000 from the State for CCDSC. We now have a higher base line therefore presumably we will not receive as much next year.

David Thompson provided an update on the lobbying efforts for increasing dental rates. This bill is similar to the other bill that was competing for the same tobacco tax fund. The other bill that was competing for the rate bill that we want to pass has a program that is called the Dental Transformation Initiative and it rewards providers based on increased volume of preventative services. You will not know if you will be getting it until 6-months or a year later, if you meet your goal in 6 months you will receive your check right away, if you meet your goal over the course of a year, you get the same amount just paid at the end of 12-months. For most providers, including us, you don't know if you will be getting it and can't count on the money until you meet your goal.

The other legislative bill that we are promoting and advocating for is to increase the rates across the board for the top 15 dental procedures.

Kylene Powell, RN, DON, CCDSC/CDSC has returned from maternity leave. A staff in-service and appreciation luncheon will be held to recognize staff here at CCDSC. We will hold an appreciation lunch at CDSC on May 11, 2017.

CCDSC scheduled 334 patients for March 2017 and completed 247 compared to March 2016 when we saw 191 patients. As of yesterday CCDSC was at 201 cases with 2 more days to go. CCDSC received 311 referrals and Sonny Vasquez, Marketing Director visited 197 offices.

CDSC scheduled 353 patients for March 2017 and completed 235 cases as compared to March 2016 we saw 308. As of yesterday CDSC was at 227 with two more day to go. CDSC received 532 referrals, which is the highest amount received this year. Sonny Vasquez, Marketing Director, visited 97 offices.

Edward Lujano reported that the work at CCDSC for the firewall is almost completed. Everything went smoothly and no service was interrupted. CCDSC received their 3-year AAAHC Accreditation.

## **OLD BUSINESS / REPORTS**

### **A. Castle Family Health Centers, Inc Report, Exhibit 5**

Peter Mojarras, CFHC, COO, reported that CFHC saw 12,000 patients in March 2017. Some providers are now seeing over 30 patients per day.

There is a local healthcare center that has closed and 4,000 of its Alliance patients had to be re-assigned. These patients are being assigned by zip code to the closest Alliance facility, such as CFHC.

Provider credentialing is ongoing.

Merced County is looking at how they will manage patients that are still uninsured. A plan will be presented to the Board of Supervisors to ask for assistance from local health care providers, to develop a health insurance plan for ancillary services, labs and xrays. CFHC, GVHC and LMG provide a Sliding Fee Scale, which the uninsured may use for medical services.

CFHC has been approved to provide prenatal services through the California Prenatal Services Program (CPSP).

The telemedicine program is moving forward with dermatology, pain management and psychiatry.

### **B. Bloss Board Member Report**

None

## **NEW BUSINESS**

### **A. Provider Credentialing / Privileging**

Sabrina Cooksey presented Stanton Schuler, DDS, and General Anesthesia for privileging and credentialing for the Central California Dental Surgery Center and Children's Dental Surgery Center as recommended by Perry Solomon, MD, Medical Director and Sung Cho, DDS, Dental Director.



Dr. Schuler is from Visalia and working at Family Healthcare Network surgery. He is a graduate of Loma Linda University.

**A motion was made / seconded, (Kory Billings / Glenn Arnold) to approve and accept privileging and credentialing for Stanton Schuler, DDS and General Anesthesia as recommended by Perry Solomon, MD, Medical Director and Sung Cho, DDS, Dental Director. Motion carried.**

B. Approval of CCDSC / CDSC Policies & Procedures

None.

C. Reinvestment of Excess Monies

Kory Billings stated that last month it had been reported that BMHD had received some unexpected income from the Bloss Trust in the amount of \$100,000.

After discussion it was recommended that 75% go to Capital Improvements fund and 25% into the Grant Account fund.

**A motion was made / seconded, (Kory Billings / Alfonse Peterson) to accept the recommendation of 75% go to Capital Improvements fund and 25% into the Grant Account fund. Motion carried.**

D. Approval of CDSC 2016 Draft Audit, Exhibit 6

Jerrel Tucker reported that he reviewed the.

The audit was straight forward, no issue and similar to prior years. The numbers are accurate and properly stated under Generally Accepted Accounting Principles (GAAP). There were no findings, no reportable items or material weaknesses found in any of their testing or other documentation they obtained. No audit adjustments and Dawnita Castle and her staff do a great job of preparing for the audit, getting all of the information that they need in a timely and efficient and easy usable manner.

The draft audit was reviewed and discussed with the board of directors.

**A motion was made / seconded, (Kory Billings / Alfonse Peterson) accept and approve the CDSC 2016 Draft Audit, Exhibit 6. Motion carried.**

Ralph Temple, Legal Counsel, reported that a request had been received from ACHD to have the Chair appoint a delegate and an alternate to ACHD. Several months ago ACHD combined ALPHA and BETA funds and the delegates many need to vote on that.

Rosalie Heppner, Board Chair appointed Kory Billings, Board Vice Chair as a delegate and she will be the alternate delegate.

**AGENDA FOR CLOSED SESSION**

Ralph Temple, Legal Counsel reported that there will be brief memo from our counsel and he will discuss that. An update on continuing negotiations with Carol Freeman regarding CDSC under Section 54954 Involving Trade Secrets with Ms. Freeman to bring the Board up to date.

There will be a Performance Improvement report under Section 1461 of the Health and Safety Code – Quality Management.

**NEXT MEETING DATE**

The next Board of Directors Meeting will be held on Thursday, May 25, 2017 at 2:00 p.m. in the Board Room.

The Finance Committee will also meet on Thursday, May 25, 2017 at 1:30 p.m. in the Board Room.

**ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 2:44 pm.

The meeting reconvened into public session at 4:02 pm and adjourned at 4:03 pm.

**A motion was made / seconded, (Kory Billings / Alfonse Peterson) to proceed with the dissolution between Bloss Memorial Healthcare District and US Dental Surgery Centers. Motion carried.**

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Alfonse Peterson  
Board Secretary

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
FINANCE COMMITTEE MEETING  
BOARD ROOM  
Thursday, April 27, 2017  
1:30 p.m.**

Committee: Edward Lujano, CEO; Dawnita Castle, Interim Chief Financial Officer; Fily Cale, Executive Assistant; Alfonse Peterson, Committee Chair; Glenn Arnold, Committee Member; Kory Billings, Board Vice Chair and

Others Present: Dorothy Bizzini, Castle Board Chair and Rosalie Heppner, Bloss Board Chair and Jerrel Tucker, JWT & Associates, LLP

Absent: None

**CALL TO ORDER**

Al Peterson, Committee Chair, called the meeting to order at 1:30 p.m. in the Board Room.

**APPROVAL OF AGENDA**

**A motion was made/seconded, (Edward Lujano / Glenn Arnold) to approve the April 27, 2017 agenda as presented. Motion carried.**

Kory Billings will sit on the committee until Glenn Arnold arrives.

**PUBLIC COMMENTS**

None.

**APPROVAL OF FINANCE COMMITTEE MINUTES**

A. March 27, 2017 Finance Committee Minutes, Exhibit 1

**A motion was made / seconded, (Glenn Arnold / Edward Lujano) to approve and accept the March 27, 2017 Finance Committee Minutes as presented, Exhibit 1. Motion carried.**

**REVIEW OF DISTRICT FINANCIAL STATEMENTS, EXHIBIT 2**

Jerrel Tucker, JWT & Associates, reviewed the YE December 2016 draft audit for Children's Dental Surgery Center (CDSC).

The audit was straight forward, no issue and similar to prior years. Clean opinion, unmodified, no issues, no significant deficiencies, no reportable conditions, no audit adjustments and no late client entries.

BMHD is the largest creditor with CDSC. The partnership has lost money for the last couple of years, last year had a \$120,000 loss and \$90,000 loss this year. There was \$665,000 written off from the Health Plan San Joaquin.

Jerrel Tucker commented that he has observed Dawnita Castle, Interim CFO, take on more and more responsibility over the last several years. He has seen her grow and she has never been afraid to contact him should she have any questions or concerns. From a strict point of accounting and the book of records they are in shape, accurate and timely. She is doing very well.

Kory Billings asked if the money that is outstanding with the Health Plan San Joaquin, if there is a termination and the center is dissolved, the money that potentially may come in from Health Plan San Joaquin, how is that resolved. Jerrel Tucker replied that the partnership agreement states that everything is split based upon the percentage (65% / 35%).

Dawnita Castle reported that for the month of March 2017, BMHD had a net gain before depreciation in the amount of \$51,112 and a net loss of \$8,096 after depreciation and a depreciation expense of \$59,000.

Operating cash balance was at \$1,855,968, which is a slight decrease from the prior month, however the Days In Cash has remained the same at 152 days.

### **CCDSC FINANCIAL REPORT, EXHIBIT 3**

Dawnita Castle reported that for a the month of March 2017 saw 247 patients and recorded a net profit in the amount of \$81,521.

### **SKDSC FINANCIAL REPORT, EXHIBIT 4**

Dawnita Castel reported that SKDSC total expenses for March 2017 were \$21,191.

### **CDSC FINANCIAL REPORT, EXHIBIT 5**

Dawnita Castle reported that for the month of March 2017, CDSC treated 235 patients and recorded a profit loss in the amount of \$30,427.

### **DENTAL CENTERS' COMPARISON, EXHIBIT 6**

The Dental Center's Comparison report was reviewed and discussed.

**A motion was made / seconded, (Glenn Arnold / Edward Lujano) to approve and accept the Review of District Financial Statements, Exhibit 2; CCDSC Financial Report, Exhibit 3; SKDSC Financial Report, Exhibit 4; CDSC Financial Report, Exhibit 5 and Dental Centers' Comparison, Exhibit 6 as presented. Motion carried.**

**WARRANTS AND PAYROLL**

A. March 2017 Payroll, Electronic Payments & Check Register, Exhibit 7

**A motion was made/seconded, (Glenn Arnold / Edward Lujano) to approve and accept the March 2017 Total Payroll in the amount \$137,936.92 and Total Accounts Payable in the amount of \$504,152.43 for a total Grand Total Disbursement of \$642,089.35, Exhibit 7. Motion carried.**

**DISCUSSION**

None

**AGENDA FOR CLOSED SESSION**

There was no Closed Session item(s) for discussion.

**NEXT MEETING DATE/ADJOURNMENT**

The next Finance Committee meeting will be held on Thursday, May 25, 2017 at 1:30 pm.

As there was no further business, the meeting adjourned at 1:53 p.m.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Alfonse Peterson  
Committee Chair

## CHIEF FINANCIAL OFFICER REPORT

BMHD had a total net gain before depreciation of \$51,001 for the month compared to a net gain of \$56,493 last year. Expenses include \$21,210 of SKDSC costs.

The April 30, Operating Cash Balance was \$1,886,554 and Days Cash On Hand was 162 Days\*. In March the DCH was 152 Days.

\* Days Cash on Hand (DCH) = Operating Cash / Average Daily Expense (excluding depreciation). DCH indicates Bloss's ability to cover operating expenses. The Benchmark for Health Centers is a minimum of 90 Days.

Dental Surgery Center Summary :

	CCDSC	SKDSC	CDSC	COMBINED
Net Operating Revenue and Non-Operating Operating Expenses	\$372,884	\$0	\$318,209	\$691,093
Net Income (Loss)	224,062	21,210	321,417	566,689
BMHCD % Share	148,822	(21,210)	(3,208)	124,404
	100.00%	100.00%	65.00%	N/A
Bloss Share of Net Income (Loss)	\$148,822	(\$21,210)	(\$2,085)	\$125,527

A summary comparison of operations for the month and the prior year is as follows :

	Apr-17	Apr-16	VARIANCE *	%	Y-T-D Apr-17	Y-T-D Apr-16	Y-T-D VARIANCE *	Y-T-D %
Net Patient Revenue	273,850	259,611	14,239	5.48%	2,570,037	2,285,517	284,520	12.45%
Other Operating Revenue	636	588	48	8.16%	18,432	36,141	(17,709)	-49.00%
Total Net Operating Revenue	274,486	260,199	14,287	5.49%	2,588,469	2,321,658	266,811	11.49%
Operating Expenses Excluding Depreciation	348,374	339,473	(8,901)	-2.62%	3,602,216	3,568,693	(33,523)	-0.94%
Net Operating Income (Loss) Before Depreciation	(73,888)	(79,274)	5,386	6.79%	(1,013,747)	(1,247,035)	233,288	18.71%
Net Non Operating-Gains/Losses	1,606	2,228	(622)	N/A	17,201	(1,194)	18,395	-1540.62%
Gain/Loss on Investments	(2,085)	(4,576)	(2,491)	54.44%	(111,352)	70,535	(181,887)	257.87%
CDSC Gain/Losses	125,368	138,115	12,747	9.23%	1,816,585	1,420,671	395,914	27.87%
All Other Non-Operating Gains/Losses	124,889	135,767	10,878	8.01%	1,722,434	1,490,012	232,422	15.60%
Total Net Non-Operating Income: Losses/Gains	51,001	56,493	(5,492)	-9.72%	708,687	242,977	465,710	191.87%
Total Net Income (Loss) Before Depreciation	59,587	59,269	318	0.54%	600,850	595,495	5,355	0.90%
Depreciation Expense	(8,686)	(2,776)	(5,910)	209.29%	107,837	(352,519)	460,355	-130.59%
Net Income (Loss) After Depreciation								

\*Note: unfavorable variances are indicated by parenthesis ( ).

Bloss Memorial HealthCare District  
 Operations Summary Report  
 Ten Months Ending April 30, 2017

Total CFHC Inc. encounters for the month are 10,300 compared to 9,813 last year, a 4.96% increase.  
 CCDSC cases for the month are 9.85 % more than last year.  
 CDSC cases for the month are 0.00% same as last year.

Department	Apr-17	Apr-16	VARIANCE	%	Apr-17	Apr-16	VARIANCE *	%	Y-T-D	Y-T-D	VARIANCE *	%
Castle Clinic	3,396	3,456	(60)	-1.74%	35,555	32,416	3,139	9.68%				
Specialty Clinic	709	982	(273)	-27.80%	8,600	9,228	(628)	-6.81%				
Bloss Clinic	1,094	981	113	11.52%	11,153	10,514	639	6.08%				
Winton Clinic	750	624	126	20.19%	7,739	5,872	1,867	31.79%				
Urgent Care	337	327	10	3.06%	4,830	4,254	576	13.54%				
Lab	1,785	1,649	136	8.25%	17,357	16,720	637	3.81%				
Radiology	550	430	120	27.91%	5,712	4,913	799	16.26%				
Behavioral Health	202	222	(20)	-9.01%	2,166	2,332	(166)	-7.12%				
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Optometry	585	385	200	51.95%	5,310	3,496	1,814	51.89%				
Ophthalmology	382	325	57	17.54%	3,333	2,905	428	14.73%				
<b>TOTAL ENCOUNTERS</b>	<b>10,300</b>	<b>9,813</b>	<b>487</b>	<b>4.96%</b>	<b>106,922</b>	<b>97,361</b>	<b>9,561</b>	<b>9.82%</b>				

Bloss Memorial Health Care District

	Apr-17	Apr-16	VARIANCE	%	Apr-17	Apr-16	VARIANCE *	%
Central California Dental Surgery Center	223	203	20	9.85%	1,993	1,778	215	12.09%
Childrens Surgery Center	235	235	0	0.00%	2,227	2,624	(397)	-15.13%
<b>Total Surgery Center Visits</b>	<b>458</b>	<b>438</b>	<b>20</b>	<b>4.57%</b>	<b>4,220</b>	<b>4,402</b>	<b>(182)</b>	<b>-4.13%</b>

April-17 Working Days 20  
 April-16 Working Days 21



Bloss Memorial HealthCare District  
 Operations Summary Report  
 Ten Months Ending April 30, 2017

**BMHD FULL TIME EQUIVALENTS SUMMARY :**

(See FTE report included in Financial Reports for detail)

	Apr-17	Apr-16	VARIANCE	%	Y-T-D Apr-17	Y-T-D Apr-16	Y-T-D VARIANCE *	Y-T-D %
<b>EMPLOYEE FTE'S</b>	13.98	12.15	(1.83)	-15.06%	13.16	11.83	(1.33)	-11.24%
<b>CONTRACT FTE'S</b>	4.35	5.13	0.78	15.20%	5.00	5.41	0.41	7.58%
<b>TOTAL FTE'S</b>	18.33	17.28	(1.05)	-6.08%	18.16	17.24	(0.92)	-5.34%

\* Note: unfavorable variances above are indicated by parenthesis ( ).

Full Time Equivalent - Employees for the month are 15.06% more than the prior year with 1.83 more FTE'S

The major (>1 fte) Total Employee FTE increases for the month are comprised primarily of the following :

Department	Cur. Mo. Increase (DECREASE)	YTD Increase (DECREASE)	Reason
CCDSC	1.83	1.31	Addtl RDA & Clerical
All other departments < 1 fte var	0.00	0.02	Various departments less than 1 fte variance.
	1.83	1.33	Brackets () indicate a decrease (favorable) variance

**APRIL 2017 PAYROLL, ELECTRONIC PAYMENTS  
& CHECK REGISTER**

Bloss Memorial Healthcare District  
 Payroll, Accounts Payable and Funds Disbursements - Summary  
 Month of April-17

Payroll			<u>\$136,657.15</u>
<b>Total Payroll</b>			<u><b>\$136,657.15</b></u>

Accounts Payable:

A/P Checks	Bloss	<u>\$116,591.22</u>	<u>\$116,591.22</u>
Auto Debits		\$154.40	
Electronic Payments to Castle on Payable		<u>\$38,024.73</u>	
Total Auto Debits and Electronic Transfers		<u>\$38,179.13</u>	<u>\$38,179.13</u>
Profes paid through Payroll system			
Total ACH Pro Fees 1099'S		<u>\$0.00</u>	<u>\$0.00</u>
Electronic Payments - ACH		<u>\$257,628.45</u>	<u>\$257,628.45</u>

<b>Total Accounts Payable</b>			<u><b>\$412,398.80</b></u>
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<b>Grand Total Disbursements</b>			<u><b>\$549,055.95</b></u>
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BLOSS	Payroll Disbursements for		April-17
	Payroll dated		
<b>Earnings</b>	04/05/17	04/20/17	Total
Regular			-
Overtime			-
Vacation			-
Sick			-
Holiday			-
Salary	4,125.00	4,125.00	8,250.00
Double Time			-
Call In			-
On Call			-
Other			-
			-
CCDSC Surgery Center	28,717.16	24,248.82	52,965.98
CDSC Surgery Center	36,503.41	28,856.24	65,359.65
			-
Total	69,345.57	57,230.06	126,575.63
			-
<b>Deductions</b>			-
FICA (+)	5,277.21	4,350.36	9,627.57
Insurance (-)	(1,054.39)	(1,054.39)	(2,108.78)
Emp Deduction(-)/Reimb(+)	2,846.50	899.40	3,745.90
Christmas Fund (-)	(945.00)	(945.00)	(1,890.00)
Process Fee (+)	522.99	183.84	706.83
	-		-
Total	6,647.31	3,434.21	10,081.52
			-
			-
Net Payroll	\$ 75,992.88	\$ 60,664.27	136,657.15

RUN DATE: 05/01/17  
 RUN TIME: 0900  
 RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
 CHECK REGISTER BY DATE

C  
 FROM 04/01/17 TO 04/30/17

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
04/04/17	037072	B0060	GLENN ARNOLD	ISSUED	04/04/17	300.00	
			REMITTED TO: ARNOLD, GLENN				
04/04/17	037073	B0109	KORY BILLINGS	ISSUED	04/04/17	400.00	
04/04/17	037074	B0052	BLUE SHIELD OF CALIFORNIA	ISSUED	04/04/17	215.86	
04/04/17	037075	B0225	HOFFMAN SECURITY	ISSUED	04/04/17	558.00	
04/04/17	037076	B0059	LLOYD WEAVER	ISSUED	04/04/17	300.00	
04/04/17	037077	B0017	MERCED COUNTY - CASTLE AIRPORT	ISSUED	04/04/17	6102.13	
04/04/17	037078	B0064	PETERSON, ALFONSE	ISSUED	04/04/17	300.00	
04/04/17	037079	B0014	PG&E (4705482162-5)	ISSUED	04/04/17	4436.86	
04/04/17	037080	B0061	ROSALIE HEPPNER	ISSUED	04/04/17	200.00	
04/04/17	037081	B0056	CARDMEMBER SERVICE-4798510044719140	ISSUED	04/04/17	64.65	
04/04/17	037082	B0015	WINTON, WATER & SANITARY DISTRICT	ISSUED	04/04/17	72.80	
04/04/17	037083	B0228	NEW YORK LIFE INSURANCE	ISSUED	04/04/17	262.42	
04/04/17	037084	B0038	KINGS VIEW WEC	ISSUED	04/04/17	2018.00	
04/04/17	037085	K0003	M-D VENTURES	ISSUED	04/04/17	18912.55	
04/04/17	037086	B0133	MERCED/MODESTO COMMERCIAL SWEEPERS	ISSUED	04/04/17	240.00	
04/04/17	037087	K0044	PG&E (8300477674-2)	ISSUED	04/04/17	157.01	
04/04/17	037088	B0223	BEVERLY YI ZHANG HONG	ISSUED	04/04/17	3730.20	
04/04/17	037089	B0222	FUTURE HEALTH SERVICES, LLC	ISSUED	04/04/17	7500.00	
			COMMENT: REPLACES PMT NO: D108488				
04/10/17	037090	B0114	ALRENA JANACEK	ISSUED	04/10/17	377.42	
04/10/17	037091	B0084	AMERICHEK	ISSUED	04/10/17	32.00	
04/10/17	037092	B0072	BETA HEALTHCARE GROUP	ISSUED	04/10/17	2655.21	
04/10/17	037093	K0035	CITY OF PARLIER	ISSUED	04/10/17	155.76	
04/10/17	037094	B0116	DOROTHY BIZZINI	ISSUED	04/10/17	1320.97	
04/10/17	037095	B0120	ED ROSSI	ISSUED	04/10/17	188.71	
04/10/17	037096	B0153	GEIL ENTERPRISES INC.	ISSUED	04/10/17	2948.40	
04/10/17	037097	B0112	GREGORY FLOYD	ISSUED	04/10/17	377.42	
04/10/17	037098	B0016	GUARDCO SECURITY SERVICES	ISSUED	04/10/17	3240.00	
04/10/17	037099	K0034	JOE S RODRIGUEZ	ISSUED	04/10/17	375.00	
04/10/17	037100	B0115	KAREN BIZZINI	ISSUED	04/10/17	377.42	
04/10/17	037101	B0042	RALPH TEMPLE	ISSUED	04/10/17	1957.50	
04/10/17	037102	B0211	SAVE MART SUPERMARKET	ISSUED	04/10/17	9.99	
04/10/17	037103	B0003	SIMPLEXGRINNELL	ISSUED	04/10/17	384.29	
04/10/17	037104	B0102	THE HARTFORD	ISSUED	04/10/17	229.15	
04/10/17	037105	B0044	TRIPP SECURITY SYSTEMS	ISSUED	04/10/17	20.00	
04/10/17	037106	B0113	UNITED METHODIST CHURCH OF ATWATER	ISSUED	04/10/17	188.71	
04/10/17	037107	B0013	WEST COAST GAS CO, INC.	ISSUED	04/10/17	6847.26	
04/12/17	037108	B0229	SECRETARY OF STATE	ISSUED	04/12/17	6.00	
04/17/17	037109	B0107	BAKER MANOCK & JENSEN	ISSUED	04/17/17	883.75	
04/17/17	037110	B0037	CARDMEMBER SERVICE-4798510044371793	ISSUED	04/17/17	1567.08	
04/17/17	037111	B0132	CLARK PEST CONTROL	ISSUED	04/17/17	558.00	
04/17/17	037112	B0043	INSIGHT EMPLOYEE ASSISTANCE PRGRM	ISSUED	04/17/17	65.40	
04/17/17	037113	B0230	MERCED COLLEGE	ISSUED	04/17/17	1687.74	
04/17/17	037114	B0039	VALERO MARKETING AND SUPPLY CO.	ISSUED	04/17/17	354.68	
04/19/17	037115	B0223	BEVERLY YI ZHANG HONG	ISSUED	04/19/17	2328.20	
04/24/17	037116	B0199	ANTHEM BLUE CROSS L AND H	VOIDED	04/24/17		1698.71
			COMMENT: NEED TO APPLY CREDIT. MC.				

RUN DATE: 05/01/17  
 RUN TIME: 0900  
 RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
 CHECK REGISTER BY DATE

C  
 FROM 04/01/17 TO 04/30/17

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
04/24/17	037117	B0159	CAHHS	ISSUED	04/24/17	264.00	
04/24/17	037118	B0001	CARRIER CORPORATION	ISSUED	04/24/17	5210.00	
04/24/17	037119	B0027	CITY OF ATWATER (010448-000)	ISSUED	04/24/17	604.97	
04/24/17	037120	B0134	CITY OF ATWATER (020161-000)	ISSUED	04/24/17	617.30	
04/24/17	037121	B0231	FEDERAL LICENSE MANAGEMENT	ISSUED	04/24/17	95.00	
04/24/17	037122	B0016	GUARDCO SECURITY SERVICES	ISSUED	04/24/17	2700.00	
04/24/17	037123	B0030	HD SUPPLY FACILITIES MAINTENANCE	ISSUED	04/24/17	426.62	
04/24/17	037124	B0038	KINGS VIEW WEC	ISSUED	04/24/17	2018.00	
04/24/17	037125	B0025	MERCED IRRIGATION DISTRICT	ISSUED	04/24/17	280.90	
04/24/17	037126	B0026	MERCED IRRIGATION DISTRICT	ISSUED	04/24/17	16339.05	
04/24/17	037127	B0226	NONSTOP ADMIN. & INS. SRVCS, INC.	ISSUED	04/24/17	10360.00	
04/27/17	037128	B0199	ANTHEM BLUE CROSS L AND H	VOIDED	04/27/17		468.51
			REMITTED TO: ANTHEM BLUE CROSS L AND H (440005)				
			COMMENT: INCORRECT AMOUNT. MC.				
04/27/17	037129	B0199	ANTHEM BLUE CROSS L AND H	ISSUED	04/27/17	1093.28	
04/27/17	037130	B0052	BLUE SHIELD OF CALIFORNIA	ISSUED	04/27/17	207.71	
04/27/17	037131	B0030	HD SUPPLY FACILITIES MAINTENANCE	ISSUED	04/27/17	155.86	
04/27/17	037132	B0212	JAVIER MENDOZA	ISSUED	04/27/17	105.00	
			REMITTED TO: NATURAL GARDENS				
04/27/17	037133	B0018	PG&E (0665563335-9)	ISSUED	04/27/17	74.11	
04/27/17	037134	B0021	PG&E (1384254881-3)	ISSUED	04/27/17	267.12	
04/27/17	037135	B0019	PG&E (1832229927-4)	ISSUED	04/27/17	8.11	
04/27/17	037136	B0020	PG&E (1873896591-4)	ISSUED	04/27/17	252.22	
04/27/17	037137	B0199	ANTHEM BLUE CROSS L AND H	ISSUED	04/27/17	605.43	
			REMITTED TO: ANTHEM BLUE CROSS L AND H (440005)				
<b>TOTAL \$</b>						116591.22	2167.22

Bloss Memorial Healthcare District  
April-17

**Bloss Electronic Transfers**

**Bloss Auto Debits**

Bank Fees	154.40
<b>Total</b>	<b><u>154.40</u></b>

Electronic Payments to Castle on Payabl	38,024.73
<b>Total</b>	<b><u>38,024.73</u></b>

<b>Grand Total</b>	<b><u>38,179.13</u></b>
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RUN DATE: 04/28/17  
 RUN TIME: 1057  
 RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
 ELECTRONIC PAYMENT NUMBER LIST

C  
 FROM D108335 TO D108994

PMT NUM	DATE	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT			
						ISSUED	VOIDED		
D108478	04/04/17	B0079	ALEJANDRO R. MARQUEZ, DDS INC.	DIRECTD	04/04/17	10600.00			
D108479	04/04/17	B0149	SUNG Y. CHO DDS, INC.	DIRECTD	04/04/17	22107.25			
D108480	04/04/17	B0152	SO YOUNG PARK, DDS INC.	DIRECTD	04/04/17	9918.75			
D108481	04/04/17	B0178	CHRISTOPHER CHIU, D.D.S., INC.	DIRECTD	04/04/17	13657.40			
D108483	04/04/17	B0213	WONIL EDWARD JUNG DDS, INC.	DIRECTD	04/04/17	17300.00			
D108484	04/04/17	B0215	JANICE JAI-YING HUANG, DDS, INC.	DIRECTD	04/04/17	7400.00			
D108485	04/04/17	B0219	KAREN ANN DROSDIK	DIRECTD	04/04/17	7674.60			
D108486	04/04/17	B0220	JOSEPH S. KIM, D.D.S. INC.	DIRECTD	04/04/17	10464.50			
D108487	04/04/17	B0221	CHRISTINA BAEK, DDS, PC	DIRECTD	04/04/17	12300.00			
D108488	04/04/17	B0222	FUTURE HEALTH SERVICES, LLC	VOIDED	04/04/17		7500.00		
			COMMENT: REPLACED BY CHECK NO: 037089						
D108490	04/04/17	B0224	PERRY SOLOMON	DIRECTD	04/04/17	5000.00			
D108730	04/19/17	B0079	ALEJANDRO R. MARQUEZ, DDS INC.	DIRECTD	04/19/17	11010.00			
D108731	04/19/17	B0149	SUNG Y. CHO DDS, INC.	DIRECTD	04/19/17	17193.50			
D108732	04/19/17	B0152	SO YOUNG PARK, DDS INC.	DIRECTD	04/19/17	11298.00			
D108733	04/19/17	B0178	CHRISTOPHER CHIU, D.D.S., INC.	DIRECTD	04/19/17	11716.60			
D108735	04/19/17	B0213	WONIL EDWARD JUNG DDS, INC.	DIRECTD	04/19/17	15100.00			
D108736	04/19/17	B0215	JANICE JAI-YING HUANG, DDS, INC.	DIRECTD	04/19/17	3700.00			
D108737	04/19/17	B0219	KAREN ANN DROSDIK	DIRECTD	04/19/17	9203.20			
D108738	04/19/17	B0220	JOSEPH S. KIM, D.D.S. INC.	DIRECTD	04/19/17	6983.75			
D108739	04/19/17	B0221	CHRISTINA BAEK, DDS, PC	DIRECTD	04/19/17	11100.00			
D108740	04/19/17	B0222	FUTURE HEALTH SERVICES, LLC	DIRECTD	04/19/17	7500.00			
D108993	04/28/17	B0055	OSBORNE & ASSOCIATES	DIRECTD	04/28/17	2330.00			
D108994	04/28/17	C0001	OMNI MEDICAL PROPERTIES	DIRECTD	04/28/17	34070.90			
<b>TOTAL \$</b>						257628.45	7500.00		



CASTLE FAMILY HEALTH CENTERS, INC REPORT

Castle Family Health Centers Inc  
 Operations Summary Report  
 Ten Months Ending April 30, 2017

Total encounters for the month are 10,300 compared to 9,813 last year, a 4.96% increase.

Department	Apr-17	Apr-16	VARIANCE	%	Y-T-D Apr-17	Y-T-D Apr-16	Y-T-D VARIANCE *	Y-T-D %
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<b>TOTAL ENCOUNTERS</b>	<b>10,300</b>	<b>9,813</b>	<b>487</b>	<b>4.96%</b>	<b>106,922</b>	<b>97,361</b>	<b>9,561</b>	<b>9.82%</b>

April-17 Working Days 20  
 April-16 Working Days 21

APPROVAL OF FY 2018 BUDGET

BLOSS MEMORIAL HEALTHCARE DISTRICT  
FY 2018 BUDGET

Attached is the 2018 Budget Reports which include both the Summary and Detail Formats, including individual reports from BMHD's Dental Surgery Centers.

Individual reports include:

BMHD FY 2018 and individual Department Reports for SKDSC and CCDSC.

Although CDSC is a separate entity it is included in the BMHD Budget as a single line item in Non Operating Revenue which represents BMHD's 65% share of the budgeted operating results of CDSC, a separate report is included for CDSC as information only.

The FY 2018 Budget reflects a projected accrual Net Profit of \$11,141, which includes a Net Non-Operating Revenue of \$2,024,010.

An overview of Budget Development and significant changes is as follows:

Dental Surgery Center Budgeted Profit (Loss):

CCDSC	\$ 250,582
SKDSC	(\$255,559)
CDSC	\$123,935

Operating Expenses – The Majority of BMHD Operating Expense consist of operating costs of CCDSC. The CCDSC Budget was developed by the DSC Administrator using a conservative approach in forecasting projected case levels, reimbursement changes and estimated costs increases such as the anticipated Mandated Minimum Wage and Merit increases. Depreciation Expense is projected on the schedule of existing Assets, with no anticipated additions at this time.

Total Non Operating Revenue is calculated to reflect anticipated Year End Distributions – For FY 2018 Bloss Trust Revenue are budgeted at the estimate actual receipts of the last Fiscal Year to be conservative. Non Operating Revenue from Bloss's Partnership share of CDSC's Budgeted Net Income is \$80,558 (Bloss's 65% of projected CDSC Net Income of \$123,935 during FY 2018).

Capital Expenditures estimates are included for FY 2018 Budget totaling \$253,280 for roofing repairs at Castle and Bloss sites. Capital Funds include the Capital Improvements Investment at current value as of May 2017 of \$241,140 less interest earned. Funded Deprecation estimated at \$63,588 based off of the 10% budgeted YTD Net Income before depreciation.

**SUMMARY****Bloss Memorial Healthcare District, A Public Entity****FY 17 BUDGET**

NET PATIENT REVENUE	<u>3,075,286</u>
OTHER REVENUE	<u>21,794</u>
<b>TOTAL NET OPERATING REVENUE</b>	<b><u>3,097,080</u></b>
<b>OPERATING EXPENSES</b>	
SALARIES AND WAGES	643,293
EMPLOYEE BENEFITS	151,827
PROFESSIONAL FEES	1,400,518
SUPPLIES	391,598
PURCHASED SERVICES	767,683
DEPRECIATION	658,019
RENTS AND LEASES	228,529
UTILITIES	624,745
INSURANCE	99,362
OTHER EXPENSE	<u>136,063</u>
<b>TOTAL OPERATING EXPENSE</b>	<b><u>5,101,637</u></b>
<b>NET INCOME FROM OPERATIONS</b>	<b>-2,004,557</b>
NON-OPERATING REVENUE	2,024,010
NON-OPERATING EXPENSE	<u>8,312</u>
<b>NET NON-OPERATING INCOME</b>	<b><u>2,015,698</u></b>
<b>NET INCOME</b>	<b><u>11,141</u></b>

**DETAILED**

**Bloss Memorial Healthcare District, A Public Entity**

**FY 18 BUDGET**

**REVENUES**

<b>NET PATIENT REVENUE (CCDSC)</b>	3,075,286
REBATES/REFUNDS	101
A/P DISCOUNTS TAKEN	80
MISC OTHER OPERATING	10,980
SERVICES REIMBURSEMENT	8,948
BAD DEBT RECOVERY	1,685
<b>TOTAL OTHER OPERATING REVENUE</b>	<b>21,794</b>
<b>TOTAL NET OPERATING REVENUE</b>	<b>3,097,080</b>

**EXPENSES**

**SALARIES**

MANAGEMENT AND SUPERVISION	157,377
TECHNICAL AND SPECIALIST	32,425
REGISTERED NURSE	169,206
LISCENED VOCATIONAL NURSE	37,363
MEDICAL ASSISTANTS	137,317
CLERICAL	98,937
VACATION EXPENSE	10,668

**TOTAL SALARIES** **643,293**

**BENEFITS**

FICA	47,821
UNEMPLOYMENT INSURANCE	7,829
HEALTH INSURANCE	51,231
PENSION PLAN	32,818
WORKERS COMPENSATION	10,857
OTHER BENEFITS	1,271

**TOTAL BENEFITS** **151,827**

**TOTAL SALAIRES AND BENEFITS** **795,120**

**PROFESSIONAL FEES**

CONSULTING & MANAGEMENT	151,400
LEGAL	41,759
ACCOUNTING/AUDIT	29,550
OTHER CONTRACTED SERVICE	67,812
ANESTHESIOLOGIST	566,325
DENTIST	543,672

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**TOTAL PROFESSIONAL FEES** **1,400,518**

**SUPPLIES**

DENTAL SUPPLIES	99,006
SUTURES & SURIGICAL NEEDLES	50
MEDICAL GASES	6,617
PHARMACEUTICALS	56,904
OTHER MEDICAL SUPPLIES	139,278
FOOD	749
LINEN	16,851
CLEANING SUPPLIES	1,892
OFFICE SUPPLIES	12,629
EMPLOYEE APPAREL	11,503
INSTRUMENTS & MINOR EQUIPMENT	5,495
OTHER MINOR EQUIPMENT	17,360
OTHER NON-MEDICAL SUPPLIES	17,232
INVENTORY ADJUSTMENTS	
FREIGHT ON PURCHASES	1,710
SALES TAX AND VARIANCE	4,322

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**TOTAL SUPPLIES** **391,598**

**PRUCHASED SERVICES**

REPAIRS AND MAINTENANCE	109,238
MANAGEMENT SERVICES	13,680
RECRUITING	90
OTHER PURCHASED SERVICES	644,675

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**TOTAL PURCHASED SERVICES** **767,683**

**DEPRECIATION**

DEPREC-LAND & IMPROVEMENTS	6,808
DEPREC-BUILDINGS & IMPROVEMENT	518,663
DEPREC-LEASEHOLD IMPROVEMENT	10,418
DEPREC-EQUIPMENT	122,130

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**TOTAL DEPRECIATION** **658,019**

<b>RENTS AND LEASES</b>	
RENTAL - BUILDING	227,948
RENTAL - EQUIPMENT	581
	<hr/>
<b>TOTAL RENTS AND LEASES</b>	<b>228,529</b>
<b>UTILITIES</b>	
ELECTRICITY	409,169
NATURAL GAS	85,785
WATER	28,935
UTILITIES - OTHER	100,856
	<hr/>
<b>TOTAL UTILITIES</b>	<b>624,745</b>
<b>OTHER OPERATING EXPENSES</b>	
INSURANCE	99,362
TAX AND LICENSE	20,974
OTHER UNASSIGNED COSTS	3,908
TELEPHONE	9,588
SUBSCRIPTIONS & DUES	8,866
TRAINING	2,453
TRAVEL	41,335
ADVERTISING	19,691
OTHER EXPENSES	16,317
INTEREST EXPENSE	931
CONTINGENCY EXP	12,000
	<hr/>
<b>TOTAL OTHER OPERATION EXPENSE</b>	<b>235,425</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>5,101,637</b>
	<hr/> <hr/>
<b>NET INCOME FROM OPERATIONS</b>	<b>(2,004,557)</b>
<b>NON-OPERATING REVENUES</b>	
BLOSS TRUST	391,885
GAIN ON INVESTMENTS	24,432
CDSC	80,558
GRANT REVENUE	10,000
PROPERTY TAX REVENUE	330,604
RENTAL INCOME	1,186,531



<b>TOTAL NON-OPERATING REVENUE</b>	<b>2,024,010</b>
<b>NON-OPERATING EXPENSE</b>	
CFHC	5,000
LOSS ON MARKETABLE SECURITE	3,312
	<hr/>
<b>TOTAL NON-OPERATING EXPENSE</b>	<b>8,312</b>
<b>NET NON-OPERATING INCOME</b>	<b>2,015,698</b>
<b>NET INCOME (LOSS)</b>	<b>11,141</b>
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**SUMMARY****CENTRAL CALIFORNIA DENTAL SURGICAL CENTER****FY 18 BUDGET**

NET PATIENT REVENUE	<u>3,075,286</u>
OTHER REVENUE	<u>0</u>
<b>TOTAL NET OPERATING REVENUE</b>	<b><u>3,075,286</u></b>
<b>OPERATING EXPENSES</b>	
SALARIES AND WAGES	643,293
EMPLOYEE BENEFITS	151,827
PROFESSIONAL FEES	1,382,663
SUPPLIES	344,829
PURCHASED SERVICES	181,575
DEPRECIATION	22,897
RENTS AND LEASES	166
OTHER EXPENSE	<u>97,455</u>
<b>TOTAL OPERATING EXPENSE</b>	<b><u>2,824,705</u></b>
<b>NET INCOME FROM OPERATIONS</b>	<b>250,582</b>
NON-OPERATING REVENUE	0
NON-OPERATING EXPENSE	<u>0</u>
NET NON-OPERATING INCOME	<u>0</u>
<b>NET INCOME</b>	<b><u>250,582</u></b>

**SUMMARY**

**SIERRA KINGS DENTAL SURGERY CENTER**

**FY 18 BUDGET**

NET PATIENT REVENUE	<u>0</u>
OTHER REVENUE	<u>0</u>
<b>TOTAL NET OPERATING REVENUE</b>	<b><u>0</u></b>
<b>OPERATING EXPENSES</b>	
SALARIES AND WAGES	0
EMPLOYEE BENEFITS	0
PROFESSIONAL FEES	0
SUPPLIES	0
PURCHASED SERVICES	4,500
DEPRECIATION	4,619
RENTS AND LEASES	227,948
OTHER EXPENSE	<u>18,492</u>
<b>TOTAL OPERATING EXPENSE</b>	<b><u>255,559</u></b>
<b>NET INCOME FROM OPERATIONS</b>	<b>-255,559</b>
NON-OPERATING REVENUE	0
NON-OPERATING EXPENSE	<u>0</u>
NET NON-OPERATING INCOME	<u>0</u>
<b>NET INCOME</b>	<b><u><u>-255,559</u></u></b>

**SUMMARY****CHILDRENS DENTAL SURGERY CENTER****FY 18 BUDGET**

NET PATIENT REVENUE	<u>3,665,185</u>
OTHER REVENUE	<u>0</u>
<b>TOTAL NET OPERATING REVENUE</b>	<b><u>3,665,185</u></b>
<b>OPERATING EXPENSES</b>	
SALARIES AND WAGES	769,321
EMPLOYEE BENEFITS	119,898
PROFESSIONAL FEES	1,439,430
SUPPLIES	477,767
PURCHASED SERVICES	165,959
DEPRECIATION	44,010
RENTS AND LEASES	391,787
UTILITIES	65,976
INSURANCE	20,034
OTHER EXPENSE	<u>47,068</u>
<b>TOTAL OPERATING EXPENSE</b>	<b><u>3,541,250</u></b>
<b>NET INCOME FROM OPERATIONS</b>	<b>123,935</b>
NON-OPERATING REVENUE	0
NON-OPERATING EXPENSE	<u>0</u>
NET NON-OPERATING INCOME	0
<b>NET INCOME</b>	<b><u>123,935</u></b>

BLOSS MEMORIAL HEALTHCARE DISTRICT  
CAPITAL EXPENDITURES  
FY 2018 BUDGET

LEVEL OF PRIORITY  
FIRST PRIORITY HIGH

ITEM	LOCATION	QUOTE
ROOFING	CASTLE BUILDING	<u>238,000</u>

LEVEL OF PRIORITY  
SECOND PRIORITY HIGH

ITEM	LOCATION	QUOTE
ROOFING	BLOSS BUILDING	<u>15,280</u>

<u>TOTAL CAPITAL EXPENDITURES</u>	<u>\$253,280</u>
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FUNDS FOR CAPITAL EXPENDITURES

CAPITAL IMPROVEMENTS INVESTMENTS	241,140
<u>FUNDED DEPRECIATION</u>	<u>63,588</u>

<u>TOTAL OF FUND ACCOUNTS</u>	<u>\$304,728</u>
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BLOSS MEMORIAL HEALTHCARE DISTRICT  
CAPITAL EXPENDITURES

ROOFING

CASTLE SITE LOCATED  
AT 3605 HOSPITAL ROAD  
ATWATER, CA 95301



# PROPOSAL AND CONTRACT

Contractors License No. 269168

P.O. Box 568 Clovis CA 93613  
Phone: (559) 299-1282 Fax: (559) 299-5192

**SOLARGUARD FOAM SYSTEMS, INC.**

Date: February 14, 2017

Rick Ramirez  
Castle Family Health Centers  
3605 Hospital Road  
Atwater CA 95301-5173

Re: Urethane Foam Roofing  
East Side

Proposal#17014

We propose to furnish all the materials and perform all necessary labor to complete the following:

Power broom and vacuum the roof top to remove gravel approximately 63,250 sq.ft.. Remove all old roofing and mastic from around all penetrations and drains. Mask off all HVAC units and roof mounted pipes / conduits. Apply Ultra-Bond 10 foam roofing primer to the entire re-roof area. Re-seal all the seams on the perimeter cap metal.

Install 1 1/2 inch thick spray in place polyurethane roofing grade foam. All foam to be (2.5 lbs/cubic foot density) and installed neatly and evenly.

All foam to be coated with a class A acrylic elastomeric coating at the rate of 3 gallons per 100 square feet to a theoretical thickness of 28 mils.

After final coat, install 250 lin.ft. of coated walk ways and 8,400 sq.ft. of coated walk area around roof equipment in all 3 equipment well areas.

Walk areas will be base coated with a 100% solid urethane coating at the rate of 3 gallons per 100 sq.ft. to a theoretical thickness of 48 mils.

A gray colored top will be installed over the walk areas with a class A acrylic elastomeric coating at the rate of 2 gallons per 100 square feet to a theoretical thickness of 19 mils. Broadcast granules into the final walk area coat at the rate of 35 lbs per 100 sq.ft.

Note: Price does not include permit.

APPROX. DELIVERY / COMPLETION DATE: \_\_\_\_\_ To be scheduled \_\_\_\_\_

All of the above work is to be completed in a substantial manner according to standard practices for the sum of:

Two hundred thirty-eight thousand Dollars \$238,000.00

Deposit of 30% to be made before the start of the project. Final payment to be made at the time of job completion. This quotation is valid for 30 days. All materials and workmanship are guaranteed for 15 years.

Acceptance

You are hereby authorized to furnish all materials and labor required to complete the work in the above proposal.

Client Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

"NOTICE TO OWNER"

Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is:

Contractors State License Board, 9821 Business Park Drive, Sacramento, CA 95827, Phone (800) 321-CSLB

In compliance with California State License Board requirements under (Section 7018.5-Contractors License Law)

Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, material man or other person who helps to improve your property and is not paid for his labor, services or material, has a right to enforce his claim against your property.

Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or materials for the work described in said contract.

BLOSS MEMORIAL HEALTHCARE DISTRICT  
CAPITAL EXPENDITURES

ROOFING

BLOSS SITE LOCATED  
AT 1251 GROVE AVE  
ATWATER, CA 95301



# Armor Roofing

PUT ON THE FULL ARMOR

LIC 759855

John Jewell 209-595-4164

ph 209.525.9773

fax 209.525.9700

1337 LONE PALM AVENUE  
MODESTO, CA 95351-1536

Castle Family Health Center	Rick Ramirez	February 28, 2017
Property Owner	Job Contact, if different	Date
1691 Third Street Atwater, CA. 95301		ramirezr@cfhcinc.org
Job Address / City / State / Zip Code		E-Mail Address
	209-617-0346	
Main #	Cell #	Fax #
		Work #

Billing Address / City / State / Zip Code	Attention To
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**ROOF CONTRACT**

ARMOR ROOFING IS PLEASED TO SUBMIT A PROPOSAL TO RE-ROOF / IMPROVE THE PROPERTY DESCRIBED ABOVE, AS FOLLOWS:

Necessary Permits and Fees will be supplied by Armor Roofing / General Contractor / Owner.

A Limited Workmanship Warranty by Armor Roofing will be for a period of 15 years.

THIS WRITTEN WARRANTY, VAILD AT THE COMPLETION OF YOUR PROJECT, IS THE SOLE AND EXCLUSIVE REMEDY FOR ANY AND ALL WORKMANSHIP CLAIMS. Armor Roofing does not warranty, either expressed or implied, the selected product(s) against defects of any kind. The manufacturer warranty for the materials you have selected will be presented at the time of the completion of job and payment to Armor Roofing.

- ROOFING \$ 15,280.00
- RAIN GUTTERS \$ \_\_\_\_\_
- OTHER \$ \_\_\_\_\_  
(CHIMNEY, SKYLIGHT, WALL FLASHING, ETC)
- TOTAL \$ 15,280.00**

Armor Roofing will furnish and perform all labor necessary to perform the work specified at the property listed above as "Job Address" on behalf of hte owner, in accordance with the Attached Specified Sheet(s), Notices, Warranty, Terms and Conditions (listed on the back of this contract.

Here in the total sum of \$ fifteen thousand two hundred and eighty dollars.

Down Payment, of 10% \$ 1000.00 is due upon signing of this contract 50% of payment is due upon loading of materials, & the remaining balance is due upon the completion of the roofing. The Rain Gutters, Solar Fans, Ridge-Rakes, Light Tunnel(s) will be paid upon their individual completion, thus not to withhold the balance due upon completion of roofing.

Time for starting and completing. The work to be performed by Armor Roofing, pursuant of this Agreement shall be substantially commenced within 20 days from this date or approx on 3/20/17 date and shall be substantially completed within 3 days from this date or approximately on 3/23/17 date.

Substantial Commencement of Work Shall be defined as: the earlier of removal of your existing roof or loading of new roofing materials as applicable. Contractor's failure to substantially commence work, without lawful excuse, within twenty (20) days from the date specified above, is a violation of the Contractor's State License Law. Additional Terms and Conditions are outlined on the back of this contract.

CUSTOMER'S SIGNATURE	DATE
<u>John Jewell</u> John Jewell, owner	
ARMOR ROOFING / REP	DATE

**ROOFING DETAILS**

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| YES                                 | NO                                  |   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • REROOF: <u>MAIN</u><br><small>PROPERTY DESCRIPTION</small><br><u>IB Roof Systems 50 mil white</u><br><small>BRAND / YR / COLOR</small>  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | • REROOF: _____<br><small>PROPERTY DESCRIPTION</small><br>_____   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • REMOVE <u>0</u> layers to sheeting. ADDITIONAL LAYERS TO BE REMOVED WILL INCURE \$ _____ per layer.<br><small>BRAND / YR / COLOR</small>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • REMOVE DEBRIS<br>ARMOR USES COMPANY VEHICLES TO REMOVE ALL DEBRIS AND TRASH.  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | • INSTALL Solid Sheeting over Skip<br>USE EXTERIOR GRADE 7/16 OSB PLYWOOD   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • REPLACE Dry Rotted, Damaged Wood<br><small>COST PER MAN/PER HOUR PLUS MATERIALS. OWNER IS RESPONSIBLE TO PAINT ALL AREAS.</small>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • Use: <u>4 oz separation sheeting</u><br><small>FELT PAPER TYPE</small>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • INSTALL metal nosing on all non gutter edges and _____ valley metal.<br><u>PVC White</u><br><small>COLOR</small>  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | • INSTALL ridge on rakes _____<br><small>FEET</small>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • REPLACE existing metal pipe & vent. Paint to coordinate w/ roof.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • SOLAR & SATELLITE DISH<br>Owner responsible to turn off water and pipes below roof line. Armor is not responsible for alignment.  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | • ANTENNA <input type="radio"/> REMOVE AND DISCARD <input type="radio"/> LEAVE ON ROOF <input type="radio"/> REMOVE AND SAVE  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | • OPEN BEAM <input type="radio"/> ALL <input type="radio"/> PARTIAL   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | • INSTALL RAIN GUTTERS<br>REMOVE AND REPLACE # _____<br><small>FEET</small>   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | • DOWNSPOUTS<br><small>FEET</small> _____ <small>COLOR</small> _____  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | • TITLE 24 <input type="radio"/> ADD R VALUE _____ <input type="radio"/> ADD _____ SQ IN VENTILATION <input type="radio"/> OWNER RESP. FOR CERTIFIED AC TEST <input checked="" type="radio"/> OTHER: <u>COOL RATED ROOF</u> |

**ADDITIONAL SPECIFICATIONS**

Prepare existing roof for IB Roof Systems single ply membrane 50 mil white. Install 4 ounce separation sheeting. Install new PVC clad metal white as needed along perimeter. Provide Title 24 compliance by installing a cool rated system. Provide Lifetime material warranty and 20 year workmanship warranty.

Armor Roofing to obtain permit and schedule necessary inspections. Armor Roofing to clean up, haul away, and remove roofing related debris.

Armor Roofing maintains general liability and workers compensation on all employees at all times. Property owner to be listed as additional insured on Armor's insurance policy.



# PROPOSAL AND CONTRACT

Contractors License No. 269168

P.O. Box 568 Clovis CA 93613  
Phone: (559) 299-1282 Fax: (559) 299-5192

**SOLARGUARD FOAM SYSTEMS, INC.**

Date: February 15, 2017

Rick Ramirez  
Castle Family Health Centers  
3605 Hospital Road  
Atwater CA 95301-5173

Re: Urethane Foam Roofing  
Day Break Adult Day Health  
1251 Grove Ave  
Atwater CA 95301

Proposal#17015

We propose to furnish all the materials and perform all necessary labor to complete the following:

Clean entire roof area approximately 5,295 sq.ft.. Remove all old roofing and mastic from around all penetrations and drains. Remove the first row of tile roofing and install counter flashing at roof transition, re-install tile after foam roofing application. Mask off all HVAC units and roof mounted pipes / conduits. Apply Ultra-Bond 10 foam roofing primer to the entire re-roof area. Re-seal all the seams on the perimeter cap metal.

Install 1 inch thick spray in place polyurethane roofing grade foam. All foam to be (2.5 lbs/cubic foot density) and installed neatly and evenly.

All foam to be coated with a class A acrylic elastomeric coating at the rate of 3 gallons per 100 square feet to a theoretical thickness of 28 mils.

Note: Price does not include permit.

APPROX. DELIVERY / COMPLETION DATE: To be scheduled

All of the above work is to be completed in a substantial manner according to standard practices for the sum of:

Eighteen thousand eight hundred Dollars \$18,800.00

Deposit of 30% to be made before the start of the project. Final payment to be made at the time of job completion. This quotation is valid for 30 days. All materials and workmanship are guaranteed for 15 years.

Acceptance

You are hereby authorized to furnish all materials and labor required to complete the work in the above proposal.

Client Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

"NOTICE TO OWNER"

Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is:

*Contractors State License Board, 9821 Business Park Drive, Sacramento, CA 95827, Phone (800) 321-CSLB*

In compliance with California State License Board requirements under (Section 7018.5-Contractors License Law) Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, material man or other person who helps to improve your property and is not paid for his labor, services or material, has a right to enforce his claim against your property.

Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or materials for the work described in said contract.

GRANT TO SUPPORT SPORTS SCHOOL PHYSICALS  
FOR THE ATWATER SCHOOL DISTRICTS



Castle Family  
Health Centers, Inc.

TO: Bloss Memorial Healthcare District  
FROM: Castle Family Health Centers, Inc.  
DATE: May 19, 2017

Re: Grant to support Sports School Physicals for the Atwater School Districts

With great excitement, Castle Family Health Centers will be hosting its 11<sup>th</sup> annual health fair August 5, 2017. The event has grown to reach nearly 2,000 participants; many of them come to our health fair for the numerous free medical health screenings that we offer along with receiving information from the 40 plus agencies who participate in this community event.

In addition, Castle's summer health festival has become the healthcare center of choice for the hundreds of families from our local schools who bring their children in that day to receive their required sports physical. This year again we anticipate an overwhelming need for sports physicals since there are fewer providers in the community willing to do the sports physicals, due to the already overburdened health care needs of the community and the cost to the students which can range from \$40 to \$80 from the private physician groups.

Over the years Castle has offered the sports physical at a significant discount in order to reduce the financial burden on the families who come to Castle. However, with the expected 400 or more students requesting sports physicals again this year, we are again evaluating the cost we incur to provide the physical.

Bloss Memorial Healthcare District is the longest non-profit organization committed to improving the lives of this community; especially the children and elderly of Atwater. Therefore with your compassionate commitment to the children, we would again like to request a grant from Bloss to partner with Castle to continue to provide the sports physicals for the youth of Atwater.

**Request:**

**Castle Family Health Centers would like to request the following grant from Bloss: In order to continue to provide the sports physicals to the youth of the community at \$25 we would like to ask Bloss again for a one time financial support in the amount of \$5,000.00.**

**Thank you for your consideration on this grant.**

# TODAYS STUDENT SPORTS PHYSICALS

Co-Sponsored by  
Bloss Memorial Healthcare District,  
a public entity



## BMHD Mission

The Mission of Bloss Memorial Healthcare District is to help provide accessible, medical and dental care for our patients. We will strive to meet the changing needs of our patients by partnering with other healthcare organizations.

