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# PUBLIC NOTICE

Bloss Memorial Healthcare District, A Public Entity • 3605 Hospital Road, • Atwater, California 95301 •  
(209) 381-2000 x 7002 • fax: (209) 722-9020

**Date:** May 25, 2018

**Phone:** (209) 724-4102

**Fax:** (209) 722-9020

Bloss Memorial Healthcare District will hold their Finance Committee meeting on Thursday, May 31, 2018 at 1:30 pm in the Board Room at 3605 Hospital Road, Atwater, CA 95301.

Bloss Memorial Healthcare District will hold their Board of Directors meeting on Thursday, May 31, 2018 at 2:00 pm in the Board Room at 3605 Hospital Road, Atwater, Ca 95301.

I, Fily Cale, posted a copy of the agenda of the Board of Directors of Bloss Memorial Healthcare District, said time being at least 24 hours in advance of the meeting of the Board of Directors.

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
 BOARD OF DIRECTORS MEETING  
 BOARD ROOM  
 Thursday, May 31, 2018  
 2:00 pm**

**AGENDA FOR PUBLIC SESSION**

**I. CALL TO ORDER**

**II. ROLL CALL**

	<u>ACTION</u>	<u>EXHIBIT</u>
<b>III. APPROVAL OF AGENDA</b>	*	

**IV. PUBLIC COMMENTS**

**Comments can be made concerning any matter within the Board’s jurisdiction; but if the matter is not on the agenda, there will be no Board discussion of the issue. Anyone wishing to address the Board on any issue, please stand and approach the microphone.**

**V. APPROVAL OF MINUTES**

A. April 24, 2018 CCDSC Advisory Committee Meeting - <b>Informational</b>		
B. April 24, 2018 CDSC Advisory Committee Meeting - <b>Informational</b>		
C. April 26, 2018 Board of Directors Meeting	*	1
D. May 3, 2018 Special Board of Directors Meeting	*	1a

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**VII. CHIEF EXECUTIVE OFFICER REPORT**

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B. Bloss Board Member Report		

**IX. NEW BUSINESS**

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B. Approval of CCDSC / CDSC Policies & Procedures	*	
C. Investment Committee Report	*	
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H. Approval of FY 2019 Budget	*	10
I. Dissolution of Partnership with Carol Freeman / US Dental	*	

**X. AGENDA FOR CLOSED SESSION**

Closed Session Items Pursuant the Brown Act will be:

Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services.

Estimated date of public disclosure will be in 2018.

Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.

Section 1461 of the Health and Safety Code – Quality Management.

Section 54957 Personnel Actions.

**XI. NEXT MEETING DATE**

**XII. ADJOURNMENT**

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call Fily Cale at (209) 724-4102 or (209) 381-2000 extension 7000 for assistance so that any necessary arrangements may be made.

Any written materials relating to an agenda item to be discussed in open session of a regular meeting that is distributed within the 72 hours prior to the meeting is available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. These documents are available from the Executive Assistant in administration at 3605 Hospital Road, Suite F, Atwater, California 95301.

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
CENTRAL CALIFORNIA DENTAL SURGERY CENTER (CCDSC)  
Advisory Committee Meeting  
Executive Conference Room  
Tuesday, April 24, 2018  
10:00 am**

**CALL TO ORDER**

Edward Lujano called the meeting to order at 9:59 am.

**ROLL CALL**

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;  
Dawnita Castle, CFO; Kory Billings, Committee Chair and  
Lloyd Weaver, Committee Member

Others Present: Kylene Powell, CCDSC Administrator, David Thompson, CCDSC  
and Alfonse Peterson

Absent: None

**APPROVAL OF AGENDA**

**A motion was made / seconded, (Kory Billings / Lloyd Weaver) to approve the April 24, 2018 agenda as presented. Motion carried.**

**APPROVAL OF MINUTES**

- A. March 26, 2018 CCDSC / CDSC Meeting Minutes to be approved at April 26, 2018 Board of Directors Meeting

**FINANCIAL REPORT**

- A. February 2018 Financials, Exhibit 1

Dawnita Castle reported that for February 2018, CCDSC treated 152 patients and had a net profit before overhead in the amount of \$54,347 and a net profit of \$49,403 after overhead.

Patient revenue per case was \$1,694 per patients and expense was \$1,339. February ending AR was \$550,561 and Days in AR were 63 days.

## B. March 2018 Financials, Exhibit 2

Dawnita Castle reported that for March 2018, CCDSC treated 192 patients and had a net profit of \$260,019 and a net profit of \$254,000 after overhead. The high profit consists of the 2018 retro payments. The retro payment for February was \$60,100 and for March it was \$101,400.

CCDSC revenue per case was \$2,544 and expense was at \$1,190. Days in AR are down to 61 days. David Thompson will follow up on the revenue per case as it appears higher.

**A motion was made /seconded, (Kory Billings / Lloyd Weaver) to approve and accept the February 2018 Financials, Exhibit 1 and March 2018 Financials report pending any further notification or changes, Exhibit 2. Motion carried.**

## ADMINISTRATOR REPORT

Kylene Powell reported that CCDSC had treated more patients than last month, cases were taking less amount of time, so they were able to get patients on the schedule a lot quicker.

Sonny Vasquez, Marketing participated in the Day of Service here in Atwater and offered free screenings.

There were some nursing staffing challenges in the month of March due to one nurse quitting. A per diem has been hired.

One of the providers is encouraging CCDSC to look into using zirconium crowns. With our New Smiles, the crowns are porcelain in the front and stainless steel in the back and sometimes they tend to chip. She is researching Kinder Crowns that provide the zirconium crowns, they are all white and have no stainless steel. Originally they had a special at \$17 per crown and without the special they are \$22 to \$23 per crown. New Smiles are \$19.95 per crown.

Kylene Powell reported that there is still a drug shortage and we are being more effective with the narcotics. The providers are aware and they are utilizing Henry Schein more frequently than McKesson. Dr. Solomon is very involved and trying to stay on top of it.

There are still IV fluid shortages even with the new company, they took more time to get the back orders. We will have enough for the next several months.

David Thompson reported that another notice had been receive regarding the final payment of the incentive. They will be issuing \$114,000 and the second portion will be coming. Along with it they have sent another letter stating that the State is recalculating the way they qualified places for the incentive payment and they reserve the right to take it back. A similar letter was sent several months ago and we have not received anything else. He is aware of a center that had to repay about \$400.

## OLD BUSINESS

None

**NEW BUSINESS**

A. Policies & Procedures Recommendation, Exhibit 4

None

B. Credentialing Privileging Recommendation

None.

**AGENDA FOR CLOSED SESSION**

Section 1461 of the Health and Safety Code – Quality Management.

**NEXT MEETING DATE**

The next Advisory Committee meeting will be held Tuesday, May 29, 2018 at 10:00 am.

**ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 10:09 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 10:12 am and adjourned. No action taken.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Kory Billings  
Advisory Committee Chair

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
U.S. DENTAL SURGERY  
d/b/a CHILDREN'S DENTAL SURGERY CENTER (CDSC)  
Advisory Committee Meeting  
Executive Conference Room  
Tuesday, April 24, 2018  
10:30 am**

**PUBLIC COMMENTS**

None.

**CALL TO ORDER**

Edward Lujano, Bloss CEO, called the meeting to order at 10:29 am as we had a quorum.

**ROLL CALL**

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;  
Dawnita Castle, CFO; Glenn Arnold, Committee Member and  
Alfonse Peterson, Board Member

Others Present: Kylene Powell, CDSC Administrator, David Thompson, CDSC and  
Kory Billings, Board Member

Absent: None

**APPROVAL OF AGENDA**

**A motion was made / seconded, (Alfonse Peterson / Glenn Arnold) to approve the April 24, 2018 agenda as presented. Motion carried.**

**APPROVAL OF MINUTES**

- A. March 26, 2018 CCDSC / CDSC Meeting Minutes to be approved at the April 26, 2018 Board of Directors Meeting

**FINANCIAL REPORT**

- A. February 2018 Financials, Exhibit 1

Dawnita Castle reported that for February 2018, CDSC had treated 101 patients and recorded a net loss in the amount of \$38,909. Net patient revenue per case was \$1,861 and expense per case was \$2,246.

B. March 2018 Financials, Exhibit 1a

For March 2018, CDSC treated 117 patients and recorded a profit of \$74,616. This profit consists of a retro payment for February in the amount of \$39,871 and March in the amount of \$87,453. This skews the net per patient revenue at \$2,844 and expense per case at \$2,206.

**A motion was made / seconded, (Alfonse Peterson / Glenn Arnold) to approve and accept the January 2018 Financial Report, Exhibit 1, as presented and March 2018 Financial, Exhibit 2 as presented. Motion carried.**

C. Recommendation of 2017 Financial Audit Draft, Exhibit 1b

Dawnita Castle reported that JWT & Associates audited the 2017 Financials for CDSC. In the opinion it states the financial statements were presented fairly in all material respects. For December 2017 total assets were at \$647,712 and total liability was \$3,516,254. The year ended with total revenues of \$2,783,180 and total expenses in the amount of \$3,337,786 and ended the year with a net loss of \$554,606.

**A motion was made / seconded, (Glenn Arnold / Alfonse Peterson) to recommend the acceptance of the 2017 Financial Audit Draft to the Board of Directors, Exhibit 1b as presented. Motion carried.**

**ADMINISTRATOR REPORT**

Kylene Powell reported that they treated more patients in March compared to February. Their authorizations are taking less days and they are able to get patients scheduled a lot faster.

They had another perfect day on March 6, 2018, they scheduled 8 patients and treated 8 patients. They have more 1 OR days, which allows for these perfect days.

CDSC is looking at getting zirconium crowns instead of what they currently have with New Smiles, which is porcelain in the front and stainless steel on the back and they can chip. One of the providers is interested in using Kinder Crowns which provide the zirconium crowns. They currently have a special with \$17 - \$18 per crown versus the \$19.95 per crown from New Smiles.

There is still a shortage with narcotics and Dr. Solomon is working with the vendors and we are ordering more through Henry Schein. There is still IV shortages and we enough for the next couple of months.

**OLD BUSINESS**

None.

**NEW BUSINESS**

A. Policies & Procedures Recommendation, Exhibit 4

None.



B. Credentialing / Privileging Recommendation

None.

**AGENDA FOR CLOSED SESSION**

Section 1461 of the Health and Safety Code – Quality Management.

**NEXT MEETING DATE**

The next Advisory Committee Meeting will be held Tuesday, May 29, 2018 at 10:30 a.m.

**ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 10:39 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 10:42 am and adjourned. No action taken.

Respectfully Submitted,

\_\_\_\_\_  
Glenn Arnold  
Advisory Committee Member

\_\_\_\_\_  
Edward Lujano  
Chief Executive Officer

**BLOSS MEMORIAL HEALTHCARE DISTRICT (BMHD)  
BOARD OF DIRECTORS MEETING  
BOARD ROOM  
Thursday, April 26, 2018  
2:00 pm**

**CALL TO ORDER**

Kory Billings, Board Chair, called the meeting to order at 2:00 pm.

**ROLL CALL**

Board Members Present: Kory Billings, Chair; Al Peterson, Secretary / Treasurer and Lloyd Weaver, Board Member

Others Present: Edward Lujano, CEO; Fily Cale, Executive Assistant; Dawnita Castle, CFO; Dorothy Bizzini, CFHC Board Chair; Jerrell Tucker, JWT & Associates; Bill Nicholson, CEO, LAFCo; Kyleene Powell, CCDSC / CDSC Administrator; David Thompson, CCDSC/CDSC @ 2:01 pm; Peter Mojarras, CFHC COO @ 2:02 pm and Ralph Temple, Jr., Legal Counsel @ 2:06 pm

Absent: None

**APPROVAL OF AGENDA**

Kory Billings, Board Chair, is moving items IX D and F up to after Public Comment with no objection.

**A motion was made / seconded, (Glenn Arnold / Alfonse Peterson) to approve the April 26, 2018 agenda with the changes. Motion carried.**

**PUBLIC COMMENTS**

None.

**D. Approval of CDSC 2017 Financial Audit Draft, Exhibit 7**

Jerrell Tucker, JWT & Associates presented the CDSC 2017 Financial Audit Draft. He reported that there were no issues and it is an unmodified and clean opinion. The numbers are accurate and they are properly shown under GAP. Dawnita Castle does a great job in getting everything together.

**A motion was made / seconded, (Lloyd Weaver / Glenn Arnold) to approve and accept the CDSC 2017 Financial Audit Draft as presented, Exhibit 7. Motion carried.**

F. Merced County LAFCo Presentation by Bill Nicholson, CEO

Bill Nicholson, Local Agency Formation Commission of Merced County (LAFCo), CEO introduced himself to the Board. He was asked to come as a follow up to a meeting that they had as a joint effort with LAFCo and the California Special Districts Association (CSDA) that was provided to inform Special District's about LAFCo.

The main purpose of that meeting was to inform District's about LAFCo and potential representation on LAFCo and CSDA was also there to get Special District's to be members.

He distributed some informational handouts. LAFCo is an entity established by the State in 1963. It is operated locally in each of the 58 counties and is made up at minimum of 2 county supervisors, 1 public member, 2 representing the city and 2 representing special districts

Merced County does not have special districts on LAFCo and recently local property taxes with re-development agencies that allows the city or county to keep the growth and increment of the tax base for their re-development agency and other entities that would share in that don't get it, especially schools. Since the governor and legislator decided to get rid of re-development agencies they created a county wide oversight board to consolidate all of the individual re-development agencies into one and they put a seat on their for special districts.

The handouts were also reviewed and discussed.

Kory Billings, Board Chair thanked Bill Nicholson for coming and presenting the information. He also thanked Fily Cale, Executive Assistant for attending the first LAFCo meeting and bringing back the information.

**APPROVAL OF MINUTES**

A. March 26, 2018 CCDSC / CDSC Advisory Committee Meeting, Exhibit 1

**A motion was made / seconded, (Alfonse Peterson / Lloyd Weaver) to accept and approve the March 26, 2018 CCDSC /CDSC Advisory Committee Meeting as presented, Exhibit 1. Motion carried.**

B. March 26, 2018 Board of Directors Meeting, Exhibit 1a

**A motion was made /seconded, (Alfonse Peterson / Lloyd Weaver) to accept and approve the March 26, 2018 Board of Directors meeting as presented, Exhibit 1a. Motion carried.**

**FINANCIAL REPORT**

A. March 26, 2018 Finance Committee Meeting Minutes, Exhibit 2

**A motion was made / seconded, (Lloyd Weaver / Alfonse Peterson) to accept the march 26, 2018 Finance Committee Meeting Minutes as presented. Exhibit 2. Motion carried.**

## B. Chief Financial Officer Report, Exhibit 3

Dawnita Castle, CFO, reported that for March 2018, BMHD had recorded a net gain before depreciation in the amount of \$299,743 and a net gain in the amount of \$241,333 after depreciation. The net gain included the retro payments for February and March.

The net gain also includes CCDSC net profit of \$260,019 and 65% of CDSC Partnership income gain in the amount of \$48,500 and Sierra Kings monthly expense of \$21,355.

Lloyd Weaver commented that there was the potential that the State could ask for a refund of the retro payments received. Kory Billings stated that there is the potential of the renewal and still there was a line saying that they could ask for some of the money back. Edward Lujano stated that it is not reflective of the retro money, it is reflective of the incentive money.

David Thompson stated that the incentive was applied to preventative procedures and the rate increase was applied to the rest. The total incentive is \$214,000 and we have received \$99,000 according to David Thompson.

## C. March 2018 Payroll, Electronic Payments and Check Register, Exhibit 4

**A motion was made / seconded, (Alfonse Peterson / Lloyd Weaver) to approve and accept the March 2018 Payroll in the amount \$112,706.36 and Accounts Payable in the amount of \$362,283.58 for a total Disbursement of \$474,989.94, Exhibit 4. Motion carried.**

## CHIEF EXECUTIVE OFFICER REPORT

Edward Lujano, CEO, reported that we are working on obtaining 3 quotes for roof repairs for both Bloss and Castle sites. Once these are received they will come to the board for approval. We are also getting quotes for carpet and tile replacement at the Bloss site.

A meeting was held on April 6, 2018 with all of the dental surgery centers' employees. Discussion was held on the potential of upcoming changes and understanding of where we are at. David Thompson also met with staff afterward. A Celebration Dinner will be held on Thursday, May 17, 2018 in Stockton.

Edward Lujano reported that in March 2018, CDSC had completed 117 cases and are currently at 102 with 2 days to go. Sonny Vasquez visited 160 offices in Stockton.

CCDSC is at 152 cases and completed 192 in March 2018 with 2 more OR's. Sonny Vasquez visited 102 offices.

## OLD BUSINESS / REPORTS

### A. Castle Family Health Centers, Inc Report, Exhibit 5

Peter Mojarras, CFHC COO, thanked the Board of Directors for their support during CFHC's Ground Breaking Ceremony. CFHC would not have been able to do this without the support of BMHD throughout the years. CFHC is bringing in a good health care model that will meet many of the needs of the community.

CFHC continues with provider recruitment and they are working with 2 specialists and other primary care providers.

Pete Mojarras also mentioned that the staff is preparing for their first Health Resources and Services Administration (HRSA) Audit on May 1-3, 2018. They will do an internal review of finances, clinical, governance and board governance. We will be graded on a point system.

While we are preparing for the HRSA audit, it came out that there will be a new funding opportunity and CFHC will apply again to become a 330 Grantee.

#### B. Bloss Board Member Report

Lloyd Weaver reported that he had attended the Ground Breaking Ceremony on the 18<sup>th</sup> and was impressed by the ceremony. This allowed him and Sabrina Cooksey, HR, to reflect back to when BMHD first moved out to Castle and what condition they were in, such as vendors not extending credit to them. He and Sabrina Cooksey expressed at how amazed they are at the progress CFHC is now able to expand and the increase in volume being served and the bottom line. He feels that BMHD should recognize the great job CFHC has done and would like a certificate of resolution to go out to CFHC for their continued growth and how well they have done since its conception.

Kory Billings reported that correspondence had been received from ThiesenDueker, who hold our small investments. Currently their paperwork still has Bill Able as a signer on their accounts. We need to formally put something in the minutes that our CFO will have access and can sign those accounts, not only for ThiesenDueker but that the CFO also has access to the information from Wells Fargo Bank.

If we use the word CFO and if they need the name of who that is, that can be a separate notation, but CFO will stand for anybody who may be in that position.

Last Thursday, Kory Billings attended a meeting at Mercy Hospital of their Foundation, it was an overall Foundation report. Dr. Joerg Schuller who oversees recruitment has an assistant, Yolanda Brewer. They were sharing with him the unique position they have for Mercy Hospital recently in recruiting. They are now out of space and just placed a doctor at MFA and 6 other doctors. This is an opportunity to reach out to her and see if there is some potential for CFHC to get another doctor.

#### NEW BUSINESS

##### A. Provider Credentialing / Privileging

None.

##### B. Approval of CCDSC / CDSC Policies & Procedures

None.

##### C. Request from CFHC, Inc for Supplement to Lease for Additional Lease Space, Exhibit 6

Ralph Temple, Legal Counsel, presented the CFHC Inc for supplement to lease for the space that has been vacated by MFA. This is subject to the same terms and conditions as the master lease.

Edward Lujano stated that the previous MFA lease had incorporated housekeeping and utilities. Currently CFHC has the contract for all housekeeping and CFHC bills BMHD \$1,138.17 for the 4,414 square feet, which is .25 cents per square foot. The comment from CFHC is instead of paying the \$1.38 can BMHD reduce it by the .25 to \$1.13 per square foot to be in line with its other current lease agreement and have CFHC continue to pay the bill for housekeeping.

This request was agreed upon by the Board of Directors.

**A motion was made / seconded, (Alfonse Peterson / Lloyd Weaver) to approve the request from CFHC, Inc for Supplement to Lease for Additional Lease Space. And to reduce the square footage from \$1.28 to \$1.13 per square foot and have CFHC continue to pay the bill for housekeeping, Exhibit 6. Motion carried.**

D. Approval of CDSC 2017 Financial Audit Draft, Exhibit 7

This items was reported and approved under Public Comments.

E. Approval of Purchase and Sale of Dental Surgery Centers, Exhibit 8

We have the proposed Agreement for the Purchase and Sale of only Children's Dental Surgery Center (CDSC) in Stockton because it is the only one that is finished. This sale should it go through is contingent on the purchase and sale of both dental surgery centers.

This item will be tabled so that both agreements may be completed at the same time.

It was unanimously agreed upon by the Board of Directors to hold a Board of Directors meeting at 2pm on Thursday, May 3, 2018.

F. Merced County LAFCo Presentation by Bill Nicholson, CEO

This item was reported under Public Comments.

### **AGENDA FOR CLOSED SESSION**

Kory Billings, Board Chair, reported that the Board of Directors has a personnel issue that will be discussed under Section 54957 Personnel.

### **NEXT MEETING DATE**

The next Board of Directors Meeting will be held on Thursday, May 3, 2018 at 2:00 p.m. in the Board Room.

The next regular monthly Board of Directors Meeting will be held on Thursday, May 31, 2018 at 2:00 p.m. in the Board Room.

The Finance Committee will also meet on Thursday, May 31, 2018 at 1:30 p.m. in the Board Room.

**ADJOURNMENT**

As there was no further business, the meeting adjourned into Closed Session at 2:43 pm.

The meeting reconvened into public session at 4:11 pm and adjourned. No action taken.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Alfonse Peterson  
Board Secretary / Treasurer

**BLOSS MEMORIAL HEALTHCARE DISTRICT (BMHD)  
SPECIAL BOARD OF DIRECTORS MEETING  
Executive Conference Room  
Thursday, May 3, 2018  
2:00 pm**

**CALL TO ORDER**

Kory Billings, Chair, called the meeting to order at 2:25 pm.

**ROLL CALL**

Board Members Present: Chair; Kory Billings, Chair; Glenn Arnold, Vice Chair; Al Peterson, Secretary / Treasurer and Lloyd Weaver, Board Member

Others Present: Edward Lujano, Chief Executive Officer; Fily Cale, Executive Assistant; Dawnita Castle, CFO; Ralph Temple, Legal Counsel and Kylene Powell, RN, CCDS/CDSC DON

Absent: None

**APPROVAL OF AGENDA**

**Kory Billings stated that with no objection the May 3, 2018 agenda will stay approved.**

**PUBLIC COMMENTS**

None

**NEW BUSINESS**

a. Approval of Purchase and Sale of Dental Surgery Centers, Exhibit 1

Ralph Temple, Legal Counsel, reported that the Board of Directors has received two potential Purchase and Sale agreements. One is for Children's Dental Surgery Center in Stockton and the other for Central California Dental Surgery Center.

The proposed purchasers are Dental Surgery Centers of America for both dental surgery centers. The price for Children's Dental Surgery Center, which we own in connection with our partner is \$300,000 and Central California Dental Surgery Center for the price of \$1.9M.

There are two separate Purchase and Sale agreements one for Children's Dental Surgery Center in Stockton and the other for Central California Dental Surgery Center.

Ralph Temple, Legal Counsel, stated that for Children's Dental Surgery Center, there is an Agreement



for Sale and there is a separate agreement that shows where the money from Children's Dental Surgery Center goes. It has also been agreed that we will pay Mrs. Freeman \$100,000 for her interest. Bloss Memorial Healthcare District will retain all of the accounts receivable, whether we have them now or as we gather them in the future together will all retro-active payments coming from the State. Mrs. Freeman will only receive \$100,000 and part of that agreement is that there will be a waiver of the accounting when we get to the Dissolution of Partnership.

The purchasers are buying Children's Dental Surgery Center partially on credit, there is a Promissory Note and there are also personal guarantees' that go along with it. Ralph Temple, Legal Counsel, has also prepared a Bill of Sale for everything that goes at the close of escrow, it is a list of the assets.

For Central California Dental Surgery Center there is a Purchase and Sale Agreement, a Lease as the buyers want to lease the property, List of Assets that will be sold and reflected in a Bill of Sale, a Note and Personal Guarantees' for the note.

Edward Lujano stated that according to the provider agreements, should Bloss Memorial Healthcare District sell the business their contract becomes null and void. Kory Billings commented that US Dental Surgery Centers of America will re-hire the providers. Edward Lujano stated that a letter will be sent out to all of the employees. We will close the last 2 days of May 2018 for transitioning and allows employees to meet with Sabrina Cooksey, HR.

Ralph Temple, Legal Counsel stated that escrow is set for May 31, 2018. He has sent a reminder list to David Thompson of US Dental Surgery Centers of America of what will be needed that day. Signatures will be done at 10am on Thursday, May 31, 2018. Kory Billings asked if the personal guarantees' need to be notarized, which Ralph Temple confirmed we will request.

Edward Lujano recommended that a copy of the purchasers' tax returns be provided each year. Dawnita Castle also requested that until all notes are paid in full, buyers will share payment EOB's. Glenn Arnold recommended viewing the financial statements on a monthly basis.

A phone call was placed to David Thompson. Ralph Temple, Legal Counsel, stated that until the notes are paid in full, Bloss Memorial Healthcare District is requesting that US Dental Surgery Centers of America provide the EOB's and financial statements to Bloss Memorial Healthcare District. David Thompson replied that they are agreeable to that. They will also continue to provide monthly financials by their accountant. These financials will be provided to Edward Lujano, CEO, who in turn will share the financials with the Board of Directors in Executive Session. Ralph Temple, Legal Counsel will provide an addendum to these requests.

Kory Billings informed David Thompson that Bloss Memorial Healthcare District is also requesting that the Promissory Notes be notarized. The Board of Directors would also like to see a copy of the 2016 tax return from the parties. David Thompson stated that this would work for them. Dawnita Castle also commented that as far as the accounts receivable, Bloss Memorial Healthcare District could have the same process where David Thompson and Bloss Memorial Healthcare District could review the EOB's. We have a shared file and could drop them in there, David Thompson stated that this would be fine.

Lloyd Weaver stated that on the Promissory Note there is no minimum amount set, it states "payment is due annually". David Thompson asked that we let him know of an amount.

Ralph Temple, Legal Counsel, confirmed the following, that the Explanation of Benefits (EOB) and

financials will be provided to Edward Lujano, CEO, to be shared with the Board of Directors in Executive Session to preserve privacy. The principals' will provide tax returns for 2016 and the guarantees' will be notarized.

**A motion was made / seconded, (Alfonse Peterson / Lloyd Weaver) that the agreements for the Purchase and Sale of Children's Dental Surgery Center, Stockton and the Agreement for Purchase and Sale of Central California Dental Surgery Center, Atwater, to Dental Surgery Centers of American for the amount of \$300,000 and \$1.9M respectively consisting of cash and promissory notes. Escrow to close May 31, 2018 and Edward Lujano be authorized to execute all necessary documents, including but not limited to the Agreements and Bills of Sale and Agreement between Bloss Memorial Healthcare District and Carol Freeman and US Dental as to the division of proceeds from that sale. And a Lease Agreement between Bloss Memorial Healthcare District and the buyers for the Central California Dental Surgery Center facility. As well as the authorization to sign the Dissolution of Partnership Agreement. And subject also to an Addendum to the Agreements for Sale and Purchase that will require the buyer to provide certain financial information and notarize the personal guarantees' of the buyers.**

**Kory Billings, Board Chair, asked for a Roll Call Vote: Lloyd Weaver, Yes; Alfonse Peterson, Yes; Glenn Arnold, Yes and Kory Billings, Yes. The motion as been approved unanimously.**

**AGENDA FOR CLOSED SESSION**

Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services. Estimated date of public disclosure will be in 2018.

**NEXT MEETING DATE**

The next Board of Directors Meeting will be held Thursday, May 31, 2018 at 2:00 p.m. in the Board Room.

**ADJOURNMENT**

As there was no further business the meeting adjourned at 3:21 pm and adjourned.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Alfonse Peterson  
Board Secretary

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
FINANCE COMMITTEE MEETING  
BOARD ROOM  
Thursday, April 26, 2018  
1:30 p.m.**

Committee: Edward Lujano, CEO; Dawnita Castle, Chief Financial Officer;  
Fily Cale, Executive Assistant; Alfonse Peterson, Committee Chair  
and Glenn Arnold, Committee Member

Others Present: Kory Billings, Board Chair, Dorothy Bizzini, CFHC Board Chair  
and Jerrel Tucker, JWT & Associates

Absent: None

**CALL TO ORDER**

Alfonse Peterson, Committee Chair, called the meeting to order at 1:30 p.m. in the Board Room.

**APPROVAL OF AGENDA**

**A motion was made/seconded, (Edward Lujano / Glenn Arnold) to approve the April 26, 2018 agenda as presented. Motion carried.**

**PUBLIC COMMENTS**

None.

**APPROVAL OF FINANCE COMMITTEE MINUTES**

A. March 26, 2018 Finance Committee Minutes, Exhibit 1

**A motion was made / seconded, (Edward Lujano / Glenn Arnold) to approve and accept the March 26, 2018 Finance Committee Minutes as presented, Exhibit 1. Motion carried.**

**REVIEW OF DISTRICT FINANCIAL STATEMENTS, EXHIBIT 2**

Dawnita Castle CFO, reported that the operating cash balance for March 2018 was at \$2,268,683. Days Cash on Hand was at 194 days.

BMHD recorded a net gain before depreciation in the amount of \$299,743 and a net gain of \$241,333 after depreciation. This net gain includes the retro payments for both surgery centers.

### **CCDSC FINANCIAL REPORT, EXHIBIT 3**

Dawnita Castle reported that for March 2018, CCDSC had treated 192 patients and had a net profit before overhead of \$260,019 and a net profit in the amount of \$254,938 after expense allocations. Total retro payments was recorded in the amount of \$131,500 of which \$60,000 was retro for February 2018.

### **SKDSC FINANCIAL REPORT, EXHIBIT 4**

Dawnita Castle reported that SKDSC total expenses for March 2018 were \$21,335.

### **CDSC FINANCIAL REPORT, EXHIBIT 5**

Dawnita Castle reported that for the month March 2018, CDSC treated 117 patients and recorded a net profit in the amount of \$74,616. This profit includes retro payments of \$127,324 of which \$39,000 was retro for February 2018.

### **DENTAL CENTERS' COMPARISON, EXHIBIT 6**

Dawnita Castle reported that for the 12-month comparisons, CCDSC had 2,111 patients YTD 12-months and CDSC had YTD of 1,631.

CCDSC had YTD profit of \$754,516 and CDSC has a net loss of \$487,950.

**A motion was made / seconded, (Glenn Arnold / Edward Lujano) to approve and accept the Review of District Financials as presented, Exhibit 2; CCDSC Financial Report, Exhibit 3; SKDSC Financial Report, Exhibit 4; CDSC Financial Report, Exhibit 5 and Dental Centers' Comparison, Exhibit 6 as presented. Motion carried.**

### **WARRANTS AND PAYROLL**

A. March 2018 Payroll, Electronic Payments & Check Register, Exhibit 7

**A motion was made/seconded, (Edward Lujano / Glenn Arnold) to approve and accept the March 2018 Total Payroll in the amount \$112,706.36 and Total Accounts Payable in the amount of \$362,283.58 for a total Grand Total Disbursement of \$474,989.94, Exhibit 7. Motion carried.**

### **DISCUSSION**

None.

### **AGENDA FOR CLOSED SESSION**

There was no Closed Session item(s) for discussion.

**NEXT MEETING DATE/ADJOURNMENT**

The next Finance Committee meeting will be held on Thursday, May 31, 2018 at 1:30 pm.

As there was no further business, the meeting adjourned at 1:36 p.m.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Alfonse Peterson  
Committee Chair

## CHIEF FINANCIAL OFFICER REPORT

BMHD had a total net gain before depreciation of \$135,334 for the month compared to a net gain of \$76,905 last year. The gain includes \$74,548 of CCDSC retro payment and 65% of CDSC Partnership retro payment of \$31,550. Expenses include \$21,363 of SKDSC costs.

The April 30, Operating Cash Balance was \$2,295,869 and Days Cash On Hand was 189 Days\*. In March the DCH was 194 Days.

\* Days Cash on Hand (DCH) = Operating Cash / Average Daily Expense (excluding depreciation). DCH indicates Bloss's ability to cover operating expenses. The Benchmark for Health Centers is a minimum of 90 Days.

Dental Surgery Center Summary :

	CCDSC	SKDSC	CDSC	COMBINED								
					Apr-18	Apr-17	VARIANCE *	%	Y-T-D Apr-18	Y-T-D Apr-17	Y-T-D VARIANCE *	Y-T-D %
Net Operating Revenue and Non-Operating Operating Expenses	\$364,699	\$0	\$256,327	\$621,026					2,658,973	2,570,037	88,936	3.46%
Net Income (Loss)	237,423	21,363	247,577	506,363					38,953	116,648	(77,695)	-66.61%
	127,276	(21,363)	8,751	114,663					2,697,926	2,686,685	11,241	0.42%
BMHCD % Share	100.00%	100.00%	65.00%	N/A					3,339,356	3,502,216	262,860	7.30%
Bloss Share of Net Income (Loss)	\$127,276	(\$21,363)	\$5,688	\$111,601					(641,430)	(915,531)	274,101	29.94%
A summary comparison of operations for the month and the prior year is as follows :												
Net Patient Revenue	364,698	273,850	90,848	33.17%					12,583	17,201	(4,608)	-26.79%
Other Operating Revenue	683	98,836	(98,153)	-99.31%					(270,132)	(111,352)	(158,780)	-142.59%
Total Net Operating Revenue	365,381	372,686	(7,305)	-1.96%					1,858,162	1,866,584	(8,422)	-0.45%
Operating Expenses Excluding Depreciation	365,119	348,374	(16,745)	-4.61%					1,600,623	1,772,433	(171,810)	-9.69%
Net Operating Income (Loss) Before Depreciation	262	24,312	(24,050)	98.92%					959,193	856,902	102,291	11.94%
Net Non Operating-Gains/Losses	1,472	1,606	(134)	-8.34%					591,809	600,850	(9,041)	-1.50%
Gain/Loss on Investments	5,688	(2,065)	(7,773)	372.81%					367,384	256,052	111,332	43.48%
CDSC Gain/Losses	127,912	125,367	(2,545)	-2.03%								
All Other Non-Operating Gains/Losses	135,072	124,889	(10,183)	-8.15%								
Total Net Non-Operating Income: Losses/Gains	135,334	149,201	(13,867)	-9.29%								
Total Net Income (Loss) Before Depreciation	59,429	59,587	(1,158)	-1.94%								
Depreciation Expense	76,905	89,614	(12,709)	-14.18%								
Net Income (Loss) After Depreciation												

\* Note: unfavorable variances are indicated by parenthesis ( ).

Bloss Memorial HealthCare District  
 Operations Summary Report  
 Ten Months Ending April 30, 2018

Total CFHC Inc. encounters for the month are 10,806 compared to 10,300 last year, a 4.91% increase.  
 CCDSC cases for the month are 24.66% less than last year.  
 CDSC cases for the month are 50.21% less than last year.

Department	Apr-18	Apr-17	VARIANCE	%	Apr-18	Apr-17	VARIANCE *	%	Y-T-D	Y-T-D	VARIANCE *	%
Castle Clinic	4,149	3,396	753	22.17%	40,934	35,555	5,379	15.13%				
Specialty Clinic	650	709	(59)	-8.32%	6,178	8,600	(2,422)	-28.16%				
Bloss Clinic	973	1,094	(121)	-11.06%	9,906	11,153	(1,247)	-11.18%				
Winton Clinic	749	750	(1)	-0.13%	7,633	7,739	(106)	-1.37%				
Urgent Care	297	337	(40)	-11.87%	3,285	4,830	(1,545)	-31.99%				
Lab	1,928	1,785	143	8.01%	18,516	17,357	1,159	6.68%				
Radiology	605	550	55	10.00%	5,733	5,712	21	0.37%				
Behavioral Health	182	202	(20)	-9.90%	2,090	2,166	(76)	-3.51%				
Adult Day Health Care	438	510	(72)	-14.12%	4,868	5,167	(299)	-5.79%				
Optometry	449	585	(136)	-23.25%	4,747	5,310	(563)	-10.60%				
Ophthalmology	386	382	4	1.05%	3,589	3,333	256	7.68%				
<b>TOTAL ENCOUNTERS</b>	<b>10,806</b>	<b>10,300</b>	<b>506</b>	<b>4.91%</b>	<b>107,479</b>	<b>106,922</b>	<b>557</b>	<b>0.52%</b>				

**CASTLE NEW PATIENTS**

Department	Apr-18	Apr-17	VARIANCE	%	Apr-18	Apr-17	VARIANCE *	%
Castle New Patients	339	274	65	23.72%	4,199	3,071	1,128	36.73%
<b>TOTAL NEW PATIENTS</b>	<b>339</b>	<b>274</b>	<b>65</b>	<b>23.72%</b>	<b>4,199</b>	<b>3,071</b>	<b>1,128</b>	<b>36.73%</b>

**April-18 Working Days 21**  
**April-17 Working Days 20**

Department	Apr-18	Apr-17	VARIANCE	%	Apr-18	Apr-17	VARIANCE *	%
Central California Dental Surgery Center	168	223	(55)	-24.66%	1,628	1,993	(365)	-18.31%
Childrens Surgery Center	117	235	(118)	-50.21%	1,089	2,227	(1,138)	-51.10%
<b>Total Surgery Center Visits</b>	<b>285</b>	<b>458</b>	<b>(173)</b>	<b>-37.77%</b>	<b>2,717</b>	<b>4,220</b>	<b>(1,503)</b>	<b>-35.62%</b>



Bloss Memorial HealthCare District  
 Operations Summary Report  
 Ten Months Ending April 30, 2018

**BMHD FULL TIME EQUIVALENTS SUMMARY :**

(See FTE report included in Financial Reports for detail)

	Apr-18	Apr-17	VARIANCE	%	Y-T-D Apr-18	Y-T-D Apr-17	Y-T-D VARIANCE *	Y-T-D %
<b>EMPLOYEE FTE'S</b>	13.67	13.98	0.31	2.25%	13.14	13.16	0.02	0.15%
<b>CONTRACT FTE'S</b>	4.46	4.35	(0.11)	-2.53%	4.48	5.00	0.52	10.40%
<b>TOTAL FTE'S</b>	18.13	18.33	0.20	1.12%	17.62	18.16	0.54	2.97%

\* Note: unfavorable variances above are indicated by parenthesis ( ).

Full Time Equivalent - Employees for the month are 2.25% less than the prior year with 0.31 less FTE'S

The major (>1 fte) Total Employee FTE increases for the month are comprised primarily of the following :

Department	Cur. Mo. Increase (DECREASE)	YTD Increase (DECREASE)	Reason
All other departments < 1 fte var	0.31	0.00	Various departments less than 1 fte variance.
	0.31	0.00	Brackets () indicate a decrease (favorable) variance

**APRIL PAYROLL, ELECTRONIC PAYMENTS  
& CHECK REGISTER**

Payroll, Accounts Payable and Funds Disbursements - Summary  
Month of April-18

Payroll			<u>\$119,525.62</u>
<b>Total Payroll</b>			<u><b>\$119,525.62</b></u>
Accounts Payable:			
A/P Checks	Bloss	<u>\$112,918.45</u>	<u>\$112,918.45</u>
Auto Debits		\$146.75	
Electronic Payments to Castle on Payable		\$35,674.32	
Electronic Transfer to LAIF		\$300,000.00	
Total Auto Debits and Electronic Transfers		<u>\$335,821.07</u>	<u>\$335,821.07</u>
Electronic Payments - ACH		<u>\$232,396.98</u>	<u>\$232,396.98</u>
<b>Total Accounts Payable</b>			<u><b>\$681,136.50</b></u>
<b>Grand Total Disbursements</b>			<u><b>\$800,662.12</b></u>

BLOSS	Payroll Disbursements for		April-18
	Payroll dated		
Earnings	04/05/18	04/20/18	Total
Regular			-
Overtime			-
Vacation			-
Sick			-
Holiday			-
Salary	4,333.33	4,333.33	8,666.66
Double Time			-
Call In			-
On Call			-
Other			-
			-
CCDSC Surgery Center	26,457.44	26,903.33	53,360.77
CDCS Surgery Center	23,186.10	24,586.42	47,772.52
			-
Total	53,976.87	55,823.08	109,799.95
			-
Deductions			-
FICA (+)	4,129.25	4,270.37	8,399.62
Insurance (-)	(1,031.29)	(1,031.29)	(2,062.58)
Emp Deduction(-)/Reimb(+)	2,670.50	1,450.70	4,121.20
Christmas Fund (-)	(435.00)	(915.00)	(1,350.00)
Process Fee (+)	420.58	196.85	617.43
			-
Total	5,754.04	3,971.63	9,725.67
			-
			-
Net Payroll	\$ 59,730.91	\$ 59,794.71	119,525.62

RUN DATE: 05/01/18  
 RUN TIME: 0956  
 RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
 CHECK REGISTER BY DATE

C  
 FROM 04/01/18 TO 04/30/18

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
04/02/18	037766	K0003	M-D VENTURES	ISSUED	04/02/18	26336.57	
04/02/18	037767	B0217	ANDERSON FLOORING	ISSUED	04/02/18	4092.00	
04/02/18	037768	B0109	KORY BILLINGS	ISSUED	04/02/18	400.00	
04/02/18	037769	B0052	BLUE SHIELD OF CALIFORNIA	ISSUED	04/02/18	167.35	
04/02/18	037770	B0001	CARRIER CORPORATION	ISSUED	04/02/18	4386.00	
04/02/18	037771	B0100	FEDEX	ISSUED	04/02/18	17.00	
04/02/18	037772	B0153	GEIL ENTERPRISES INC.	ISSUED	04/02/18	3000.00	
04/02/18	037773	B0030	HD SUPPLY FACILITIES MAINTENANCE	ISSUED	04/02/18	692.67	
04/02/18	037774	B0225	HOFFMAN SECURITY	ISSUED	04/02/18	558.00	
04/02/18	037775	B0043	INSIGHT EMPLOYEE ASSISTANCE PRGRM	ISSUED	04/02/18	58.86	
04/02/18	037776	B0059	LLOYD WEAVER	VOIDED	04/12/18		300.00
COMMENT: CHK RETURNED BY MR. WEAVER, S/B ONLY FOR ONE MTNG. EV							
04/02/18	037777	B0017	MERCED COUNTY - CASTLE AIRPORT	ISSUED	04/02/18	4674.67	
04/02/18	037778	B0133	MERCED/MODESTO COMMERCIAL SWEEPERS	ISSUED	04/02/18	240.00	
04/02/18	037779	B0212	JAVIER MENDOZA	ISSUED	04/02/18	105.00	
REMITTED TO: NATURAL GARDENS							
04/02/18	037780	B0091	OFFICE DEPOT	ISSUED	04/02/18	5668.57	
REMITTED TO: OFFICE DEPOT (32544746)							
04/02/18	037781	B0064	PETERSON, ALFONSE	ISSUED	04/02/18	200.00	
04/02/18	037782	B0018	PG&E (0665563335-9)	ISSUED	04/02/18	189.21	
04/02/18	037783	B0021	PG&E (1384254881-3)	ISSUED	04/02/18	360.27	
04/02/18	037784	B0020	PG&E (1873896591-4)	ISSUED	04/02/18	232.13	
04/02/18	037785	K0044	PG&E (8300477674-2)	ISSUED	04/02/18	156.13	
04/02/18	037786	B0003	SIMPLEXGRINNELL	ISSUED	04/02/18	422.18	
04/09/18	037787	B0072	BETA HEALTHCARE GROUP	ISSUED	04/09/18	2846.42	
04/09/18	037788	K0035	CITY OF PARLIER	ISSUED	04/09/18	175.67	
04/09/18	037789	B0016	GUARDCO SECURITY SERVICES	ISSUED	04/09/18	10081.50	
04/09/18	037790	B0241	HIGGS, FLETCHER & MACK LLP	ISSUED	04/09/18	570.00	
04/09/18	037791	K0034	JOE S RODRIGUEZ	ISSUED	04/09/18	375.00	
04/09/18	037792	B0226	NONSTOP ADMIN. & INS. SRVCS, INC.	ISSUED	04/09/18	5854.00	
04/09/18	037793	B0019	PG&E (1832229927-4)	ISSUED	04/09/18	45.87	
04/09/18	037794	B0014	PG&E (4705482162-5)	ISSUED	04/09/18	4259.67	
04/09/18	037795	B0042	RALPH TEMPLE	ISSUED	04/09/18	3262.50	
04/09/18	037796	B0200	UPS	ISSUED	04/09/18	39.86	
04/09/18	037797	B0247	WANGER JONES HELSLEY PC	ISSUED	04/09/18	556.85	
04/09/18	037798	B0013	WEST COAST GAS CO, INC.	ISSUED	04/09/18	2965.25	
04/09/18	037799	B0056	CARDMEMBER SERVICE-XXXXXXXXXX9140	ISSUED	04/09/18	35.95	
04/09/18	037800	B0015	WINTON, WATER & SANITARY DISTRICT	ISSUED	04/09/18	72.80	
04/12/18	037801	B0102	THE HARTFORD	ISSUED	04/12/18	227.95	
04/16/18	037802	B0159	CAHHS	ISSUED	04/16/18	264.00	
04/16/18	037803	B0132	CLARK PEST CONTROL	ISSUED	04/16/18	299.00	
04/16/18	037804	B0032	GRAINGER INDUSTRIAL SUPPLY	ISSUED	04/16/18	184.88	
04/16/18	037805	B0038	KINGS VIEW WEC	ISSUED	04/16/18	1605.50	
04/16/18	037806	B0059	LLOYD WEAVER	ISSUED	04/16/18	100.00	
04/16/18	037807	B0218	JOHN P. NIEMOTKA	ISSUED	04/16/18	400.00	
04/16/18	037808	K0057	SOCAL GAS (090 828 6930 7)	ISSUED	04/16/18	14.30	
04/23/18	037809	B0199	ANTHEM BLUE CROSS L AND H	ISSUED	04/23/18	1667.41	

RUN DATE: 05/01/18  
 RUN TIME: 0956  
 RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
 CHECK REGISTER BY DATE

C  
 FROM 04/01/18 TO 04/30/18

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
04/23/18	037810	B0037	CARDMEMBER SERVICE-XXXXXXXXXX1793	ISSUED	04/23/18	1568.18	
04/23/18	037811	B0001	CARRIER CORPORATION	ISSUED	04/23/18	580.97	
04/23/18	037812	B0027	CITY OF ATWATER (010448-000)	ISSUED	04/23/18	619.06	
04/23/18	037813	B0134	CITY OF ATWATER (020161-000)	ISSUED	04/23/18	654.34	
04/23/18	037814	B0100	FEDEX	ISSUED	04/23/18	12.24	
04/23/18	037815	B0032	GRAINGER INDUSTRIAL SUPPLY	ISSUED	04/23/18	1080.88	
04/23/18	037816	B0025	MERCED IRRIGATION DISTRICT	ISSUED	04/23/18	312.72	
04/23/18	037817	B0026	MERCED IRRIGATION DISTRICT	ISSUED	04/23/18	14027.26	
04/23/18	037818	B0200	UPS	ISSUED	04/23/18	67.30	
04/23/18	037819	B0039	VALERO MARKETING AND SUPPLY CO.	ISSUED	04/23/18	544.01	
04/25/18	037820	B0133	MERCED/MODESTO COMMERCIAL SWEEPERS	ISSUED	04/25/18	240.00	
04/25/18	037821	B0212	JAVIER MENDOZA	ISSUED	04/25/18	105.00	
			REMITTED TO: NATURAL GARDENS				
04/25/18	037822	B0021	PG&E (1384254881-3)	ISSUED	04/25/18	328.84	
04/25/18	037823	B0020	PG&E (1873896591-4)	ISSUED	04/25/18	253.33	
04/30/18	037824	B0060	GLENN ARNOLD	ISSUED	04/30/18	300.00	
			REMITTED TO: ARNOLD, GLENN				
04/30/18	037825	B0109	KORY BILLINGS	ISSUED	04/30/18	200.00	
04/30/18	037826	B0052	BLUE SHIELD OF CALIFORNIA	ISSUED	04/30/18	238.20	
04/30/18	037827	B0153	GEIL ENTERPRISES INC.	ISSUED	04/30/18	3000.00	
04/30/18	037828	B0030	HD SUPPLY FACILITIES MAINTENANCE	ISSUED	04/30/18	147.73	
04/30/18	037829	B0059	LLOYD WEAVER	ISSUED	04/30/18	200.00	
04/30/18	037830	B0064	PETERSON, ALFONSE	ISSUED	04/30/18	300.00	
04/30/18	037831	B0018	PG&E (0665563335-9)	ISSUED	04/30/18	48.90	
04/30/18	037832	B0019	PG&E (1832229927-4)	ISSUED	04/30/18	21.63	
04/30/18	037833	K0044	PG&E (8300477674-2)	ISSUED	04/30/18	171.83	
04/30/18	037834	B0200	UPS	ISSUED	04/30/18	35.04	
TOTAL \$						112918.45	300.00

Bloss Memorial Healthcare District  
April-18

**Bloss Electronic Transfers**

**Bloss Auto Debits**

Bank Fees	146.75
<b>Total</b>	<b><u>146.75</u></b>

Electronic Payments to Castle on Payable	35,674.32
Electronic Transfer to LAIF	<u>300,000.00</u>
<b>Total</b>	<b><u>335,674.32</u></b>

<b>Grand Total</b>	<b><u>335,821.07</u></b>
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RUN DATE: 04/30/18  
RUN TIME: 1605  
RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
ELECTRONIC PAYMENT NUMBER LIST

PAGE 1

C  
FROM D115381 TO D115940

PMT NUM	DATE	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED	VOIDED
D115508	04/04/18	B0149	SUNG Y. CHO DDS, INC.	DIRECTD	04/04/18	22659.85	
D115509	04/04/18	B0178	CHRISTOPHER CHIU, D.D.S., INC.	DIRECTD	04/04/18	16630.00	
D115510	04/04/18	B0213	WONIL EDWARD JUNG DDS, INC.	DIRECTD	04/04/18	14400.00	
D115511	04/04/18	B0219	KAREN ANN DROSDIK	DIRECTD	04/04/18	14542.44	
D115512	04/04/18	B0221	CHRISTINA BAEK, DDS, PC	DIRECTD	04/04/18	10900.00	
D115513	04/04/18	B0222	FUTURE HEALTH SERVICES, LLC	DIRECTD	04/04/18	7500.00	
D115514	04/04/18	B0223	BEVERLY YI ZHANG HONG	DIRECTD	04/04/18	12215.44	
D115515	04/04/18	B0224	PERRY SOLOMON	DIRECTD	04/04/18	5000.00	
D115846	04/19/18	B0149	SUNG Y. CHO DDS, INC.	DIRECTD	04/19/18	22571.95	
D115847	04/19/18	B0178	CHRISTOPHER CHIU, D.D.S., INC.	DIRECTD	04/19/18	18830.00	
D115848	04/19/18	B0213	WONIL EDWARD JUNG DDS, INC.	DIRECTD	04/19/18	9100.00	
D115849	04/19/18	B0219	KAREN ANN DROSDIK	DIRECTD	04/19/18	14934.64	
D115850	04/19/18	B0221	CHRISTINA BAEK, DDS, PC	DIRECTD	04/19/18	11500.00	
D115851	04/19/18	B0222	FUTURE HEALTH SERVICES, LLC	DIRECTD	04/19/18	7500.00	
D115852	04/19/18	B0223	BEVERLY YI ZHANG HONG	DIRECTD	04/19/18	9167.76	
D115940	04/30/18	C0001	OMNI MEDICAL PROPERTIES	DIRECTD	04/30/18	34944.90	
<b>TOTAL \$</b>						<b>232396.98</b>	



CASTLE FAMILY HEALTH CENTERS, INC REPORT

Castle Family Health Centers Inc  
 Operations Summary Report  
 Ten Months Ending April 30, 2018

Total encounters for the month are 10,806 compared to 10,300 last year 4.91% increase.

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Castle Clinic	4,149	3,396	753	22.17%	40,934	35,555	5,379	15.13%
Specialty Clinic	650	709	(59)	-8.32%	6,178	8,600	(2,422)	-28.16%
Bloss Clinic	973	1,094	(121)	-11.06%	9,906	11,153	(1,247)	-11.18%
Winton Clinic	749	750	(1)	-0.13%	7,633	7,739	(106)	-1.37%
Urgent Care	297	337	(40)	-11.87%	3,285	4,830	(1,545)	-31.99%
Lab	1,928	1,785	143	8.01%	18,516	17,357	1,159	6.68%
Radiology	605	550	55	10.00%	5,733	5,712	21	0.37%
Behavioral Health	182	202	(20)	-9.90%	2,090	2,166	(76)	-3.51%
Adult Day Health Care	438	510	(72)	-14.12%	4,868	5,167	(299)	-5.79%
Optometry	449	585	(136)	-23.25%	4,747	5,310	(563)	-10.60%
Ophthalmology	386	382	4	1.05%	3,589	3,333	256	7.68%
<b>TOTAL ENCOUNTERS</b>	<b>10,806</b>	<b>10,300</b>	<b>506</b>	<b>4.91%</b>	<b>107,479</b>	<b>106,922</b>	<b>557</b>	<b>0.52%</b>

April-18 Working Days 21  
 April-17 Working Days 20

NEW PATIENTS	Apr-18	Apr-17	VARIANCE *	%	Y-T-D Apr-18	Y-T-D Apr-17	Y-T-D VARIANCE *	Y-T-D %
	339	274	65	23.72%	4,199	3,071	1,128	36.73%

INVESTMENT COMMITTEE REVIEW OF  
POLICY & PROCEDURE

Bloss Memorial Healthcare District, a Public Entity

Policy No.: 200 Subject: <u>Investment Guidelines (Exclusive of Bloss Trust and Goodwin Trust)</u>	Effective Date: June 30, 2005 Reviewed Date: 2/17, 5/18 Revised Date: 2/17 Approved Date: May 31, 2018
Manual: <u>Finance</u>	Page: <u>1 of 4</u>
Department Approval: Date: May 31, 2018	Administrative Approval: Date: May 31, 2018
Medical Approval: N/A Date:	Committee / Board Approval: Date: May 31, 2018

POLICY

To establish investment guidelines related to asset allocation and risk associated with the District's investments.

PROCEDURE

The District has identified the following primary investment objectives:

- Capital appreciation
- Capital preservation
- Income

The above objectives dictate that the District's unrestricted investments must be invested to achieve a long-term nominal total return of two to three percent over the Consumer Price Index (CPI).

Asset Allocation

The asset allocation that is dictated by these return objectives would approximate fifty percent fixed income and fifty percent equities, assuming that averages over time are similar to the historical returns achieved by these asset classes as in the past (three to six percent average annual return for fixed income and six to ten percent for common stocks). Restricted investment portfolios shall be invested consistent with their particular or unique investment objectives, return requirements, and risk parameters.

Subject: <u>Investment Guidelines</u>	Effective Date: June 30, 2005
Manual: <u>Finance</u>	Page <u>2</u> of 4

### **Responsibilities of the District's Investment Committee**

The Investment Committee will have the responsibility for the operation and revisions to the Investment Policy that governs the District's investment portfolios and submitting any and all recommendations to the Board of Directors. The Investment Committee will appoint an "Investment Manager(s)" and will communicate the investment objectives of the District portfolios to the Investment Manager(s). The Investment Manager(s) will be responsible for:

- 1) Investing the District's portfolios in a manner consistent with the investment objectives of the District's Investment Policy Statement and Risk-Control Guidelines.
- 2) Periodically reporting to the Investment Committee that the District's portfolios are in compliance with the Investment Policy Statement Objectives and Risk-Control Guidelines.
- 3) Periodically reporting investment results of the District's portfolios against appropriate indices.
- 4) Periodically providing the Investment Committee with anticipated investment Plans and strategies within the context of the adopted Investment Policy Statement and indicating reasons for significant deviations from the normal or equilibrium asset allocation targets contained in the policy if such deviations exit.

### **Investment Risk Control Guidelines**

#### **1. Allowable Securities – Fixed Income**

- A) Taxable Money Market Instruments including Financial Institution Certificates of deposit with ratings as follows by two of the three rating services: A-1/SP-1 or better by Standard ^ Poor's, P1-MIG1 or better by Moody's F-1 or better by Fitch.
- B) Money market mutual funds redeemable daily upon demand at PAR.

Subject: <u>Investment Guidelines</u>	Effective Date: June 30, 2005
Manual: <u>Finance</u>	Page <u>3</u> of <u>4</u>

C) U.S. Government Securities, including:

- i. Treasury Bills, Notes, or Bonds
- ii. Direct or Guaranteed Obligations of the U.S. Government.

D) Corporate Debt Securities, including:

- i. Bonds, Debentures, or Medium-Term Notes with ratings that must be at least BBB or equivalent by two of the four following rating agencies: Standard & Poor's or equivalent, Moody's, Fitch, or Duff & Phelps.

E) International Debt Securities, including:

- i. Bonds, Debentures, or Medium-Term Notes with ratings that must be at least BBB or equivalent by two of the four following rating agencies: Standard & Poor's or equivalent, Moody's, Fitch, or Duff & Phelps. U.S. dollar Denominated Securities only unless they are part of a managed portfolio such as a Mutual Fund.

F) Mortgage-Backed securities, including:

- i. GNMA, FNMA, and FHLMC Agency product and adjustable rate mortgage product, and agency-backed Collateralized Mortgage Obligations (CMO's). These securities must be A rated or better by two of the four following rating agencies: Standard & Poor's, Moody's, Fitch, or Duff & Phelps.

G) Auction Rate Preferred securities rated AA or better Standard & Poor's and/or Moody's.

H) Convertible Debt or convertible Equity Securities including Convertible Debentures and Convertible Preferred Stock. These securities must be rated at least BBB or better by two of the four following rating agencies: Standard & Poor's, Moody's, Fitch, or Duff & Phelps.

Ratings on at least seventy percent of the total fixed income portfolio (measured by market value) must carry a rating of BBB or better or by a measured by a Third party Asset Allocation I.e. Morningstar or Thomson Reuters.

Subject: <u>Investment Guidelines</u>	Effective Date: June 30, 2005
Manual: <u>Finance</u>	Page <u>4</u> of 4

## 2. Risk Control Parameter “Fixed Income”

<u>Risk Control Parameter</u>	<u>Low or Minimum</u>	<u>Normal Target or Equilibrium</u>	<u>Higher or Maximum</u>
Maturity-Individual Security	2.0 Years	-----	30.0 Years
Portfolio Modified Duration	30.0 Years	5.0-8.0 Years	30.0 Years
Credit Quality-Individual Security	BB	A-AA	-----
Percent Portfolio Market Value- BBB Rating	0%	15%	30%
Average Portfolio Credit Quality	BBB	A+/AA-	AAA

## 3. Risk Control Parameter “Equities”

The equity portion of the portfolio shall be invested in common stocks or stock funds and Exchange Traded Funds (ETF’s) across the full spectrum of capitalization so as to provide prudent diversification. The portfolio shall not be invested in the securities of foreign issuers in excess of twenty-five percent of the equity portion of the portfolio at market and no more than twenty-five percent of the equity market portfolio may be in any one industry segment. The investment manager(s) shall maintain adequate diversification such that no single common stock or issuer will exceed fifteen percent of the portfolio’s equity market value.

## 4. Risk Control Parameter “Asset Allocation”

Within the context of the target: Fifty percent fixed income and fifty percent equity asset allocation mandated by the long-term total return objectives for the unrestricted District portfolios, the investment manager(s) shall have the discretion to vary the actual asset allocation of such portfolios adjusted by up to 30% (65%-35% overall).

INVESTMENT COMMITTEE ACKNOWLEDGEMENT OF  
RETIREMENT OF CONRAD FOURNIER  
LPL/ FINANCIAL/ THIESENDUEKER





Dear Board Members of Bloss Memorial,

As you know, I have spent the past couple of years in partnership with Thiesen Dueker Financial Consulting Group. I invested a great amount of time & thought assembling the best team possible to service my clients. I have been slowly moving toward retirement which has given me the ability to spend more time with my family.

The time has come for me to hand over the reins to the fine operation that I have been honored to be a part of since 1988.

As I transition out of the day to day activities, please know my greatest desire has always been to leave my duties in trustworthy and capable hands. After almost 2 ½ years with Thiesen Dueker Group, and specifically with my partners, Michael Muhareb and Vince Mastro, I believe that goal has been achieved.

I feel you have very sound relationships with them and know their capabilities. I wholeheartedly encourage everyone to become even more aware of their expertise, planning & investment management skills. They share many of the same investment ideals and beliefs as I do, which are the same things that have made our long relationship so mutually beneficial.

Our success together, I believe will continue with Michael and Vince. That's why I chose them. They are great professionals and have promised to continue my legacy for years to come. During this transition, I will still be available for Michael and Vince to consult with.

As always, I appreciate your trust in me, with your needs, and the needs of your fine team members. Mostly, I want to thank you for nearly 30 years of allowing me to be a part of your family and investment team.

Sincerely,

A handwritten signature in blue ink that reads 'Conrad Fournier'. The signature is written in a cursive, flowing style.

Conrad Fournier

**[www.thiesendueker.com](http://www.thiesendueker.com)**  
105 W. El Portal Drive, Suite B  
Merced, CA 95340  
PHONE: 209-364-3380  
FAX: 209-383-3898

ROOFING PROPOSALS FOR  
3605 HOSPITAL ROAD  
ATWATER CA

Econo Roofing	\$534,025.00
Barth Roofing Co	\$658,799.00



16721 Lettau Ave.  
 Delhi, CA 95315  
 Tel 209.668.6222  
 Fax 209.250.1918  
 Contractors Lic. # 749551

**ROOFING AGREEMENT**

Name <u>Bloss Memorial Health</u>	Job Location <u>3605 Hospital Rd.</u>
Street <u>C/O Rick Ramirez</u>	City <u>Atwater</u>
City <u>709-617-0346</u>	State <u>Ca</u> Zip Code _____
State _____ Zip Code _____	Approx. Start Date <u>8-10 Weeks</u>
Phone (Home) <u>709-381-2000 Ext. 7061</u>	Approx. Completion Date <u>3-5 Wks - 6 Weeks</u>
Phone (Work) _____	

It is mutually agreed as follows:

1. Construction - **ECONO-ROOFING** will furnish the necessary labor, materials and equipment to perform in a workmanship like manner the work as detailed under the following specifications.

2. Specifications -

Specifications -

- Roof with IB 50mil PVC
  - Color \_\_\_\_\_
  - Furnish & install all required jacks, flashings and/or valleys
  - Seal and paint all jacks, flashings and/or valleys
  - Includes clean-up of roof and surrounding grounds
  - Includes 25 year manufacturer's warranty
  - Includes 10 year workmanship warranty
- |                          |                                     |   |
|--------------------------|-------------------------------------|---|
| Yes                      | No                                  |   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Furnish & install (ell 15lb. 30lb. <u>synthetic</u> |
| <input type="checkbox"/> | <input type="checkbox"/>            | Removal and replacement of _____ lineal feet        |
| <input type="checkbox"/> | <input type="checkbox"/>            | of _____ x _____ fascia                             |
| <input type="checkbox"/> | <input type="checkbox"/>            | Removal and replacement of _____                    |
|                          |                                     | lineal feet   |
|                          |                                     | of _____ x _____ tongue and groove or shiplap.      |
- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Thin roll _____ layer(s) of _____   |
| <input type="checkbox"/> | <input type="checkbox"/> | Furnish & install _____ sheathing   |
| <input type="checkbox"/> | <input type="checkbox"/> | Furnish & install metal rusing - Color _____                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Furnish & install dimensional ridge-caps                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | Furnish turbine, dormer, powered (vents) ridge vent _____                     |
| <input type="checkbox"/> | <input type="checkbox"/> | Remove & reinstall existing antenna(s) . We do not re-align satellite dish(s) |
| <input type="checkbox"/> | <input type="checkbox"/> | Remove & reinstall _____ existing solar panels                                |
| <input type="checkbox"/> | <input type="checkbox"/> | Re-roofing of _____ flat section(s) with _____                                |
| <input type="checkbox"/> | <input type="checkbox"/> | Re-roofing of other structures (specify) _____                                |
| <input type="checkbox"/> | <input type="checkbox"/> | Furnish & install _____ lineal feet of seamless aluminum                      |
|                          |                          | galvanized gutters including downspouts                                       |
|                          |                          | gutter color _____ down spout color _____                                     |

Special Remarks:

1. Remove all Gravel From Roof, Prep Roof Per Manufacturers specs
2. Install 1/2 EPS Foam (underlayment).
3. Install a IB 50mil PVC White Single Ply Mechanically Fastened
- \* Heat weld all Seams. 4. Install 1600' FT OF PVC Walk Pad.
- New Pipe Boots & Drains.

- ECONO-ROOFING is not responsible for dry rot or termite damage in the existing roof structure unless otherwise noted above.
- ECONO-ROOFING cannot guarantee that existing gutters will function when tile roof is installed.

3. Owner promises to pay or cause to be paid to Econo-Roofing in consideration therefore, the sum of: Five hundred thirty four thousand three hundred and thirty five (\$ 534,035.)

50% Due upon delivery of materials: \$ 267,012.50  
 50% Due upon completion: \$ 267,012.50

Note: This proposal may be withdrawn by Econo-Roofing if not accepted within 15 days

ACCEPTANCE - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will also be outlined above. Buyer has the right to rescind this agreement within three days of acceptance.

ECONO-ROOFING

HOMEOWNER

By [Signature]

Buyer's Signature

Acceptance Date

Date 4-20-2018

Econo-Roofing

Buyer's Signature

Acceptance Date

ECONO-ROOFING HAS THE RIGHT TO RESCIND THIS CONTRACT WITHIN FIFTEEN WORKING DAYS OF ACCEPTANCE



# PROPOSAL

Contractor: Barth Roofing Company, Inc.

Address of Project: 3605 Hospital Rd, Atwater



**Scope of Work:**

1. Remove and dispose of existing roof system down to roof deck.
2. Provide and install a mechanically fastened 50-mil PVC roof system over 2 layers FR10 Slip sheet for class A fire rating over existing roof deck.
3. Seal all pipes, penetrations and curbs per manufacturer's specifications.
4. Reuse existing coping metal if any.
5. Barth Roofing 5-year workmanship warranty.
6. Manufacturer's 20-year NDL (No Dollar Limit) warranty covering labor and material included in price.

**Base Bid**

Initial  
 \$658,799.00 \_\_\_\_\_

**Exclusions:**

- Existing Dry Rot will be replaced at a rate of 95\$ per man hour plus material- no dry rot work will be fixed until owner approval and change order.
- Ponding water
- Prevailing wage

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written change orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized

Signature: \_\_\_\_\_

Note: This Proposal may be withdrawn by Barth Roofing if not accepted within 30 days

"Interest at 1.5% will be charged on all unpaid accounts after 30 days from date of completion of work or delivery of material." "In the event it is necessary to take any legal action to collect on any balance owing for labor or materials furnished in accordance with this agreement, Owner agrees to pay all costs thereof, including reasonable attorney fees." "Owner may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the Notice of Cancellation form on the back of this form for an explanation of this right."

### Acceptance of Proposal

The above specification and conditions are satisfactory and are hereby accepted.  
 Barth Roofing is authorized to do the work, as specified. Payment will be made as outlined above.

Owner Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_

I have received and read The Notice of Owner on reverse.

Owner Signature: \_\_\_\_\_

I have received and read The Notice of Cancellation on reverse. Owner Signature: \_\_\_\_\_

This Estimate/Proposal is based on Barth Roofing's inspection and does not cover damages or extra work (i.e., termites, or roof rot) uncovered after work has begun. These items will be brought to Owner's attention as they arise and be completed at a rate of \$85 per man hour.

Owner releases Barth Roofing from all claims related to, and Barth Roofing shall not be liable for, any interior damages due to weather uncertainties or acts of God that may occur during the progress of the work completion.

### Notice of Cancellation

Owner may cancel this Agreement in writing, without any penalty or obligation, within three business days of the acceptance date. If Owner cancels this Agreement, any property traded in, any payments made by Owner under the Agreement, and any negotiable instrument executed by Owner will be returned within 10 days following receipt by Barth Roofing of Owner's written cancellation notice, and any security interest arising out of the transaction will be cancelled.

If Owner cancels this Agreement, Owner must make available to Barth Roofing at Owner's residence, in substantially the same condition as when received, any goods delivered to Owner under this Agreement, or Owner may, if Owner wishes, comply with the instructions of Barth Roofing regarding the return shipment of the goods at Barth Roofing's expense and risk.

If Owner does make the goods available to Barth Roofing and Barth Roofing does not pick them up within 20 days of the date of Owner's notice of cancellation, Owner may retain or dispose of the goods without any further obligation. If Owner fails to make the goods available to Barth Roofing, or if Owner agrees to return the goods to Barth Roofing and fails to do so, then Owner remains liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice to: Barth Roofing Company, Inc., at 4384 W Pine Haven Drive Tracy CA 95304 or fax to (209) 833-8096 not later than midnight of the third business day after signing the Proposal.

I hereby cancel this transaction, Date: \_\_\_\_\_ Owner's Signature: \_\_\_\_\_

### Notice to Owner

Under the California Lien Law any contractor, sub-contractor, laborer, supplier or other person who helps to improve Owner's property, but is not paid for his/her work or supplies, has a right to enforce a claim against Owner's property. This means that after a court hearing, Owner's property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if Owner has paid Owner's contractor in full if the subcontractors, laborers or suppliers remain unpaid.

To preserve their right to file a claim or lien against Owner's property, certain claimants such as subcontractors or material suppliers are required to provide Owner with a document entitled "Preliminary Notice," Original (or prime) contractors and laborers for wages do not have to provide this notice. A Preliminary Notice is not lien against Owner's property. Its purpose is to notify Owner of persons who may have a right to file a lien against Owner's property if they are not paid. (Generally, the maximum time allowed for filing a claim or lien against Owner's property is ninety (90) days after completion of Owner's project.)

TO ENSURE EXTRA PROTECTION FOR OWNER AND OWNER'S PROPERTY, OWNER MAY WISH TO TAKE ONE OR MORE OF THE FOLLOWING STEPS:

- (1) Require that Owner's contractor supply Owner with a payment and performance bond (not license bond), which provides that the bonding company will either complete the project or pay damages up to the amount of the bond. This payment and performance bond as well as a copy of the construction contract should be filed with the county recorder for Owner's further protection.
- (2) Require that payments be made directly to subcontractors and material suppliers through a joint control. Any joint control agreement should include the addendum approved by the Registrar of Contractors.
- (3) Issue joint checks for payment, made out to both Owner's contractor and the subcontractor or material suppliers involved in the project. This will help to insure that all persons due payment are actually paid.
- (4) After making payment on any completed phase of the project, and before making any further payments, require Owner's contractor to provide Owner with unconditional lien releases signed by each material supplier, subcontractor and laborer involved in that portion of the work for which payment was made. On projects involving improvements to a single family residence or a duplex owned by individuals, the persons signing these releases lose the right to file a claim against Owner's property. In other types of construction this protection may still be important, but may not be as complete. TO PROTECT OWNERRSELF UNDER THIS OPTION, OWNER MUST BE CERTAIN THAT ALL MATERIAL SUPPLIERS, SUBCONTRACTORS AND LABORERS HAVE SIGNED.
- (5) Contracting firm shall not be liable for any interior damages due to weather uncertainties or act of God that may occur during the progress of work completion.

Barth Roofing retains all excess material. Owner will be responsible for any interior building code upgrades, such as smoke detectors. All agreements are contingent upon strikes, accidents, or delays, beyond the control of Barth Roofing. Owner is to carry fire, tornado or other necessary insurance covering the above work. Workers Compensation and General Liability Insurance on the above work will be provided by Barth Roofing.

#### Guarantee:

Barth Roofing guarantees that the roof will be free from defects in materials and/or workmanship for two (2) years from the date of substantial completion of the work, unless specified different on proposal page. An extended warranty is available at a cost per square foot in addition to the above listed contract price.

#### Change Orders:

Should Owner and/or Owner's representative and/or the City and/or County require any modifications to the work covered under this Agreement, any cost incurred by Contractor shall be added to the contract price as extra work and Owner and/or Owner's representative agrees to pay Barth Roofing for such extra work. All extra work as well as any other modification to the Agreement shall be specified in a change order. All change orders shall become a part of this contract and shall be incorporated herein.

#### Leaks must be reported within 12 hours of occurrence, to prevent excessive damage.

Contractors are required by law to be licensed and regulated by the Contractors State Licensing Board. Any questions concerning a contractor may be referred to the Registrar Contractors State Licensing Board, 9835 Goethe Road, Sacramento, CA mailing address: PO Box 26000 Sacramento, California 95827.

#### Disputes:

If a dispute between the parties hereto arises out of this Agreement, the parties shall first attempt to resolve the dispute by mediation, wherein each party will agree to select a Mediator JAMS to hear both sides of the dispute, and attempt to reach a meaningful and complete resolution. The parties shall share the mediator's fees and any associated costs equally. If mediation fails the dispute shall be resolved by way of filing a legal action in the Superior Court of the State of California, County of San Joaquin. The prevailing party shall be entitled to expenses and costs including but not limited to their reasonable attorney fees.

#### Assignment:

Barth Roofing and Owner shall not assign or transfer their respective rights or obligations under this Agreement without the prior written consent of the other.

#### Complete Agreement:

The parties hereto agree that all other discussions, promises, and agreements are incorporated into this Agreement, and that there are no other promises, conditions or agreements not set forth herein, and that they have entered into this agreement freely and voluntarily.

#### Payment Schedule:

Deposit due at time of acceptance. Amount due is 10% of project or \$1000 whichever is less.

Progress Payment #1 is due at the time of material delivery. The amount due for Progress Payment #1 is 50% of entire project.

Final Payment is due at completion of the work. The amount due for Final Payment is the remainder of the contracted amount and all change orders.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted By: (Print Name) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

If accepted, please sign and mail or fax a copy back to the office for prompt scheduling. Should Owner have any further questions, please feel free to contact Barth Roofing.

ROOFING PROPOSALS FOR  
1251 GROVE AVENUE  
ATWATER CA

Econo Roofing	\$34,850.00
Advanced Roofing	\$42,830.00



16721 Lettau Ave.  
 Delhi, CA 95315  
 Tel 209.668.6222  
 Fax 209.250.1918  
 Contractors Lic.# 749551

**ROOFING AGREEMENT**

Name <u>Bloss Memorial Health</u>	Job Location <u>1251 Grove ave</u>
Street <u>40 Rick Ramirez</u>	City <u>Citrus</u>
City <u>209-617-0346</u>	State <u>Ca.</u> Zip Code _____
State _____ Zip Code _____	Approx. Start Date <u>8-10 weeks</u>
Phone (Home) <u>209-381-2000</u> Ext <u>7061</u>	Phone (Work) _____
	Approx. Completion Date <u>5-7 Days</u>

It is mutually agreed as follows:

- Construction - ECONO-ROOFING will furnish the necessary labor, materials and equipment to perform in a workmanship like manner the work as detailed under the following specifications.
- Specifications -

- Roof with F B 50mil white
- Color \_\_\_\_\_
- Furnish & install all required jacks, flashings and/or valleys
- Seal and paint all jacks, flashings and/or valleys
- Includes clean-up of roof and surrounding grounds
- Includes 25 year manufacturer's warranty
- includes 0 year workmanship warranty

- Yes No
- Furnish & install felt 15lb. 30lb. synthetic
  - Removal and replacement of \_\_\_\_\_ lined felt of \_\_\_\_\_ x \_\_\_\_\_ fascia
  - Removal and replacement of \_\_\_\_\_ lined felt of \_\_\_\_\_ x \_\_\_\_\_ tongue and groove or shiplap.

- Specifications -
- Yes No
- Tear off \_\_\_\_\_ layer(s) of \_\_\_\_\_
  - Furnish & Install \_\_\_\_\_ sheathing
  - Furnish & install metal nosing - Color \_\_\_\_\_
  - Furnish & install dimensional ridge-caps
  - Furnish turbine, dormer, powered (vents) Ridge Vent \_\_\_\_\_
  - Remove & reinstall existing antenna(s) . We do not re-align satellite dishes
  - Remove & reinstall \_\_\_\_\_ existing solar panels
  - Re-roofing of \_\_\_\_\_ flat section(s) with \_\_\_\_\_
  - Re-roofing of other structures (specify) \_\_\_\_\_
  - Furnish & Install \_\_\_\_\_ lined felt of seamless aluminum galvanized gutters including downspouts gutter color \_\_\_\_\_ down spout color \_\_\_\_\_

Special Remarks: Overlay Flat Sections That Have Exp sheet  
1. Prep Roof to Manufacturer Specs.  
2. Install a 50 mil white F B Roof System, Mechanically Fastened + Heat Weld all Seams. New Pipe Boots  
Clad Metal Where Needed + New Drains.

- ECONO-ROOFING is not responsible for dry rot or termite damage in the existing roof structure unless otherwise noted above.
- ECONO-ROOFING cannot guarantee that existing gutters will function when tile roof is installed.

3. Owner promises to pay or cause to be paid to Econo-Roofing in consideration therefore, the sum of:  
Thirty Four thousand, Eight hundred fifty - Dollars (\$ 34,850.-)

50% Due upon delivery of materials: \$ 17,425.-  
 50% Due upon completion: \$ 17,425.-

Note: This proposal may be withdrawn by Econo-Roofing if not accepted within 15 days

ACCEPTANCE - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will also be outlined above. Buyer has the right to rescind this agreement within three days of acceptance.

ECONO-ROOFING	HOMEOWNER
By <u>Mark Stone</u>	Buyer's Signature _____
Date <u>4-20-2018</u>	Acceptance Date _____
Econo Roofing	Buyer's Signature _____
	Acceptance Date _____

ECONO-ROOFING HAS THE RIGHT TO RESCIND THIS CONTRACT WITHIN FIFTEEN WORKING DAYS OF ACCEPTANCE







7548 Crawford Ave Oakdale, CA 95361  
phone: (209)681-6426 fax: (209)848-2903  
CA LIC #829540

Date: 4-30-2018  
TO: Bloss Medical, Mr. Rick Ramirez  
RE: Bloss Medical Facility

Re Roofing of Low Slope Roof Areas as follows: (all low slope areas except 1 canopy on North side of building and 1 medium sized area re roofed with pvc membrane in center of building)

- 1-Prepare existing roofs for recover by removing existing cap metal (set aside for later reinstallation), scraping, blowing, etc.
- 2-Where low slope roofing intersects at high side with tile roofing remove 1 course of tile and put in designated spot onsite designated by Bloss Medical, Furnish and install new GSM counter flashing under Tile Roofing and Felt for new roof termination
- 3-Furnish and install 1 layer EPS fan fold underlayment board mechanically attached to Manufacturer detail
- 4-Furnish and install a 60 mil mechanically attached TPO roof system and accessories to Manufacturer detail
- 5-Furnish and install 60 mil Adhered TPO wall flashings at all parapet and mechanical platforms walls
- 6-Using TPO and TPO accessories flash all walls, mechanical platforms and roof top penetrations to Manufacturer details
- 7-At back canopy roof (NE canopy on building), cut down existing raised wood fascia to deck level and add 5" gutters to edge of roof area to allow standing water to drain off roof
- 8-Furnish and install new pressure treated wood blocking under equipment and roof top piping
- 9-Reinstall and Reseal existing cap metal
- 10-Procure and pay for re roofing permits
- 11-Clean roofs and site of all re roofing debris and dispose of properly

Proposal Price: \$42,830.00

Notes:

- 1-Proposed above is a 60 mil TPO roof system. This is essentially a 20-22 year roof system. To install a 60 mil PVC KEE roof system (30-33 year roof) in lieu of the TPO Add \$9,500.00 to above price.
- 2-Proposal and Price include everything for a "Turn Key" roof system

Thank You  
Bill Carlson

APPROVAL OF FY 2019 BUDGET

BLOSS MEMORIAL HEALTHCARE DISTRICT  
FY 2019 BUDGET

The 2019 Budget Reports are attached and include both the Summary and Detail Formats, Sierra Kings Dental Surgery Center Summary Format, and Bloss Capital Expenditures.

The FY 2019 Budget reflects a projected accrual Net Profit of \$305,906, which includes Other Operating Revenue of \$315,153 and a Net Non-Operating Revenue of \$2,166,860.

An overview of Budget Development and significant changes is as follows:

**Total Net Operating Revenue**

No Patient Revenue is expected with the sale of the two Surgery Centers, effective June 1, 2018. According to the Sales Agreement Bloss Memorial District will receive any outstanding accounts receivable due to Children's Dental Surgery Center and Central California Dental Surgery Center through May 31, 2018.

Other Revenue includes \$229,528 of accounts receivable collections for both Centers, and an estimated \$85,625 in Bad Debt Collections for accounts outstanding over 90 days.

**Total Non-Operating Revenues**

Bloss Trust is calculated at \$565,000 reflecting the anticipated Year End Distributions for FY 2019. Bloss Trust Revenue is budgeted at actual receipts of FY 2018, expected to be conservative.

Property Tax Revenue is budgeted at the actual receipts of FY 2018 to reflect the tax income earned paid to Bloss Memorial Healthcare District from Merced County in the amount of \$346,565.

Bloss Memorial Health Care District are landlords to two facilities located in Atwater, California. Rental Income is calculated with the current lease agreements with the annual 2% increase and is budgeted at \$1,242,702.

Total operating expense is estimated at \$2,176,107 for the operations of the two facilities located at the Bloss and Castle site. Total operating expense includes facility costs of Sierra Kings with an annual budgeted amount of \$244,988.

**Operating Expenses**

**Salaries and Benefits**

Total Salaries and Benefits includes the annual increase in compensation and corresponding benefits to obtain Executive Services in the amount of \$135,222.

**Professional Fees**

Professional Fees total is \$92,057 for Legal Fees, Auditing, and Other Contacted Services which include maintenance services provided by Castle Family Health Centers.

**Supplies**

The supply expense estimate is for office supplies used for monthly board meetings and building maintenance supplies for the two facilities located at Bloss and Castle.

**Purchased Services**

The majority of expense in purchased services consists of Other Purchased Services in the amount of \$328,477. These services include pest control, housekeeping, security services, monitoring, and lawn care.

**Depreciation**

Depreciation Expense is projected on the schedule of existing Assets with the exclusion of CCDSC assets. Additional depreciation expense was included in Buildings and Improvements for roof repairs of the two sites located at Bloss and Castle.

**Utilities**

The majority of operating expense is budgeted in utilities for electricity, gas, water, garbage, and sewer totaling \$463,239.

**Other Operating**

Other operating expense budget is for facility liability insurance and property taxes for the Sierra Kings facility paid to the property owner of MD Ventures.

**Capital Expenditures**

Capital Expenditures estimates are included for FY 2019. The budget totaling \$701,629 for roofing repairs at Castle and Bloss sites.

Capital Funds include the Capital Improvements Investment at the current value as of May 2018 of \$251,128 less interest earned. Funded Deprecation is at current value as of May 2018 of \$150,437 both totaling \$401,565 invested for capital improvements.

**SUMMARY****Bloss Memorial Healthcare District, A Public Entity****FY 19 BUDGET**

NET PATIENT REVENUE	<u>0</u>
OTHER REVENUE	<u>315,153</u>
<b>TOTAL NET OPERATING REVENUE</b>	<b><u>315,153</u></b>
<b>OPERATING EXPENSES</b>	
SALARIES AND WAGES	119,474
EMPLOYEE BENEFITS	15,748
PROFESSIONAL FEES	92,057
SUPPLIES	9,519
PURCHASED SERVICES	395,303
DEPRECIATION	738,271
RENTS AND LEASES	230,365
UTILITIES	463,239
INSURANCE	97,830
OTHER EXPENSE	<u>14,301</u>
<b>TOTAL OPERATING EXPENSE</b>	<b><u>2,176,107</u></b>
<b>NET INCOME FROM OPERATIONS</b>	<b>-1,860,954</b>
NON-OPERATING REVENUE	2,184,527
NON-OPERATING EXPENSE	<u>17,667</u>
<b>NET NON-OPERATING INCOME</b>	<b><u>2,166,860</u></b>
<b>NET INCOME</b>	<b><u>305,906</u></b>

**DETAILED**

**Bloss Memorial Healthcare District, A Public Entity**

**FY 19 BUDGET**

**REVENUES**

<b>NET PATIENT REVENUE</b>	0
MISC OTHER OPERATING	229,528
BAD DEBT RECOVERY	85,625
<b>TOTAL OTHER OPERATING REVENUE</b>	<b>315,153</b>
<b>TOTAL NET OPERATING REVENUE</b>	<b>315,153</b>

=====

**EXPENSES**

**SALARIES**

MANAGEMENT AND SUPERVISION	109,000
VACATION EXPENSE	10,474
<b>TOTAL SALARIES</b>	<b>119,474</b>

**BENEFITS**

FICA	8,720
UNEMPLOYMENT INSURANCE	3,600
HEALTH INSURANCE	1,100
WORKERS COMPENSATION	2,328
<b>TOTAL BENEFITS</b>	<b>15,748</b>

**TOTAL SALARIES AND BENEFITS**

**135,222**

**PROFESSIONAL FEES**

CONSULTING & MANAGEMENT	9,600
LEGAL	35,589
ACCOUNTING/AUDIT	16,000
OTHER CONTRACTED SERVICE	30,868
<b>TOTAL PROFESSIONAL FEES</b>	<b>92,057</b>

**SUPPLIES**

FOOD	991
------	-----

CLEANING SUPPLIES	100
OFFICE SUPPLIES	1,310
OTHER MINOR EQUIPMENT	621
OTHER NON-MEDICAL SUPPLIES	5,498
FREIGHT ON PURCHASES	324
SALES TAX AND VARIANCE	675
	<hr/>
<b>TOTAL SUPPLIES</b>	<b>9,519</b>
<b>PURCHASED SERVICES</b>	
REPAIRS AND MAINTENANCE	59,626
MANAGEMENT SERVICES	7,200
OTHER PURCHASED SERVICES	328,477
	<hr/>
<b>TOTAL PURCHASED SERVICES</b>	<b>395,303</b>
<b>DEPRECIATION</b>	
DEPREC-LAND & IMPROVEMENTS	5,652
DEPREC-BUILDINGS & IMPROVEMENT	632,155
DEPREC-LEASEHOLD IMPROVEMENT	10,416
DEPREC-EQUIPMENT	90,048
	<hr/>
<b>TOTAL DEPRECIATION</b>	<b>738,271</b>
<b>RENTS AND LEASES</b>	
RENTAL - BUILDING SIERRA KINGS	230,365
	<hr/>
<b>TOTAL RENTS AND LEASES</b>	<b>230,365</b>
<b>UTILITIES</b>	
ELECTRICITY	340,888
NATURAL GAS	47,646
WATER	39,257
UTILITIES - OTHER	35,448
	<hr/>
<b>TOTAL UTILITIES</b>	<b>463,239</b>
<b>OTHER OPERATING EXPENSES</b>	
INSURANCE	97,830
TAX AND LICENSE	14,301
	<hr/>
<b>TOTAL OTHER OPERATING EXPENSE</b>	<b>112,131</b>



<b>TOTAL OPERATING EXPENSE</b>	<b>2,176,107</b>
<hr/>	
<b>NET INCOME FROM OPERATIONS</b>	<b>(1,860,954)</b>
<b>NON-OPERATING REVENUES</b>	
BLOSS TRUST	565,000
GAIN ON INVESTMENTS	30,260
PROPERTY TAX REVENUE	346,565
RENTAL INCOME	1,242,702
<b>TOTAL NON-OPERATING REVENUE</b>	<b>2,184,527</b>
<b>NON-OPERATING EXPENSE</b>	
LOSS ON MARKETABLE SECURITY	17,667
<hr/>	
<b>TOTAL NON-OPERATING EXPENSE</b>	<b>17,667</b>
<b>NET NON-OPERATING INCOME</b>	<b>2,166,860</b>
<b>NET INCOME (LOSS)</b>	<b>305,906</b>
<hr/>	

**SUMMARY**

**SIERRA KINGS DENTAL SURGERY CENTER**

**FY 19 BUDGET**

NET PATIENT REVENUE 0

OTHER REVENUE 0

**TOTAL NET OPERATING REVENUE** 0

**OPERATING EXPENSES**

PURCHASED SERVICES 3,750

DEPRECIATION 4,620

RENTS AND LEASES 230,365

UTILITIES 4,786

OTHER EXPENSE 1,467

**TOTAL OPERATING EXPENSE** **244,988**

**NET INCOME FROM OPERATIONS** **-244,988**

**NET INCOME** **-244,988**

BLOSS MEMORIAL HEALTHCARE DISTRICT  
CAPITAL EXPENDITURES  
FY 2018 BUDGET

LEVEL OF PRIORITY  
FIRST PRIORITY HIGH

ITEM	LOCATION	QUOTE
ROOFING	CASTLE BUILDING	658,799

LEVEL OF PRIORITY  
SECOND PRIORITY HIGH

ITEM	LOCATION	QUOTE
ROOFING	BLOSS BUILDING	42,830

TOTAL CAPTIAL EXPENDITURES \$701,629

FUNDS FOR CAPITAL EXPENDITURES  
CAPITAL IMPROVEMENTS INVESTMENTS 251,128  
FUNDED DEPRECIATION 150,437

TOTAL OF FUND ACCOUNTS \$401,565

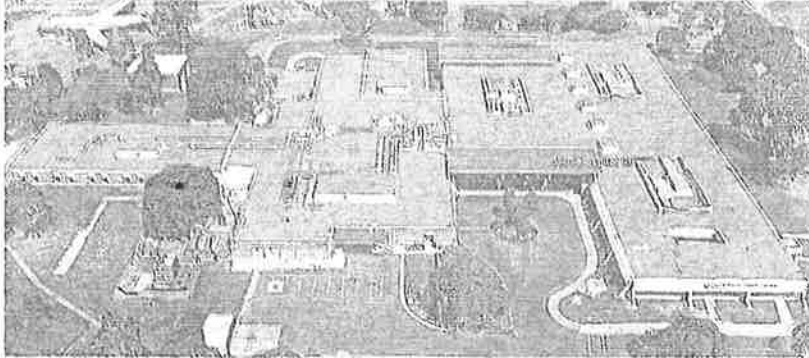
**COPY**

**PROPOSAL**

*Castle*

Contractor: Barth Roofing Company, Inc.

Address of Project: 3605 Hospital Rd, Atwater



**Scope of Work:**

1. Remove and dispose of existing roof system down to roof deck.
2. Provide and install a mechanically fastened 50-mil PVC roof system over 2 layers FR10 Slip sheet for class A fire rating over existing roof deck.
3. Seal all pipes, penetrations and curbs per manufacturer's specifications.
4. Reuse existing coping metal if any.
5. Barth Roofing 5-year workmanship warranty.
6. Manufacturer's 20-year NDL (No Dollar Limit) warranty covering labor and material included in price.

Base Bid Initial  
\$658,799.00 \_\_\_\_\_

**Exclusions:**

- Existing Dry Rot will be replaced at a rate of 95\$ per man hour plus material- no dry rot work will be fixed until owner approval and change order.
- Ponding water
- Prevailing wage

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written change orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control, Owner to carry fire, tornado, and other necessary insurance.

Authorized Signature: \_\_\_\_\_

Note: This Proposal may be withdrawn by Barth Roofing if not accepted within 30 days.

"Interest at 1.5% will be charged on all unpaid accounts after 30 days from date of completion of work or delivery of material." "In the event it is necessary to take any legal action to collect on any balance owing for labor or materials furnished in accordance with this agreement, Owner agrees to pay all costs thereof, including reasonable attorney fees." "Owner may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the Notice of Cancellation form on the back of this form for an explanation of this right."

**Acceptance of Proposal**

The above specification and conditions are satisfactory and are hereby accepted.  
Barth Roofing is authorized to do the work, as specified. Payment will be made as outlined above.

Owner Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_

I have received and read The Notice of Owner on reverse.

Owner Signature: \_\_\_\_\_

I have received and read The Notice of Cancellation on reverse. Owner Signature: \_\_\_\_\_

This Estimate/Proposal is based on Barth Roofing's inspection and does not cover damages or extra work (i.e., termites, or roof rot) uncovered after work has begun. These items will be brought to Owner's attention as they arise and be completed at a rate of \$85 per man hour.

Owner releases Barth Roofing from all claims related to, and Barth Roofing shall not be liable for, any interior damages due to weather uncertainties or acts of God that may occur during the progress of the work completion.

**ROOFING AGREEMENT**

Name <u>Castle Family Health</u>	Job Location <u>3605 Hospital Rd.</u>
Street <u>C/O Rick Ramirez</u>	City <u>Antioch</u>
City <u>209-617-0346</u>	State <u>Ca</u> Zip Code _____
State _____ Zip Code _____	Approx. Start Date <u>8-10 Weeks</u>
Phone (Home) <u>209-381-2000</u> Ext. <u>7061</u>	Approx. Completion Date <u>3-5 1/2-6 Weeks</u>
Phone (Work) _____	

It is mutually agreed as follows:

1. Construction - **ECONO-ROOFING** will furnish the necessary labor, materials and equipment to perform in a workmanship like manner the work as detailed under the following specifications.

2. Specifications - **Specifications -**

- Roof with IB 50mil PVC
  - Color \_\_\_\_\_
  - Furnish & install all required jacks, flashings and/or valleys
  - Seal and paint all jacks, flashings and/or valleys
  - Includes clean-up of roof and surrounding grounds
  - Includes 25 year manufacturer's warranty
  - Includes 10 year workmanship warranty
- |                          |                                     |   |
|--------------------------|-------------------------------------|---|
| Yes                      | No                                  |   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Furnish & install felt 15lb. 30lb. <u>synthetic</u>   |
| <input type="checkbox"/> | <input type="checkbox"/>            | Removal and replacement of _____ lineal feet of _____ x _____ fascia                        |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Removal and replacement of _____ lineal feet of _____ x _____ tongue and groove or shiplap. |
- |                          |                                     |   |
|--------------------------|-------------------------------------|---|
| Yes                      | No                                  |   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Tear off _____ layer(s) of _____  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Furnish & install _____ sheeting  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Furnish & install metal nosing - Color _____  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Furnish & install dimensional ridge-caps  |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Furnish turbine, dormer, powered (vents) Ridge Vent _____ ft.   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Remove & reinstall existing antenna(s), <u>Yes</u> do not realign satellite dish(s)   |
| <input type="checkbox"/> | <input type="checkbox"/>            | Remove & reinstall _____ existing solar panels  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Re-roofing of _____ flat section(s) with _____  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Re-roofing of other structures (specify) _____  |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Furnish & install _____ lineal feet of <u>seamless aluminum</u> galvanized gutters including downspouts gutter color _____ down spout color _____ |

**Special Remarks:**

1. Remove all Gravel From Roof, Prep Roof Per Manufacturers Specs
2. Install 1/2 EPS Foam (Underlayment)
3. Install a IB 50mil PVC White Single Ply Mechanically Fastened + Heat weld all Seams.
4. Install 1600 Ft of PVC Walk Pad, New Pipes, Boots & Drains.

- ECONO-ROOFING is not responsible for dry rot or termite damage in the existing roof structure unless otherwise noted above.
- ECONO-ROOFING cannot guarantee that existing gutters will function when tile roof is installed.

3. Owner promises to pay or cause to be paid to Econo-Roofing in consideration therefore, the sum of Five Hundred Thirty Four Thousand Three Hundred and Fifty Dollars (\$534,035.00)

50% Due upon delivery of materials: \$ 267,012.50

50% Due upon completion: \$ 267,012.50

Note: This proposal may be withdrawn by Econo-Roofing if not accepted within 15 days.

ACCEPTANCE - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will also be outlined above. Buyer has the right to rescind this agreement within three days of acceptance.

ECONO-ROOFING HOMEOWNER  
By [Signature] Buyer's Signature Acceptance Date \_\_\_\_\_

Date 4-20-2018 Buyer's Signature \_\_\_\_\_ Acceptance Date \_\_\_\_\_

ECONO-ROOFING HAS THE RIGHT TO RESCIND THIS CONTRACT WITHIN FIFTEEN WORKING DAYS OF ACCEPTANCE



*Bloss*  
**COPY**

7548 Crawford Ave Oakdale, CA 95361  
phone: (209)681-6426 fax: (209)848-2903  
CA LIC #829540

Date: 4-30-2018  
TO: Bloss Medical, Mr. Rick Ramirez  
RE: Bloss Medical Facility

Re Roofing of Low Slope Roof Areas as follows: (all low slope areas except 1 canopy on North side of building and 1 medium sized area re roofed with pvc membrane in center of building)

- 1-Prepare existing roofs for recover by removing existing cap metal (set aside for later reinstallation), scraping, blowing, etc.
- 2-Where low slope roofing intersects at high side with tile roofing remove 1 course of tile and put in designated spot onsite designated by Bloss Medical, Furnish and install new GSM counter flashing under Tile Roofing and Felt for new roof termination
- 3-Furnish and install 1 layer EPS fan fold underlayment board mechanically attached to Manufacturer detail
- 4-Furnish and install a 60 mil mechanically attached TPO roof system and accessories to Manufacturer detail
- 5-Furnish and install 60 mil Adhered TPO wall flashings at all parapet and mechanical platforms walls
- 6-Using TPO and TPO accessories flash all walls, mechanical platforms and roof top penetrations to Manufacturer details
- 7-At back canopy roof (NE canopy on building), cut down existing raised wood fascia to deck level and add 5" gutters to edge of roof area to allow standing water to drain off roof
- 8-Furnish and install new pressure treated wood blocking under equipment and roof top piping
- 9-Reinstall and Reseal existing cap metal
- 10-Procure and pay for re roofing permits
- 11-Clean roofs and site of all re roofing debris and dispose of properly

Proposal Price: \$42,830.00

Notes:

- 1-Proposed above is a 60 mil TPO roof system. This is essentially a 20-22 year roof system. To install a 60 mil PVC KEE roof system (30-33 year roof) in lieu of the TPO Add \$9,500.00 to above price.
- 2-Proposal and Price include everything for a "Turn Key" roof system

Thank You  
Bill Carlson



16721 Lettau Ave.  
 Delhi, CA 95315  
 Tel 209.668.6222  
 Fax 209.250.1918  
 Contractors Lic.# 749551

**COPY**

**ROOFING AGREEMENT**

Name <u>Castle Family Health</u>	Job Location <u>1251 Grove Ave</u>
Street <u>40 Rick Ramboe</u>	City <u>Castroville</u>
City <u>209-617-0346</u>	State <u>Ca.</u> Zip Code _____
State _____ Zip Code _____	Approx. Start Date <u>8-10 weeks</u>
Phone (Home) <u>209-381-2000 Ext 2061</u> Phone (Work) _____	Approx. Completion Date <u>5-7 Days</u>

It is mutually agreed as follows:

1. Construction - **ECONO-ROOFING** will furnish the necessary labor, materials and equipment to perform in a workmanship like manner the work as detailed under the following specifications.

2. Specifications - Specifications -

- Roof with 2 B 50mil white
  - Color \_\_\_\_\_
  - Furnish & install all required jacks, flashings and/or valleys
  - Seal and paint all jacks, flashings and/or valleys
  - Includes clean-up of roof and surrounding grounds
  - Includes 25 year manufacturer's warranty
  - Includes 0 year workmanship warranty
- |   |  |
|---|--|
| Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                   | <input type="checkbox"/> <input type="checkbox"/> Tear off _____ layer(s) of _____   |
| <input type="checkbox"/> <input type="checkbox"/> Furnish & install felt 15lb. 30lb. <u>synthetic</u> | <input type="checkbox"/> <input type="checkbox"/> Furnish & install _____ sheathing  |
| <input type="checkbox"/> <input type="checkbox"/> Removal and replacement of _____ lineal feet        | <input type="checkbox"/> <input type="checkbox"/> Furnish & install metal nosing - Color _____   |
| of _____ x _____ fascia   | <input type="checkbox"/> <input type="checkbox"/> Furnish & install dimensional ridge-caps   |
| <input type="checkbox"/> <input type="checkbox"/> Removal and replacement of _____ lineal feet        | <input type="checkbox"/> <input type="checkbox"/> Furnish turbine, dormer, powered (vents) ridge vent _____ ft.                                    |
| of _____ x _____ tongue and groove or shiplap.  | <input type="checkbox"/> <input type="checkbox"/> Remove & reinstall existing antenna(s) . We do not align satellite dishes)                       |
|   | <input type="checkbox"/> <input type="checkbox"/> Remove & reinstall _____ existing solar panels   |
|   | <input type="checkbox"/> <input type="checkbox"/> Re-roofing of _____ flat section(s) with _____   |
|   | <input type="checkbox"/> <input type="checkbox"/> Re-roofing of other structures (specify) _____   |
|   | <input type="checkbox"/> <input type="checkbox"/> Furnish & install _____ lineal feet of seamless aluminum galvanized gutters including downspouts |
|   | gutter color _____ down spout color _____  |

Special Remarks: Overlay Flat Sections That Have Cap sheet  
1. Prep Roof to Manufacturer specs.  
2. Install a 50mil white 2 B Roof System, Mechanically Fastened + Heat Weld all Seams. New Pipe Boots Clad Metal Where Needed + New Drains.

- ECONO-ROOFING is not responsible for dry rot or termite damage in the existing roof structure unless otherwise noted above.
- ECONO-ROOFING cannot guarantee that existing gutters will function when tile roof is installed.

3. Owner promises to pay or cause to be paid to Econo-Roofing in consideration therefore, the sum of: THIRTY FOUR THOUSAND, EIGHT HUNDRED FIFTY - Dollars (\$34,850)

50% Due upon delivery of materials: \$ 17,425.  
 50% Due upon completion: \$ 17,425.

Note: This proposal may be withdrawn by Econo-Roofing if not accepted within 15 days

ACCEPTANCE - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will also be outlined above. Buyer has the right to rescind this agreement within three days of acceptance.

<b>ECONO-ROOFING</b>	<b>HOMEOWNER</b>
By <u>[Signature]</u>	Buyer's Signature _____
Date <u>4-20-2018</u>	Acceptance Date _____
Econo-Roofing	Buyer's Signature _____
	Acceptance Date _____

ECONO-ROOFING HAS THE RIGHT TO RESCIND THIS CONTRACT WITHIN FIFTEEN WORKING DAYS OF ACCEPTANCE