
PUBLIC NOTICE

Bloss Memorial Healthcare District, A Public Entity • 3605 Hospital Road, • Atwater, California 95301 •
(209) 381-2000 x 7002 • fax: (209) 722-9020

Date: August 24, 2018

Phone: (209) 724-4102

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Bloss Memorial Healthcare District will hold their Finance Committee meeting on Thursday, August 30, 2018 at 1:30 pm in the Board Room at 3605 Hospital Road, Atwater, CA 95301.

Bloss Memorial Healthcare District will hold their Board of Directors meeting on Thursday, August 30, 2018 at 2:00 pm in the Board Room at 3605 Hospital Road, Atwater, Ca 95301.

I, Fily Cale, posted a copy of the agenda of the Board of Directors of Bloss Memorial Healthcare District, said time being at least 24 hours in advance of the meeting of the Board of Directors.

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
 BOARD OF DIRECTORS MEETING
 BOARD ROOM
 Thursday, August 30, 2018
 2:00 pm**

AGENDA FOR PUBLIC SESSION

I. CALL TO ORDER

II. ROLL CALL

ACTION

EXHIBIT

III. APPROVAL OF AGENDA

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IV. PUBLIC COMMENTS

Comments can be made concerning any matter within the Board’s jurisdiction; but if the matter is not on the agenda, there will be no Board discussion of the issue. Anyone wishing to address the Board on any issue, please stand and approach the microphone.

V. APPROVAL OF MINUTES

A. July 30, 2018 Board of Directors Meeting

*

1

VI. FINANCIAL REPORT

A. July 30, 2018 Finance Committee Minutes

*

2

B. Chief Financial Officer Report

3

C. July Payroll, Electronic Payments & Check Register

*

4

VII. CHIEF EXECUTIVE OFFICER REPORT

VIII. OLD BUSINESS / REPORTS

A. Castle Family Health Centers, Inc Report

5

B. Bloss Board Member Report

C. Report on Roof and Bids

6

IX. NEW BUSINESS

A. BBVA Term Loan for Roof Improvement

*

B. Add Chief Financial Officer (CFO) on Investment Accounts

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X. AGENDA FOR CLOSED SESSION

Closed Session Items Pursuant the Brown Act will be:

Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services.

Estimated date of public disclosure will be in 2018.

Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.

Section 1461 of the Health and Safety Code – Quality Management.

Section 54957 Personnel Actions.

XI. NEXT MEETING DATE

XII. ADJOURNMENT

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call Fily Cale at (209) 724-4102 or (209) 381-2000 extension 7000 for assistance so that any necessary arrangements may be made.

Any written materials relating to an agenda item to be discussed in open session of a regular meeting that is distributed within the 72 hours prior to the meeting is available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. These documents are available from the Executive Assistant in administration at 3605 Hospital Road, Suite F, Atwater, California 95301.

**BLOSS MEMORIAL HEALTHCARE DISTRICT (BMHD)
BOARD OF DIRECTORS MEETING
BOARD ROOM
Monday, July 30, 2018
2:00 pm**

CALL TO ORDER

Kory Billings, Board Chair, called the meeting to order at 2:00 pm.

ROLL CALL

Board Members Present: Kory Billings, Chair; Glenn Arnold, Vice Chair; Al Peterson, Secretary / Treasurer and Lloyd Weaver, Board Member

Others Present: Edward Lujano, CEO; Fily Cale, Executive Assistant; Dawnita Castle, CFO; Bob Boesch, Public Member; Hallie Billings, Public Member; Sabrina Cooksey, HR and Justi Smith, Notary @ 2:14 pm

Absent: Ralph Temple, Jr., Legal Counsel and Peter Mojarras, CFHC COO

APPROVAL OF AGENDA

Kory Billings, Board Chair, stated that we will be removing NEW BUSINESS item B from the agenda and placing that on Closed Session.

A motion was made / seconded, (Alfonse Peterson / Lloyd Weaver) to approve the July 30, 2018 agenda with change. Motion carried.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

A. June 25, 2018, CCDSC Advisory Committee Meeting, Exhibit 1

A motion was made / seconded, (Lloyd Weaver / Alfonse Peterson to approve and accept the June 25, 2018 CCDSC Advisory Committee meeting minutes as presented, Exhibit 1. Motion carried.

B. June 25, 2018, CDSC Advisory Committee Meeting, Exhibit 1a

A motion was made / seconded, (Glenn Arnold / Alfonse Peterson to approve and accept the June 25, 2018 CDSC Advisory Committee meeting minutes as presented, Exhibit 1a. Motion carried.

C. June 28, 2018 Board of Directors Meeting, Exhibit 1b

A motion was made /seconded, (Alfonse Peterson / Lloyd Weaver) to accept and approve the June 28, 2018 Board of Directors meeting minutes as presented, Exhibit 1. Motion carried.

FINANCIAL REPORT

A. June 28, 2018 Finance Committee Meeting Minutes, Exhibit 2

A motion was made / seconded, (Alfonse Peterson / Lloyd Weaver) to accept the June 28, 2018 Finance Committee Meeting minutes as presented. Exhibit 2. Motion carried.

B. Chief Financial Officer Report, Exhibit 3

Dawnita Castle, CFO, reported that she has been setting up the accounts to transfer over to BMHD from the surgery centers. From CDSC bank accounts she transferred accounts over to the Balance Sheet and AR for CDSC has also been transferred.

Under Other Receivable she has set up the 3 notes payable, 2 for \$200,000 and one for \$1.7M. She has discussed with the auditor if she needs to record the gains or loss. Next month she will report those figures to discuss the gains or loss.

The AR for CCDSC is at \$150,131 and CDSC the AR is remaining at \$142,343. Because we have added these cash accounts and expenses have decreased cash on hand for BMHD at 682 days.

BMHD recorded a net gain before depreciation in the amount of \$458,000 and a net loss in the amount of \$56,120 after depreciation. Included in the expenses is \$21,376 for SKDSC. The supplies that were over will be reimbursed to BMHD in the amount of \$27,000, which will be deducted from their EFT's.

C. June 2018 Payroll, Electronic Payments and Check Register, Exhibit 4

A motion was made / seconded, (Alfonse Peterson / Glenn Arnold) to approve and accept the June 2018 Payroll in the amount \$46,388.46 and Accounts Payable in the amount of \$240,539.28 for a total Disbursement of \$286,927.74, Exhibit 4. Motion carried.

CHIEF EXECUTIVE OFFICER REPORT

Edward Lujano, CEO, provided an update on the roof and carpeting of Day Break. The carpeting has been order and will be installed once it arrives. Both roofs were inspected by Neenan Archistructure. They spoke to the current proposed companies and they didn't know what the current roof assembly was for the Castle facility including the one that did a core cut.

They will revisit this so that they will understand the full scope of the work and should have something back in the upcoming week.

At the Bloss Building they are also waiting for an additional third bid so that they may review, a few roof manufacturers have contacted them to help understand what they are looking for on getting the work completed. With all of our concerns in mind, he has reached out to other resources in Colorado for feedback on roof assemblies, techniques and pricing. He will keep Edward Lujano posted on the progress of the roofing.

Kory Billings commented that several months ago we had sent out RFP's and received 3 bids that were all over in price. The Board decided to hire a third party company who would get specs and give everybody the same exact specs as to what we are looking to have done. When the bids come in we will be comparing apples to apples for a new roofing project.

We are still working on the website design.

Edward Lujano spoke to Jim Graham who is the Broker for Sierra Kings. They have received 2 inquiries regarding interest in the facility, but nether have gone beyond the inquiry stage. He has reached out to his healthcare clients (i.e. Pacific Orthopedics, Valley Children's), including other FQHC's (Clinica Sierra Vista, Omni Health, Adventist Health, United Health Centers, Community Hospital as they are expanding) in the area with information regarding availability. His greatest challenge is the location not the facility itself.

Glenn Arnold stated that if BMHD is unable to get anything going on this at all, what would be the harm in talking to the owner, Wes Isaac and see if he would let us buy out way out and he could take possession of the facility sooner as he will wind up with it sooner or later. Edward Lujano will reach out to Wes Isaac.

OLD BUSINESS / REPORTS

A. Castle Family Health Centers, Inc Report, Exhibit 5

Peter Mojarras is out today and Sabrina Cooksey provided the Castle Family Health Centers, Inc Report.

The Board is invited to attend the annual CFHC Summer Family Health Festival which will be held on Saturday, August 4, 2018 from 9am to 2pm.

CFHC is now using half of the space vacated by MFA and continues with the remodel of the second part.

The Winton Project is on schedule and we should start to see the framing this week.

Peter Mojarras also wants to thank the Board in advance on the upcoming request for support of this year's school sports physicals.

B. Bloss Board Member Report

Lloyd Weaver reported that he will not run for re-election as a Board Member for BMHD. He will finish out the term to December 2018. Mr. Weaver was appointed to the Bloss Memorial Healthcare District Board of Directors in October 1973.

Kory Billings reported that the annual Wells Fargo Bank Bloss Trust meeting was held on Friday, July 13, 2018. They are the financial managers of that account and BMHD is the beneficiary of the account. They will listen but they have final decision as to how they invest the money. That is their job and how the Trust left it.

Fily Cale, Executive Assistant has been given a copy of the Wells Fargo report which will be placed on file for anybody who is interested in seeing on where the Wells Fargo Investment Account has taken us.

NEW BUSINESS

A. CFHC Grant Request for School Sports Physicals, Exhibit 6

Kory Billings presented a request from CFHC to help with sports physicals. It is for Atwater, Merced and Buhach Schools. Edward Lujano stated that it is for predominately the high school and junior high schools of the local communities.

A motion was made / seconded, (Lloyd Weaver / Glenn Arnold) to approve the CFHC Grant Request for School Sports Physicals in the amount of \$5,000, Exhibit 6. Motion carried.

B. Dissolution of Partnership with Carol Freeman / US Dental

This item was moved under Closed Session.

C. Appointment of Robert Boesch to Board of Directors

Kory Billings, Board Chair reported that he had an opportunity to meet with Robert Boesch last week. He provided some history to him along with a brief tour of the facility.

A motion was made / seconded, (Glenn Arnold / Alfonse Peterson) to appoint Robert Boesch to the Bloss Memorial Healthcare District Board of Directors to fill the vacancy in Zone 5. Motion carried.

Justi Smith, Notary administered the Oath of Office to Robert Boesch. The Oath of Office will be attested to and filed with the County of Merced.

AGENDA FOR CLOSED SESSION

Kory Billings, Chair, commented that there will be discussion regarding Dissolution of Partnership with Carol Freeman.

NEXT MEETING DATE

The next Board of Directors Meeting will be held on Thursday, August 30, 2018 at 2:00 p.m. in the Board Room.

The Finance Committee will also meet on Thursday, August 30, 2018 at 1:30 p.m. in the Board Room.

ADJOURNMENT

As there was no further business, the meeting adjourned at 3:59 pm.

The meeting reconvened into public session at 3:14 pm. No action taken.

Respectfully Submitted,

Fily Cale
Executive Assistant

Alfonse Peterson
Board Secretary / Treasurer

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
FINANCE COMMITTEE MEETING
BOARD ROOM
Monday, July 30, 2018
1:30 p.m.**

Committee: Edward Lujano, CEO; Dawnita Castle, Chief Financial Officer;
Fily Cale, Executive Assistant; Alfonse Peterson, Committee Chair
and Glenn Arnold, Committee Member

Others Present: Kory Billings, Board Chair and Hallie Billings, Public Member

Absent: None

CALL TO ORDER

Alfonse Peterson, Committee Chair, called the meeting to order at 1:30 p.m. in the Board Room.

APPROVAL OF AGENDA

A motion was made/seconded, (Edward Lujano / Glenn Arnold) to approve the July 30, 2018 agenda as presented. Motion carried.

PUBLIC COMMENTS

None.

APPROVAL OF FINANCE COMMITTEE MINUTES

A. June 28, 2018 Finance Committee Minutes, Exhibit 1

Glenn Arnold asked if the excess items that were purchased in May 2018, has this been worked out. Edward Lujano stated that it has and this will be discussed at the Board meeting.

A motion was made / seconded, (Glenn Arnold / Edward Lujano) to approve and accept the June 28, 2018 Finance Committee Minutes as presented, Exhibit 1. Motion carried.

REVIEW OF DISTRICT FINANCIAL STATEMENTS, EXHIBIT 2

Dawnita Castle CFO, reported she had added the CDSC general checking account totals on the Balance Sheet which was a total of \$872,709. And under Patient Account Receivables you will see the AR for CDSC. Also she included the notes receivable from the dental surgery center \$1.7 and 2 \$200,000.

Dawnita Castle emailed the auditor and asked if she should record the gains and loss. She will report this at the next finance committee meeting.

BMHD operating cash increased for June 2018 and it was at \$3,388,295 and the Days Cash on Hand went to 682 days, this increase was due to CDSC.

BMHD recorded a net gain before depreciation in the amount of \$458 and a net loss of \$56,120 after depreciation.

CCDSC FINANCIAL REPORT, EXHIBIT 3

Dawnita Castle reported that CCDSC had a couple of payments that needed to be paid for the month of May and this was noted on the allocation for the check register. Some of the items will be reimbursed.

CCDSC also has ending AR balance in the amount of \$150,131.

A tax bill came in and will need to be reimbursed along with the expense the surgery centers had for the supply that was overstated. BMHD will receive a \$27,000 reimbursement on Monday.

SKDSC FINANCIAL REPORT, EXHIBIT 4

Dawnita Castle reported that SKDSC total expenses for June 2018 were \$21,376.

CDSC FINANCIAL REPORT, EXHIBIT 5

Dawnita Castle reported that there was also some May 2018 expense and their ending AR balance is at \$142,343.

A motion was made / seconded, (Edward Lujano / Glenn Arnold) to approve and accept the Review of District Financial Statements, Exhibit 2; CCDSC Financial Report, Exhibit 3; SKDSC Financial Report, Exhibit 4; CDSC Financial Report, Exhibit 5 and Dental Centers' Comparison, Exhibit 6 as presented. Motion carried.

WARRANTS AND PAYROLL

A. June 2018 Payroll, Electronic Payments & Check Register, Exhibit 6

A motion was made/seconded, (Glenn Arnold / Edward Lujano) to approve and accept the June 2018 Total Payroll in the amount \$46,388.46 and Total Accounts Payable in the amount of \$240,539.28 for a total Grand Total Disbursement of \$286,927.74, Exhibit 7. Motion carried.

DISCUSSION

None.

AGENDA FOR CLOSED SESSION

There was no Closed Session item(s) for discussion.

NEXT MEETING DATE/ADJOURNMENT

The next Finance Committee meeting will be held on Thursday, August 30, 2018 at 1:30 pm.

As there was no further business, the meeting adjourned at 1:37 p.m.

Respectfully Submitted,

Fily Cale
Executive Assistant

Alfonse Peterson
Committee Chair

CHIEF FINANCIAL OFFICER REPORT

BMHD had a total net loss before depreciation of \$28,371 for the month compared to a net loss of \$57,443 last year. Expenses include \$21,431 of SKDSC costs.

The July 31, Operating Cash Balance was \$3,135,382 and Days Cash On Hand was 682 Days*. In June the DCH was 682 Days.

Operating Cash is excluding payments due to Dental Surgery Centers of America in the amount of \$10,134.49. The \$10,134.49 for DSCA patient payments was reimbursed in August 2018.

* Days Cash on Hand (DCH) = Operating Cash / Average Daily Expense (excluding depreciation). DCH indicates Bloss's ability to cover operating expenses. The Benchmark for Health Centers is a minimum of 90 Days.

A summary comparison of operations for the month and the prior year is as follows :

	Jul-18	Jul-17	VARIANCE *	%	Y-T-D Jul-18	Y-T-D Jul-17	Y-T-D VARIANCE *	Y-T-D %
Net Patient Revenue	(44,688)	184,461	(229,149)	-124.23%	(44,688)	184,461	(229,149)	-124.23%
Other Operating Revenue	389	781	(392)	-50.19%	389	781	(392)	-50.19%
Total Net Operating Revenue	(44,299)	185,242	(229,541)	-123.91%	(44,299)	185,242	(229,541)	-123.91%
Operating Expenses Excluding Depreciation	148,771	318,587	169,816	53.30%	148,771	318,587	169,816	53.30%
Net Operating Income (Loss) Before Depreciation	(193,070)	(133,345)	(59,725)	-44.79%	(193,070)	(133,345)	(59,725)	-44.79%
Net Non Operating-Gains/Losses	7,456	4,959	2,497	50.35%	7,456	4,959	2,497	50.35%
Gain/Loss on Investments	0	(54,357)	(54,357)	100.00%	0	(54,357)	54,357	100.00%
CDSC Gain/Losses	157,243	125,300	(31,943)	-25.49%	157,243	125,300	31,943	25.49%
All Other Non-Operating Gains/Losses	164,699	75,902	(88,797)	-116.99%	164,699	75,902	88,797	116.99%
Total Net Non-Operating Income: Losses/Gains	(28,371)	(57,443)	29,072	-50.61%	(28,371)	(57,443)	29,072	-50.61%
Total Net Income (Loss) Before Depreciation	45,542	59,960	(14,418)	-24.05%	45,542	59,960	(14,418)	-24.05%
Depreciation Expense	(73,913)	(117,403)	43,490	-37.04%	(73,913)	(117,403)	43,490	-37.04%
Net Income (Loss) After Depreciation								

* Note: unfavorable variances are indicated by parenthesis (-).

Bloss Memorial HealthCare District
 Operations Summary Report
 One Month Ending July 31, 2018

BMHD FULL TIME EQUIVALENTS SUMMARY :

(See FTE report included in Financial Reports for detail)

	Jul-18	Jul-17	VARIANCE	%	Y-T-D Jul-18	Y-T-D Jul-17	Y-T-D VARIANCE *	Y-T-D %
EMPLOYEE FTE'S	0.30	13.25	12.95	97.74%	0.30	13.25	12.95	97.74%
CONTRACT FTE'S	2.88	4.27	1.39	32.55%	2.88	4.27	1.39	32.55%
TOTAL FTE'S	3.18	17.52	14.34	81.85%	3.18	17.52	14.34	81.85%

* Note: unfavorable variances above are indicated by parenthesis ().

Full Time Equivalent - Employees for the month are 97.74% less than the prior year with 12.95 less FTE'S

The major (>1 fte) Total Employee FTE increases for the month are comprised primarily of the following :

Department	Cur. Mo. Increase (DECREASE)	YTD Increase (DECREASE)	Reason
CCDSC	12.95	12.95	Less Department
All other departments < 1 fte var	0.00	0.30	Various departments less than 1 fte variance.
	12.95	13.25	Brackets () indicate a decrease (favorable) variance

**JULY 2018 PAYROLL, ELECTRONIC PAYMENTS
& CHECK REGISTER**

Bloss Memorial Healthcare District
 Payroll, Accounts Payable and Funds Disbursements - Summary
 Month of July-18

Payroll transfer 07/20/18 made by Castle		(\$7,500.16)
Payroll		\$14,593.81
Total Payroll		<u><u>\$7,093.65</u></u>

Accounts Payable:

A/P Checks	Bloss	\$286,804.93	
A/P Checks	CCDSC	\$361.01	
A/P Checks	CDSC	\$62,867.74	
A/P Checks	TOTAL	<u>\$350,033.68</u>	<u>\$350,033.68</u>

BLOSS

Auto Debits	\$122.02	
Electronic Payments to Castle on Payable	\$18,681.06	
Electronic Payments to Payroll People for fees	\$2.54	
Total Auto Debits and Electronic Transfers	<u>\$18,805.62</u>	

Central California Dental Surgery Center

Auto Debits - Old Account	15.41	
Bank Fees	0.00	
Transfer to CCDSC New Account	0.00	
Transfer to Bloss		
Total Auto Debits and Electronic Transfers	<u>15.41</u>	<u>\$18,821.03</u>

Electronic Payments - ACH	<u>\$443,176.91</u>	<u>\$443,176.91</u>
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Total Accounts Payable		<u><u>\$812,031.62</u></u>
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Grand Total Disbursements		<u><u>\$819,125.27</u></u>
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BLOSS	Payroll Disbursements for		July-18
	Payroll dated		
Earnings	07/05/18	07/20/18	Total
Regular			-
Overtime			-
Vacation			-
Sick			-
Holiday			-
Salary	4,333.33	4,333.33	8,666.66
Double Time			-
Call In			-
On Call			-
Other			-
Dental Surgery Centers - Marketing	1,010.62	1,089.37	
CFHC - Marketing	1,010.63	1,089.38	2,100.01
			-
Total	6,354.58	6,512.08	12,866.66
			-
Deductions			-
FICA (+)	486.13	498.17	984.30
Insurance (-)	(91.97)	(91.97)	(183.94)
Emp Deduction(-)/Reimb(+)		482.87	482.87
Christmas Fund (-)			-
Process Fee (+)	344.91	99.01	443.92
			-
Total	739.07	988.08	1,727.15
			-
			-
Net Payroll	\$ 7,093.65	\$ 7,500.16	14,593.81

RUN DATE: 08/01/18
 RUN TIME: 1605
 RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
 CHECK REGISTER BY DATE

C
 FROM 07/01/18 TO 07/31/18

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/02/18	037919	B0207	ALLIANT INSURANCE SERVICES, INC.	ISSUED	07/02/18	55453.75	
07/02/18	037920	B0250	DENTAL SURGERY CENTERS OF AMERICA	ISSUED	07/02/18	29723.24	
07/02/18	037921	B0060	GLENN ARNOLD	ISSUED	07/02/18	300.00	
			REMITTED TO: ARNOLD, GLENN				
07/02/18	037922	B0109	KORY BILLINGS	ISSUED	07/02/18	200.00	
07/02/18	037923	B0052	BLUE SHIELD OF CALIFORNIA	ISSUED	07/02/18	20.52	
07/02/18	037924	B0132	CLARK PEST CONTROL	ISSUED	07/02/18	299.00	
07/02/18	037925	B0099	EMPLOYMENT DEVELOPMENT DEPT	ISSUED	07/02/18	110.03	
07/02/18	037926	B0225	HOFFMAN SECURITY	ISSUED	07/02/18	558.00	
07/02/18	037927	B0059	LLOYD WEAVER	ISSUED	07/02/18	200.00	
07/02/18	037928	K0003	M-D VENTURES	ISSUED	07/02/18	19007.11	
07/02/18	037929	B0239	MODERN AIR MECHANICAL	ISSUED	07/02/18	662.00	
07/02/18	037930	B0212	JAVIER MENDOZA	ISSUED	07/02/18	2775.00	
			REMITTED TO: NATURAL GARDENS				
07/02/18	037931	B0064	PETERSON, ALFONSE	ISSUED	07/02/18	300.00	
07/02/18	037932	B0018	PG&E (0665563335-9)	ISSUED	07/02/18	16.67	
07/02/18	037933	B0021	PG&E (1384254881-3)	ISSUED	07/02/18	928.47	
07/02/18	037934	B0019	PG&E (1832229927-4)	ISSUED	07/02/18	8.66	
07/02/18	037935	B0020	PG&E (1873896591-4)	ISSUED	07/02/18	410.71	
07/02/18	037936	K0044	PG&E (8300477674-2)	ISSUED	07/02/18	168.75	
07/05/18	037937	B0072	BETA HEALTHCARE GROUP	ISSUED	07/05/18	3000.00	
07/05/18	037938	B0072	BETA HEALTHCARE GROUP	ISSUED	07/05/18	20688.00	
07/05/18	037939	B0072	BETA HEALTHCARE GROUP	ISSUED	07/05/18	281.20	
07/05/18	037940	B0250	DENTAL SURGERY CENTERS OF AMERICA	ISSUED	07/05/18	398.00	
07/05/18	037941	B0058	ENERGY SYSTEMS	ISSUED	07/05/18	475.00	
07/05/18	037942	B0017	MERCED COUNTY - CASTLE AIRPORT	ISSUED	07/05/18	5128.93	
07/05/18	037943	B0014	PG&E (4705482162-5)	ISSUED	07/05/18	5795.57	
07/05/18	037944	B0042	RALPH TEMPLE	ISSUED	07/05/18	1620.00	
07/05/18	037945	B0056	CARDMEMBER SERVICE-XXXXXXXXXXXX9140	ISSUED	07/05/18	195.00	
07/12/18	037946	B0246	HENRY SCHEIN MEDICAL	ISSUED	07/12/18	30511.77	
			REMITTED TO: HENRY SHEIN MEDICAL (1511260)				
07/12/18	037947	B0207	ALLIANT INSURANCE SERVICES, INC.	ISSUED	07/12/18	5015.00	
07/12/18	037948	B0072	BETA HEALTHCARE GROUP	ISSUED	07/12/18	1275.00	
07/12/18	037949	K0035	CITY OF PARLIER	ISSUED	07/12/18	204.14	
07/12/18	037950	B0132	CLARK PEST CONTROL	ISSUED	07/12/18	558.00	
07/12/18	037951	B0250	DENTAL SURGERY CENTERS OF AMERICA	ISSUED	07/12/18	43.20	
07/12/18	037952	B0016	GUARDCO SECURITY SERVICES	ISSUED	07/12/18	10116.75	
07/12/18	037953	B0030	HD SUPPLY FACILITIES MAINTENANCE	ISSUED	07/12/18	325.71	
07/12/18	037954	B0241	HIGGS, FLETCHER & MACK LLP	ISSUED	07/12/18	300.00	
07/12/18	037955	K0034	JOE S RODRIGUEZ	ISSUED	07/12/18	375.00	
07/12/18	037956	B0253	JOHNSON CONTROLS FIRE PROTECTION LP	ISSUED	07/12/18	4147.58	
07/12/18	037957	B0218	JOHN P. NIEMOTKA	ISSUED	07/12/18	400.00	
			REMITTED TO: OCTANE ADVERTISING & DESIGN				
07/12/18	037958	B0013	WEST COAST GAS CO, INC.	ISSUED	07/12/18	1474.12	
07/12/18	037959	B0015	WINTON, WATER & SANITARY DISTRICT	ISSUED	07/12/18	72.80	
07/17/18	037960	B0127	FIRST INSURANCE FUNDING	ISSUED	07/17/18	3363.44	
07/19/18	037961	B0026	MERCED IRRIGATION DISTRICT	ISSUED	07/19/18	26999.31	

RUN DATE: 08/01/18
 RUN TIME: 1605
 RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
 CHECK REGISTER BY DATE

C
 FROM 07/01/18 TO 07/31/18

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/19/18	037962	B0159	CAHHS	ISSUED	07/19/18	264.00	
07/19/18	037963	B0037	CARDMEMBER SERVICE-XXXXXXXXXX1793	ISSUED	07/19/18	105.95	
07/19/18	037964	B0254	CARPET MAN	ISSUED	07/19/18	5000.00	
07/19/18	037965	B0027	CITY OF ATWATER (010448-000)	ISSUED	07/19/18	806.21	
07/19/18	037966	B0134	CITY OF ATWATER (020161-000)	ISSUED	07/19/18	654.34	
07/19/18	037967	B0058	ENERGY SYSTEMS	ISSUED	07/19/18	475.00	
07/19/18	037968	B0032	GRAINGER INDUSTRIAL SUPPLY	ISSUED	07/19/18	568.51	
07/19/18	037969	B0246	HENRY SCHEIN MEDICAL	ISSUED	07/19/18	569.21	
07/19/18	037970	B0025	MERCED IRRIGATION DISTRICT	ISSUED	07/19/18	349.17	
07/19/18	037971	K0057	SOCAL GAS (090 828 6930 7)	ISSUED	07/19/18	14.79	
07/19/18	037972	B0102	THE HARTFORD	ISSUED	07/19/18	7.25	
07/26/18	037973	B0199	ANTHEM BLUE CROSS L AND H	ISSUED	07/26/18	107.55	
07/26/18	037974	B0052	BLUE SHIELD OF CALIFORNIA	ISSUED	07/26/18	20.52	
07/26/18	037975	B0222	FUTURE HEALTH SERVICES, LLC	ISSUED	07/26/18	24033.86	
07/26/18	037976	K0003	M-D VENTURES	ISSUED	07/26/18	19102.14	
07/26/18	037977	B0226	NONSTOP ADMIN. & INS. SRVCS, INC.	ISSUED	07/26/18	821.00	
TOTAL \$						286804.93	

RUN DATE: 08/14/18
RUN TIME: 1428
RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
CHECK REGISTER BY DATE

PAGE 1

CCDSC
FROM 07/01/18 TO 07/31/18

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/02/18	002332	S0297	ALSCO, INC.	ISSUED	07/02/18	33.40	
07/02/18	002333	S0350	AT&T - CALNET 3	ISSUED	07/02/18	15.65	
07/02/18	002334	S0191	HENRY SCHEIN MEDICAL (920126)	ISSUED	07/02/18	311.96	
TOTAL \$						361.01	

RUN DATE: 08/14/18
RUN TIME: 1515
RUN USER: AYALAC

Castle Family Health Centers AP **LIVE**
CHECK REGISTER BY DATE

CDSC
FROM 07/01/18 TO 07/31/18

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/02/18	006078	C0030	BLOSS MEMORIAL HEALTHCARE DISTRICT	ISSUED	07/02/18	60225.90	
07/02/18	006079	C0059	HENRY SCHEIN MEDICAL (02696956)	ISSUED	07/02/18	142.58	
07/12/18	006080	C0072	FIRST LADY PERMANENTE	ISSUED	07/12/18	295.00	
07/12/18	006081	C0001	OMNI MEDICAL PROPERTIES	ISSUED	07/12/18	1449.26	
07/19/18	006082	C0069	HOLT OF CA	ISSUED	07/19/18	380.00	
07/19/18	006083	C0088	J.R. WAGNER FIRE PROTECTION, INC.	ISSUED	07/19/18	375.00	
TOTAL \$						62867.74	

Bloss Memorial Healthcare District
July-18

Bloss Electronic Transfers

Bloss Auto Debits

Bank Fees	122.02
Total	<u>122.02</u>

Electronic Payments to Castle on Payable	18,681.06
Electronic Payment to Payroll People for fees	2.54
Electronic Transfer to LAIF	0.00
Total	<u>18,683.60</u>

Grand Total	<u>18,805.62</u>
--------------------	-------------------------

**Central California Dental Surgery Center
July-18**

Auto Debits - Old Account

Bank Fees	15.41
Transfer to CCDSC New Account	0.00
Transfer to Bloss	0.00

Grand Total	15.41
--------------------	--------------

Central California Dental Surgery Center

Auto Debits - New Account

Bank Fees	0.00
Transfer to Bloss for Payroll	0.00
Transfer to Bloss Account	0.00

Grand Total	0.00
--------------------	-------------

RUN DATE: 08/01/18
 RUN TIME: 1611
 RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
 ELECTRONIC PAYMENT NUMBER LIST

C
 FROM D116535 TO D117499

PMT NUM	DATE	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED	VOIDED
D116959	07/02/18	B0250	DENTAL SURGERY CENTERS OF AMERICA	VOIDED	07/02/18		159723.24
			COMMENT: ACH AMOUNT IS OVER THE DAILY LIMIT, EV				
D116960	07/02/18	B0250	DENTAL SURGERY CENTERS OF AMERICA	DIRECTD	07/02/18	130000.00	
D117242	07/17/18	B0250	DENTAL SURGERY CENTERS OF AMERICA	DIRECTD	07/17/18	114680.39	
D117498	07/30/18	B0250	DENTAL SURGERY CENTERS OF AMERICA	DIRECTD	07/30/18	117468.28	
D117499	07/31/18	B0250	DENTAL SURGERY CENTERS OF AMERICA	DIRECTD	07/31/18	81028.24	
TOTAL \$						443176.91	159723.24

CASTLE FAMILY HEALTH CENTERS, INC REPORT

Castle Family Health Centers Inc
 Operations Summary Report
 One Month Ending July 31, 2018

Total encounters for the month are 10,168 compared to 9,155 last year 11.06% increase.

Department	Jul-18	Jul-17	VARIANCE	%	Y-T-D Jul-18	Y-T-D Jul-17	Y-T-D VARIANCE *	Y-T-D %
Castle Clinic	3,935	3,342	593	17.74%	3,935	3,342	593	17.74%
Specialty Clinic	572	528	44	8.33%	572	528	44	8.33%
Bloss Clinic	1,085	891	194	21.77%	1,085	891	194	21.77%
Winton Clinic	559	652	(93)	-14.26%	559	652	(93)	-14.26%
Urgent Care	253	265	(12)	-4.53%	253	265	(12)	-4.53%
Lab	1,957	1,745	212	12.15%	1,957	1,745	212	12.15%
Radiology	573	381	192	50.39%	573	381	192	50.39%
Behavioral Health	177	181	(4)	-2.21%	177	181	(4)	-2.21%
Adult Day Health Care	396	428	(32)	-7.48%	396	428	(32)	-7.48%
Optometry	297	428	(131)	-30.61%	297	428	(131)	-30.61%
Ophthalmology	364	314	50	15.92%	364	314	50	15.92%
TOTAL ENCOUNTERS	10,168	9,155	1,013	11.06%	10,168	9,155	1,013	11.06%

Jul-18 Working Days 21 and 1 Holiday
 Jul-17 Working Days 20 and 1 Holiday

NEW PATIENTS	Jul-18	Jul-17	VARIANCE *	%	Y-T-D Jul-18	Y-T-D Jul-17	Y-T-D VARIANCE *	Y-T-D %
	421	398	23	5.78%	421	398	23	5.78%

REPORT ON ROOF AND BIDS



**T. BROOKS &
ASSOCIATES, INC.**

ROOF & MOISTURE ASSESSMENT REPORT

**CASTLE FAMILY HEALTH CENTER
3605 HOSPITAL ROAD
ATWATER, CALIFORNIA**

August 8, 2018

PREPARED FOR:

**Mr. Ryan Lee
Allstate Roofing, Inc.
323 W. Cromwell Ave., Suite 101
Fresno, California 93711**

PREPARED BY:

**T. BROOKS & ASSOCIATES, INC.
613 Harvard Avenue, Suite 201
Clovis, California 93612
(559) 298-9135
(559) 298-2281 - Fax**

Formed 1993

**Troy F. Brooks, RRC, CAC, CIEC
Registered Roof Consultant
Certified Asbestos Consultant, #92-0186
DPH Inspector/Assessor for Lead, #1398
Certified Indoor Environmental Consultant**

Roof Consulting / Asbestos, Lead & IAQ Consulting

TABLE OF CONTENTS

	Body of Report
Appendix A	Laboratory Report for Asbestos & Chain of Custody (PLM Analysis)
Appendix B	Professional Certifications



**T. BROOKS &
ASSOCIATES, INC.**

August 9, 2018

Project No. 18-8679

Mr. Ryan Lee
Allstate Roofing, Inc.
323 W. Cromwell Ave., Suite 101
Fresno, California 93711

Project: Roof & Moisture Assessment Report
Castle Family Health Center
3605 Hospital Road
Atwater, California

Dear Mr. Lee:

At your request, our firm conducted an on-site investigation involving the above referenced facility. The site investigation was conducted on August 2nd, 2018, by Timothy W. Thomas, RRO, from our firm.

We provided the following services:

1. Inspected the current low-slope roof system at the referenced site
2. Estimated remaining serviceable life of the roof based on observations at the site
3. Took representative digital photographs to document current conditions
4. Prepared a report of our findings.
5. Collected representative roof cores of the roof system at three (3) locations in order to determine the roof composition, to evaluate potential moisture within the assembly, and to look for evidence of degradation due to potential exposure to moisture.
6. Collected representative samples of roofing system and submitted to an accredited laboratory for analysis as to asbestos content.

This report represents a summary of our findings and recommendations. A collection of digital photographs was taken in conjunction with the field investigation. Certain of these photographs are included to confirm our observations.

SCOPE OF INVESTIGATION

Our representative conducted an inspection of the low-slope roof area. As part of the evaluation, he noted any defective conditions which may impact the current or future performance of the roof system. The investigation included collection of core samples from the roof system at three (3) representative locations in order to confirm the roof construction, to verify current condition of each element, and to evaluate moisture content of the various components using a hand-held moisture meter. A total of two (2) samples of the roof membrane were collected for asbestos analysis which was provided by an independent, accredited laboratory. In addition, two samples of the roof wall flashings were collected and submitted for analysis.

The roof samples were submitted to EMC Labs, in Phoenix, Arizona, for analysis. EMC is a NVLAP and AIHA accredited laboratory.

Temporary watertight repairs were made at each test core location using self-adhering flashing materials. The areas were marked with paint for visual recognition. Depending upon the amount of time prior to commencing roof replacement or long-term repairs, permanent repairs may be required to maintain a long-term, watertight condition.

ROOF EVALUATION



Ariel View of Castle Family Health Center

Description: Built-up roof installed over insulation with some areas including lightweight insulating concrete installed over a structural metal roof deck

Configuration: Low-Slope

Overall Condition: Poor condition

**Condition of Flashings
& Penetrations:** Fair

**Estimated
Remaining Life:** <1 year

Square footage: 119,465 +/- sq. ft. (Entire roof area)

Previous Repairs: Owner has patched large roof areas through-out the field of the roof.

Current Leaks: According to the building representative, the current roof system currently leaks in multiple areas. Several elongated splits were observed in the roof membrane surface and vegetation was observed which is growing on the roof surface



General view of roof

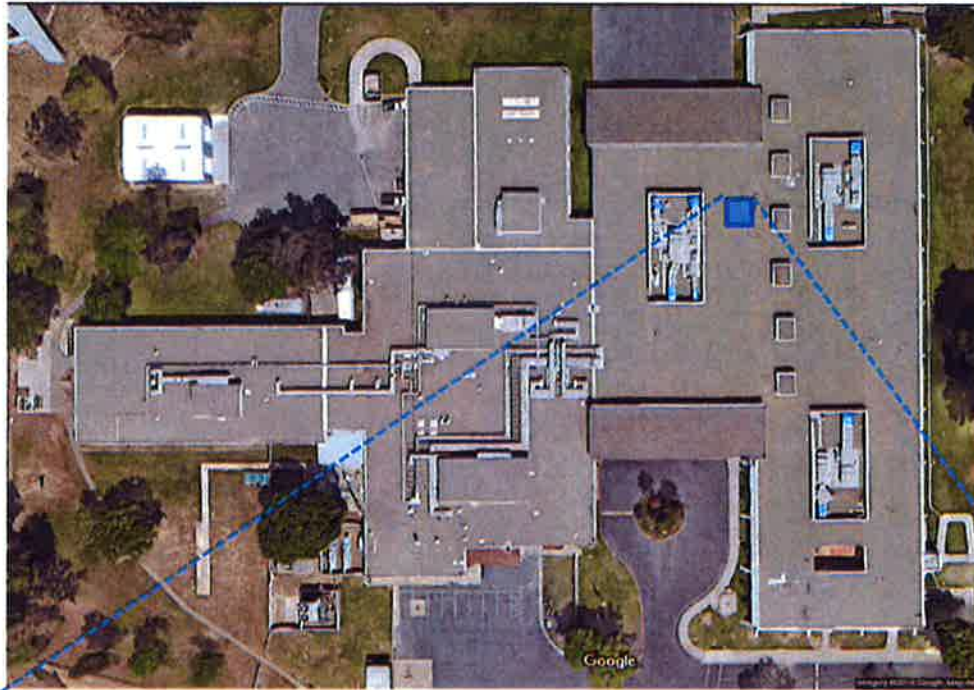


General view vegetation growth



General View of roof

TEST CORE #1 – Location



View of Core from Area 1



Moisture testing at Test Core #1 indicated that the insulation is saturated. Standing Water was observed in the bottom of the core hole. A reading of 40.0 is the highest possible reading provided by the instrument in terms of moisture content.



View of Test Core # 1 Area

TEST CORE #2 – Location



View of Test Core # 2



Moisture testing at Test Core # 2 indicated that the insulation contains moderate levels of moisture.



View of Test Core # 2 Area

TEST CORE #3 – Location



View of Test Core #3



View of Test Core # 3
The moisture reading for the insulation was 40,
indicating the insulation was saturated with moisture

ASBESTOS ANALYSIS

1. Representative samples of the roof assembly were collected as part of our investigation and were submitted to an independent, accredited laboratory for analysis.
2. Of the samples submitted for analysis, the field of the roofs, and wall flashings and mastic tested negative for asbestos content.
3. See the enclosed laboratory report for additional information concerning sampling results.

EXECUTIVE SUMMARY

Our investigation included a visual inspection of the low-slope roofing system and related elements at the specified building location. In addition, a total of three (3) core samples were removed from the roof for visual examination and assessment as to moisture content.

Based on our limited field inspection of the roof area, we offer the following summary of findings:

1. The existing built-up roof was determined to be in “poor” condition overall. The roof includes localized damage, widespread repairs, and vegetation growing through the roof.
2. The Building Owner’s Representative reported that the roof has been leaking for the past fifteen (15) years.

3. The roof includes defects related to normal wear and tear which may be contributing to current leaks, or which may result in future leaks.
4. The insulation was observed to include moisture content ranging from “moderate” to “saturated”.
5. The limited size of the core samples did not allow for an evaluation of potential damage to the metal deck due to exposure to moisture. It is recommended that further investigation be conducted prior to proceeding with replacement of the roof system in order to assess potential moisture-related damage to the structural deck.
6. Due to the observed moisture within the roofing system, installation of an overlay roofing system over the current roof is not recommended.

LIMITATIONS

- A. The scope of this report is limited to the collection of core cuts and related flashing elements and did not include a full evaluation of the entire roofing system and related elements.
- B. Our assessment was limited to the roof system and related flashings and did not include an evaluation of structural elements. Should a structural evaluation be desired, a licensed Structural Engineer should be consulted.
- C. The information contained in this report is based on the results of our limited site investigation at the subject site location. Destructive test methods were utilized as part of our investigation and temporary watertight repairs were made. The Owner should plan to complete long-term repairs at the test cut locations.
- D. Certain opinions and recommendations expressed in this report are based in part on our knowledge of and experience with accepted roofing industry practices, and do not reflect other possible adverse conditions a more extensive examination would reveal.

Please contact our office directly should you have any questions concerning the information contained in this report.

Respectfully Submitted,
T. Brooks & Associates, Inc.



Troy F. Brooks, RRC, RRO, CAC, CIEC
Registered Roof Consultant, R.C.I., Inc.
Registered Roof Observer, R.C.I., Inc.
Certified Asbestos Consultant
Certified Indoor Environmental Consultant
CDPH Inspector/Assessor for Lead



Timothy Thomas, RRO, CAC
Registered Roof Observer, R.C.I., Inc.
Certified Asbestos Consultant
CDPH Inspector/Assessor for Lead

Appendix A

Laboratory Report for Asbestos & Chain of Custody (PLM Analysis)

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report
0206294

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client: T. BROOKS ASSOCIATES, INC. Job# / P.O. #:
Address: 613 HARVARD AVE, STE 201 Date Received: 08/07/2018
CLOVIS CA 93612 Date Analyzed: 08/08/2018
Collected: 08/02/2018 Date Reported: 08/08/2018
Project Name: CASTLE FAMILY HEALTH EPA Method: EPA 600/R-93/116
Address: 3605 HOSPITAL RD, ATWATER Submitted By: TROY BROOKS
Collected By:

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents	
0206294-001 01	LOC. 1	LAYER 1 Built-up Roofing, Black	No	None Detected	Fibrous Glass	20%
					Quartz Carbonates Binder/Filler	80%
		LAYER 2 Built-up Roofing, Black	No	None Detected	Fibrous Glass	20%
					Quartz Carbonates Binder/Filler	80%
0206294-002 02	LOC. 2	LAYER 3 Built-up Roofing, Black	No	None Detected	Fibrous Glass	40%
					Quartz Carbonates Gypsum Binder/Filler	60%
		LAYER 4 Built-up Roofing, Lt. Brown	No	None Detected	Foam	100%
0206294-002 02	LOC. 2	LAYER 1 Built-up Roofing, Black	No	None Detected	Fibrous Glass	<1%
					Carbonates Quartz Gypsum Binder/Filler	99%
		LAYER 2 Built-up Roofing, Black	No	None Detected	Fibrous Glass	20%
					Carbonates Quartz Binder/Filler	80%
0206294-002 02	LOC. 2	LAYER 3 Built-up Roofing, Black/ Gray	No	None Detected	Cellulose Fiber	10%
					Carbonates Quartz Gypsum Binder/Filler	90%
		LAYER 4 Built-up Roofing, Beige/ Tan/ Gold	No	None Detected	Cellulose Fiber	<1%
					Carbonates Mica Quartz Binder/Filler	99%

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report
0206294

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client: T. BROOKS ASSOCIATES, INC. Job# / P.O. #:
Address: 613 HARVARD AVE, STE 201 Date Received: 08/07/2018
CLOVIS CA 93612 Date Analyzed: 08/08/2018
Collected: 08/02/2018 Date Reported: 08/08/2018
Project Name: CASTLE FAMILY HEALTH EPA Method: EPA 600/R-93/116
Address: 3605 HOSPITAL RD, ATWATER Submitted By: TROY BROOKS
Collected By:

Lab ID	Sample	Layer Name /	Asbestos	Asbestos Type	Non-Asbestos	
Client ID	Location	Sample Description	Detected	(%)	Constituents	
0206294-003 03	LOC. 4	Wall Flashing, White/ Black	No	None Detected	Synthetic Fiber	10%
					Carbonates	
					Quartz	
					Binder/Filler	90%
0206294-004 04	LOC. 5	LAYER 1 Wall Flashing, White/ Black	No	None Detected	Synthetic Fiber	10%
					Carbonates	
					Quartz	
					Binder/Filler	90%
		LAYER 2 Mastic, White	No	None Detected	Carbonates	
					Quartz	
					Binder/Filler	100%



Analyst - Kurt Kettler



Signatory - Lab Manager - Ken Scheske

Distinctly stratified, easily separable layers of samples are analyzed as subsamples of the whole and are reported separately for each discernible layer. All analyses are derived from calibrated visual estimate and measured in area percent unless otherwise noted. The report applies to the standards or procedures identified and to the sample(s) tested. The test results are not necessarily indicative or representative of the qualities of the lot from which the sample was taken or of apparently identical or similar products, nor do they represent an ongoing quality assurance program unless so noted. These reports are for the exclusive use of the addressed client and that they will not be reproduced wholly or in part for advertising or other purposes over our signature or in connection with our name without special written permission. The report shall not be reproduced except in full, without written approval by our laboratory. The samples not destroyed in testing are retained a maximum of thirty days. The laboratory measurement of uncertainty for the test method is approximately less than 1 by area percent. Accredited by the National Institute of Standards and Technology, Voluntary Laboratory Accreditation Program for selected test method for asbestos. The accreditation or any reports generated by this laboratory in no way constitutes or implies product certification, approval, or endorsement by the National Institute of Standards and Technology. The report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST, or any agency of the Federal Government. Polarized Light Microscopy may not be consistently reliable in detecting asbestos in floor coverings and similar non friable organically bound materials.

SAMPLING DATA & CHAIN OF CUSTODY

PAGE 1 OF 1
 DATE 8/2/18
 TESTING LAB: EMC

TURN-AROUND TIME 206294
 6 HRS. 24 HRS.

EMAIL RESULTS TO: brooksconsult@sbcbglobal.net

PROJECT INFORMATION

PROJECT NAME: Castle Family Hca Hh
 ADDRESS: 3605 Hospital Road, Alameda
 PROJECT #
 CONTACT: TROY B. TIM T. TREVOR B.
 MOBIL # (559) 287-8957 284-5573 301-2568

ANALYSIS
 PLM STANDARD

D = Drywall, TM = Taping Mud, T = Texture, CB&A = Cove Base Adhesive
 VFT = Vinyl Floor Tile, VSF = Vinyl Sheet Flooring, CM = Carpet Mastic,
 CT = Ceiling Tile, ACS = Spray-on Acoustical Ceiling Material,

SAMPLE #	SAMPLE DESCRIPTION	SAMPLE LOCATION	Condition (Good, Fair, Poor)			S-Surfacing			F - Friable			Quantity
			W-Wall	C-Ceiling	F-Floor	(Good, Fair, Poor)	T-Thermal	M-Misc.	NF - Non Friable	Friable		
01	Built-up Roofing	Loc. 1										
02	Built-up Roof - w/lightweight	Loc. 2										
03	Single-ply Wall Flashing	Loc. 4										
04	Single-ply Wall Flashing	Loc. 5										

TRANSACTIONS

(RELINQUISHED BY SIGNATURE) DATE: 8-6-18 APPROVED BY SIGNATURE: Diana Federico

(RECEIVED BY SIGNATURE) DATE: 8/7/18 APPROVED BY SIGNATURE: [Signature]

SHIPPING PAID BY: DATE: 8/7/18 LAB: X CLIENT: BROOKS

Appendix B

Professional Certifications

Roof Consultants Institute



Board of Registration

Be it known that

TROY F. BROOKS

having given satisfactory evidence of necessary qualifications with regard to character, education, and experience as required by the Roof Consultants Institute, was examined - duly registered - awarded this certificate and is henceforth recognized as a

Registered Roof Consultant

In testimony whereof Registration Number 80 is issued under the Seal of the Institute and the signatures of the President and Secretary, this 30th day of March, 19 93.



George F. King
Chairperson, Advisory Panel

Arthur G. Hin
Secretary of the Institute

J. F. Brooks
President of the Institute



Be it known that

Timothy W. Thomas, RRO

having given satisfactory evidence of necessary qualifications with regard to character, education, and experience as required by RCI, Inc. was examined - duly registered - awarded this certificate and is henceforth recognized as a

Registered Roof Observer

In testimony whereof Registration Number 1550 is issued under the seal of RCI and the signatures of the President and Secretary, this 15th day of March, 2013.

RCI, INC.

1500 Sunday Drive, Suite 204
Raleigh, NC 27607
(800) 828-1902 ■ www.rci-online.org

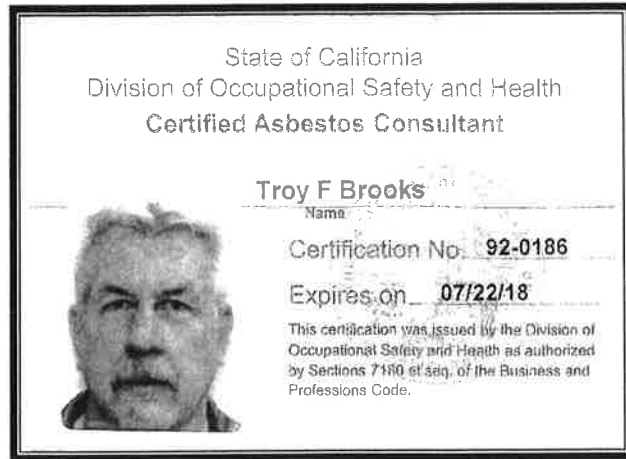


[Signature]

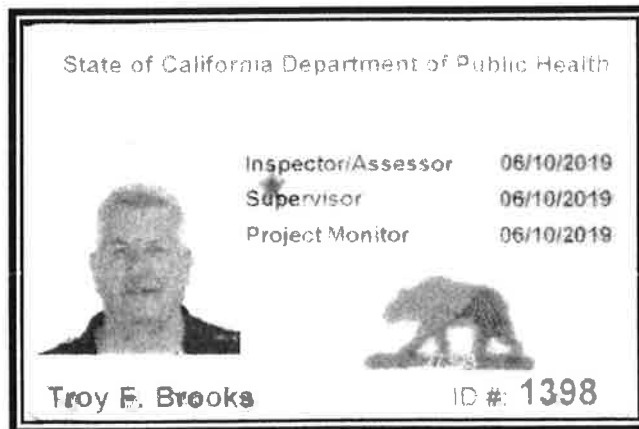
President

[Signature]

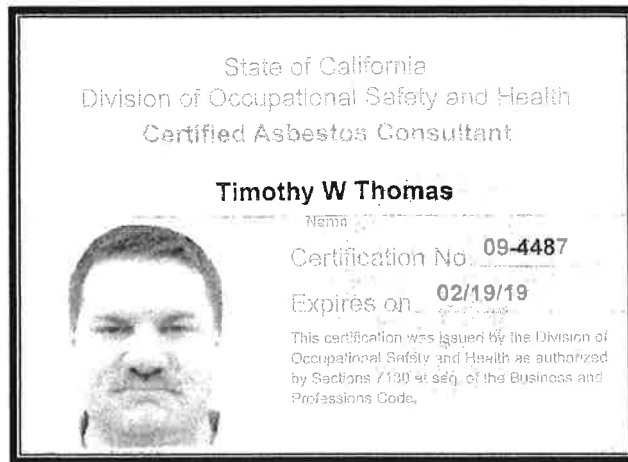
Secretary



Troy F. Brooks
Certified Asbestos Consultant



Troy F. Brooks
CDPH Lead Accredited
- Inspector / Assessor
- Supervisor
- Project Monitor

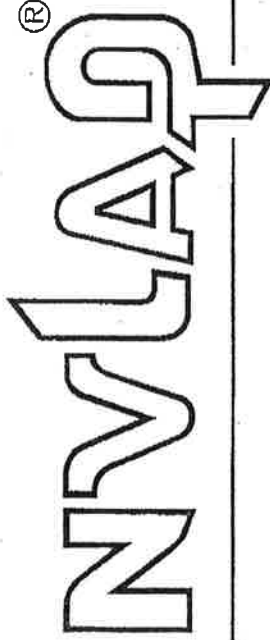


Timothy W. Thomas
Certified Asbestos Consultant



Timothy W. Thomas
DHS Lead Accredited - Inspector/Assessor

United States Department of Commerce
National Institute of Standards and Technology



Certificate of Accreditation to ISO/IEC 17025:2005

NVLAP LAB CODE: 101926-0

EMC Labs, Inc.
Phoenix, AZ

is accredited by the National Voluntary Laboratory Accreditation Program for specific services,
listed on the Scope of Accreditation, for:

Asbestos Fiber Analysis

*This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025:2005.
This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality
management system (refer to joint ISO-ILAC-IAF Communique dated January 2009).*

2017-07-01 through 2018-06-30

Effective Dates

A handwritten signature in black ink, appearing to read "Peter S. Lamm".

For the National Voluntary Laboratory Accreditation Program



SCOPE OF ACCREDITATION TO ISO/IEC 17025:2005

EMC Labs, Inc.
9830 S. 51st St. Suite B-109
Phoenix, AZ 85044-5677
Mr. Kurt A. Kettler
Phone: 480-940-5294 Fax: 480-893-1726
Email: kkettler@earthlink.net
<http://www.emclabs.com>

ASBESTOS FIBER ANALYSIS

NVLAP LAB CODE 101926-0

Bulk Asbestos Analysis

<u>Code</u>	<u>Description</u>
18/A01	EPA -- Appendix E to Subpart E of Part 763 -- Interim Method of the Determination of Asbestos in Bulk Insulation Samples
18/A03	EPA 600/R-93/116: Method for the Determination of Asbestos in Bulk Building Materials

A handwritten signature in black ink, appearing to read "Dana S. Haman".

For the National Voluntary Laboratory Accreditation Program

**ALLSTATE ROOFING, INC.
1244 E. CARLYLE WAY
FRESNO, CA 93730
(559) 325-2286 OFFICE (559) 324-7392 FAX
STATE LICENSE #799414 C-39, HIC, DIR #1000040769
WORKER'S COMPENSATION, GENERAL LIABILITY**

**INVOICE
08/10/2018**

**CASTLE FAMILY HEALTH CENTERS
ATTN: RICK
(209) 617-0346
RAMIREZR@CFHCINC.ORG**

JOB ADDRESS: 3605 HOSPITAL ROAD, ATWATER

**WORK PERFORMED:
INSPECTION AND ROOF EVALUATION REPORT**

TOTAL AMOUNT DUE \$1,453.00

**THANK YOU
RYAN LEE, OWNER
ALLSTATE ROOFING**