
PUBLIC NOTICE

Bloss Memorial Healthcare District, A Public Entity • 3605 Hospital Road, • Atwater, California 95301 •
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Date: February 21, 2018

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Bloss Memorial Healthcare District will hold their Finance Committee meeting on Wednesday, February 28, 2018 at 1:30 pm in the Board Room at 3605 Hospital Road, Atwater, CA 95301.

Bloss Memorial Healthcare District will hold their **Board of Directors** meeting on Wednesday, February 28, 2018 at 2:00 pm in the Board Room at 3605 Hospital Road, Atwater, Ca 95301.

I, Fily Cale, posted a copy of the agenda of the Board of Directors of Bloss Memorial Healthcare District, said time being at least 24 hours in advance of the meeting of the Board of Directors.

BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
BOARD OF DIRECTORS MEETING
BOARD ROOM
Wednesday, February 28, 2018
2:00 pm

AGENDA FOR PUBLIC SESSION

I. CALL TO ORDER

II. ROLL CALL

	<u>ACTION</u>	<u>EXHIBIT</u>
III. APPROVAL OF AGENDA	*	

IV. PUBLIC COMMENTS

Comments can be made concerning any matter within the Board’s jurisdiction; but if the matter is not on the agenda, there will be no Board discussion of the issue. Anyone wishing to address the Board on any issue, please stand and approach the microphone.

V. APPROVAL OF MINUTES

- | | | |
|---|---|---|
| A. January 30, 2018 CCDSC Advisory Committee Meeting – Informational | | |
| B. January 30, 2018 CDSC Advisory Committee Meeting – Informational | | |
| C. January 31, 2018 Board of Directors Meeting | * | 1 |

VI. FINANCIAL REPORT

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| A. January 31, 2018 Finance Committee Minutes | * | 2 |
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| C. January Payroll, Electronic Payments & Check Register | * | 4 |

VII. CHIEF EXECUTIVE OFFICER REPORT

VIII. OLD BUSINESS / REPORTS

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| A. Castle Family Health Centers, Inc Report | | 5 |
| B. Bloss Board Member Report | | |

IX. NEW BUSINESS

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| A. Provider Credentialing / Privileging | * | |
| B. Approval of CCDSC / CDSC Policies & Procedures | * | |
| C. Request from CFHC for Additional Rental Space | * | 6 |
| D. Letter of Resignation from Rosalie Heppner, Zone 5 | * | 7 |

X. AGENDA FOR CLOSED SESSION

Closed Session Items Pursuant the Brown Act will be:
 Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services.
 Estimated date of public disclosure will be in 2018.
 Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.
 Section 1461 of the Health and Safety Code – Quality Management.

XI. NEXT MEETING DATE

XII. ADJOURNMENT

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call Fily Cale at (209) 724-4102 or (209) 381-2000 extension 7000 for assistance so that any necessary arrangements may be made.

Any written materials relating to an agenda item to be discussed in open session of a regular meeting that is distributed within the 72 hours prior to the meeting is available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. These documents are available from the Executive Assistant in administration at 3605 Hospital Road, Suite F, Atwater, California 95301.

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
CENTRAL CALIFORNIA DENTAL SURGERY CENTER (CCDSC)
Advisory Committee Meeting
Executive Conference Room
Tuesday, January 30, 2018
10:00 am**

CALL TO ORDER

Edward Lujano called the meeting to order at 10:00 am.

ROLL CALL

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;
Dawnita Castle, CFO; Kory Billings, Committee Member and
Lloyd Weaver, Committee Member

Others Present: David Thompson, CCDSC and Kylene Powell, CCDSC
Administrator

Absent: None

APPROVAL OF AGENDA

A motion was made / seconded, (Kory Billings / Lloyd Weaver) to approve the January 30, 2018 agenda as presented. Motion carried.

APPROVAL OF MINUTES

A. December 28, 2017 CCDSC / CDSC Meeting Minutes, Exhibit 1

A motion was made /seconded, (Kory Billings / Lloyd Weaver) to approve the December 28, 2017 CCDSC / CDSC meeting minutes as presented, Exhibit 1. Motion carried.

FINANCIAL REPORT

A. December 2017 Financials, Exhibit 2

Dawnita Castle reported that for December 2017, CCDSC had treated 108 patients and had a net profit before overhead in the amount of \$22,338.8 and a net profit in the amount of \$16,734 after overhead.

For December patient revenue per case was \$1,656, which was higher than prior months. David Thompson had explained to her that there had been a rate change and he had started the updates into December.

David Thompson stated that all of the procedures had a 40% increase, but not every procedure was selected, so the procedures that we do provide turns into a net 30% increase. Of the 40% that was increased, the procedures that we do that apply actually result in a 30%.

Dawnita Castle has reviewed the allowances and they appear conservative.

Total operating expense per case was \$1,448.

A motion was made /seconded, (Kory Billings / Lloyd Weaver) to approve and accept the December 2017 Financials report, Exhibit 2. Motion carried.

ADMINISTRATOR REPORT

Kylene Powell reported that the decreased volume was related to the holidays, they were closed between Christmas and New Year. Providers were also on vacation during that time.

On December 19, 2017 they had a perfect day with 8 patients scheduled and treatment of 8 patients.

Annual skills day and review of policies and procedures were also reviewed. No corrections with the exception of a few typos and grammatical errors. Annual contract evaluation was also done with no concerns, only some recommendations of going with different suppliers.

There is a national IV shortage and we are keeping on top of it, we are good for the next 3-4 months.

OLD BUSINESS

None

NEW BUSINESS

A. Policies & Procedures Recommendation, Exhibit 4

None

B. Credentialing Privileging Recommendation

None.

AGENDA FOR CLOSED SESSION

Section 1461 of the Health and Safety Code – Quality Management.

NEXT MEETING DATE

The next Advisory Committee meeting will be held Tuesday, February 27, 2018 at 10:00 am.

ADJOURNMENT

As there was no further business, the meeting adjourned into closed session at 10:05 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 10:07 am and adjourned. No action taken.

Respectfully Submitted,

Fily Cale
Executive Assistant

Kory Billings
Advisory Committee Chair

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
U.S. DENTAL SURGERY
d/b/a CHILDREN'S DENTAL SURGERY CENTER (CDSC)
Advisory Committee Meeting
Executive Conference Room
Tuesday, January 30, 2018
10:30 am**

PUBLIC COMMENTS

None.

CALL TO ORDER

Edward Lujano, Bloss CEO, called the meeting to order at 10:29 am.

ROLL CALL

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;
Dawnita Castle, CFO; Rosalie Heppner, Committee Member and
Glenn Arnold, Committee Member

Others Present: David Thompson, CDSC and Kylene Powell, CDSC Administrator

Absent: None

APPROVAL OF AGENDA

A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve the January 30, 2018 agenda as presented. Motion carried.

APPROVAL OF MINUTES

A. December 28, 2017 CCDSC / CDSC Meeting Minutes, Exhibit 1

A motion was made / seconded, (Glenn Arnold / Rosalie Heppner) to approve and accept the December 28, 2017 CCDSC / CDSC Meeting minutes as presented, Exhibit 1. Motion carried.

FINANCIAL REPORT

A. September 2017 Financials, Exhibit 2

Dawnita Castle reported that CDSC had treated 71 patients in December 2017 and recorded a net loss in the amount of \$86,076. Net patient revenue was higher at \$1,786 and because the visits were down the expenses were \$3,011. David Thompson has explained that there had been a rate change and he had updated the fee schedules.

We have received 3 bids for the YE 2017 audit. They are from David Bruner, CPA at \$5,950; Bloomberg & in Griffin at \$4,975 and JWT & Associates at \$7,500.

A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve and accept the December 2017 Financial Report as presented, Exhibit 2. Motion carried.

ADMINISTRATOR REPORT, EXHIBIT 3

David Thompson reported that the new fees were updated in December and they started paying the new rates in December 2017, which is reflected in production as well. The retro payments have not shown up yet and they will be reissued, which we will need to adjust all of the accounts from July to December.

The increase has also been written into the budget for this year assuming the budget passes the rate increase should stay.

Glenn Arnold asked how much of the \$86,076 is due to the rate increase. David Thompson stated that out of all of the procedures there is a 40% increase, but since we do not do all of the procedures that are included in the increase, we do some, they left preventative care out of the increase because preventative care is being handled through the Dental Transformation Initiative, which is why we received the \$100,000 last year for CCDSC in Atwater. The rate increase of the procedures that we are doing resulted in a 30% increase for the procedures that we do.

Glenn Arnold asked how much of the 30% do we pass on to the providers. David Thompson stated that it is their same regular rate. Anesthesia is not on a percentage rate and that is about \$175 per case right now and it was \$125. Then you have the dental production which is on a percentage basis which ranges from 20% to 25% depending on the provider. Of the 30% let's say 25% is still taken back because it is considered part of the provider production. Edward Lujano stated that all of this was factored into the December reports.

Kylene Powell reported that in December they usually have less OR days, providers go on vacation and there are the holidays. They had a perfect day on December 6, 2017 where 9 patients were scheduled and treated.

A skills day with staff was held, quarter safety meeting was also held and an environmental tour was also completed. Annual policies & procedures were reviewed, with no major changes, only typos and grammatical errors. Annual contract evaluation was also completed and no concerns or issues, just recommendations of maybe changing some vendors that might be less expensive.

There is a national IV shortage, but we are well prepared with back stock which will last 3-4 months.

OLD BUSINESS

None.

NEW BUSINESS

A. Policies & Procedures Recommendation, Exhibit 4

None.

B. Credentialing / Privileging Recommendation

None.

AGENDA FOR CLOSED SESSION

Section 1461 of the Health and Safety Code – Quality Management.

NEXT MEETING DATE

The next Advisory Committee Meeting will be held Tuesday, February 27 at 10:30 a.m.

ADJOURNMENT

As there was no further business, the meeting adjourned into closed session at 10:42 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 10:44 am and adjourned. No action taken.

Respectfully Submitted,

Rosalie Heppner
Advisory Committee Chair

Edward Lujano
Chief Executive Officer

**BLOSS MEMORIAL HEALTHCARE DISTRICT (BMHD)
BOARD OF DIRECTORS MEETING
BOARD ROOM
Wednesday, January 31, 2018
2:00 pm**

CALL TO ORDER

Kory Billings, Board Chair, called the meeting to order at 2:00 pm.

ROLL CALL

Board Members Present: Kory Billings, Chair; Glenn Arnold, Vice Chair; Al Peterson, Secretary / Treasurer and Lloyd Weaver, Board Member

Others Present: Edward Lujano, CEO; Fily Cale, Executive Assistant; Dawnita Castle, CFO; Ralph Temple, Jr., Legal Counsel; David Thompson, CCDSC/CDSC; Kylene Powell, CCDSC / CDSC Administrator; Peter Mojarras, CFHC COO @ 2:02 pm and Sabrina Cooksey, CFHC HR Officer @ 2:14 pm

Absent: None

APPROVAL OF AGENDA

A motion was made / seconded, (Rosalie Heppner / Alfonse Peterson) to approve the January 31, 2018 agenda as presented. Motion carried.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

A. December 18, 2017 Special Board of Directors Meeting, Exhibit 1

A motion was made / seconded, (Glenn Arnold / Rosalie Heppner) to approve and accept the December 18, 2017 Special Board of Directors Meeting minutes as presented, Exhibit 1. Motion carried.

B. December 28, 2017 CCDSC/CDSC Advisory Committees' Meeting - Informational

C. December 28, 2017 Board of Directors Meeting, Exhibit 1a

A motion was made / seconded, (Rosalie Heppner / Alfonse Peterson) to approve and accept the December 28, 2017 Board of Directors Meeting minutes as presented, Exhibit 1a. Motion carried.

FINANCIAL REPORT

A. November 30, 2017 Finance Committee Meeting Minutes, Exhibit 2

A motion was made / seconded, (Glenn Arnold / Alfonse Peterson) to accept the November 30, 2017 Finance Committee Meeting Minutes as presented. Exhibit 2. Motion carried.

B. Chief Financial Officer Report, Exhibit 3

Dawnita Castle, CFO, reported that the Wells Fargo Bank annual distribution has not been received. She also reviewed and discussed the LPL Financial / Thiesendueker investments with the Board.

For the month of December 2017, BMDH recorded a net loss before depreciation in the amount of \$25,676 and \$84,715 after depreciation. The loss includes the SKDSC expense of \$21,380 and BMHD's 65% portion of CDSC's net loss in the amount \$55,949.

Dawnita Castle, CFO, also stated that Sally Paulson, who is Carol Freeman's CPA has agreed to do the Partnership return. She has prepared the last two years.

Kory Billings, Board Chair stated that currently there is 132 days' worth of funds on hand, were the average is about 90-days. In the future we will take a look at where we are and re-evaluate as we may have some funds to distribute into a savings account.

C. December 2017 Payroll, Electronic Payments and Check Register, Exhibit 4

A motion was made / seconded, (Alfonse Peterson / Glenn Arnold) to approve and accept the December 2017 Payroll in the amount \$134,162.25 and Accounts Payable in the amount of \$287,752.36 for a total Disbursement of \$421,914.61, Exhibit 4. Motion carried.

CHIEF EXECUTIVE OFFICER'S REPORT

Edward Lujano, CEO, reported that MFA has agreed to move out. A verbal request from CFHC has been made with a formal request to be put on the next board agenda.

The December financials now represent the new rates through the dental surgery centers and their reimbursement from Denti-Cal. We have not received any retro monies.

For December 2017, CDSC saw 71 patients compared to 161 the year before. As of yesterday they are at 128 completed cases. They did receive 156 referrals Sonny Vasquez visited 125 offices in the area. He distributed 2018 calendars and candy to the top referring offices.

For December 2017, CCDSC completed 108 cases and as of yesterday they were at 177 cases. Sonny Vasquez visited 96 offices and handed out the 2018 calendars.

OLD BUSINESS / REPORTS

A. Castle Family Health Centers, Inc Report, Exhibit 5

Peter Mojarras, CFHC COO, made a formal request to lease the space that MFA is currently occupying and will be vacating. CFHC is prepare to pay the \$1.30 currently being paid. CFHC is also requesting to remove the MFA reception area in the lobby, install cabinets in the exam rooms, paint the interior of the exam rooms and hallways. Replace fixtures, carpet in the exam rooms and hallways with floor tiles required by the code. CFHC will be ready to occupy the space as soon as this work is completed.

Also, with MFA relocating, CFHC will have a reduction in services, but bringing in new providers will also bring in those laboratory tests and image studies.

CFHC potentially has 2 new pediatricians, family practice physician and a couple of midlevels who are interested in joining CFHC. There is a pediatrician from St. Louis who will be touring on February 9, 2018. Dr. Scales (OB) will also be setting up a meet & greet for him at the hospital as he will also want to provide pediatric care at the hospital.

Peter Mojarras reported that they are keeping their awareness at the federal level and the CEO and CFO try to be as prudent as they can with the finances.

CFHC does not rely on federal dollars so there will not be any change for them as they are not grant funded. This is a benefit as potentially other centers who are grant funded may lay off staff or centers may close.

CFHC continues to work with Winton and as this moves forward they are still projecting early 2019 for the project to be completed.

B. Bloss Board Member Report

Kory Billings, CEO, reported that he had met with Dr. Joerg Schuler. Dr. Schuler was previously with AMG and is currently at Dignity Health. He is their recruiting director and he has provided us with Yolanda Brewer who is Dignity Health's assigned recruiting person and they are very interested in working together. He shared this information with Edward Lujano. Dr. Schuler is excited that we are partnering together as this is one of their new goals, to partner with community health centers in order to ensure that the doctors that we have, have rights at the hospital.

Kory Billings, CEO, announced that the Committees' for 2018 will remain the same at the current time. Bylaws: Rosalie Heppner, Chair and Alfonse Peterson; CCDSC Advisory: Kory Billings, Chair and Lloyd Weaver; CDSC Advisory: Rosalie Heppner, Chair and Glenn Arnold; Finance: Alfonse Peterson, Chair and Glenn Arnold; Investment: Alf Peterson, Chair and Kory Billings; Joint Advisory w/ CFHC: Alfonse Peterson, Chair and Glenn Arnold, Lloyd Weaver, Alternate; Performance Improvement: Alfonse Peterson; Cahir and Rosalie Heppner; Policy: Glenn Arnold, Chair and Rosalie Heppner.

It was recommended that the committees' be placed on the website. Fily Cale, Executive Assistant will follow up with Octane.

NEW BUSINESS

A. Provider Credentialing / Privileging

None.

B. Approval of CCDSC / CDSC Policies & Procedures

None.

C. RPF Selection and Approval for CDSC 2017 Audit, Exhibit 6

Dawnita Castle CFO, reported that 12 RFP's had been sent out for CDSC 2017 Audit. Some companies will call and ask how much was charged the previous year and then decline to bid.

We received three bids, David Bruner, CPA with a bid of \$5,950; Blomberg & Griffin with a bid of \$4,975 and JWT & Associates LLP with a bid of \$7,500.

Dawnita Castle, CFO, recommends going with JWT & Associates, LLP, they are aware of possible changes with the surgery centers, they have always been available to answer any questions.

A motion was made / seconded, (Alfonse Peterson / Glenn Arnold) to accept the recommendation of Dawnita Castle, CFO to accept the JWT & Associates, LLP bid of \$7,500 to prepare the CDSC 2017 Audit. Motion carried.

AGENDA FOR CLOSED SESSION

Ralph Temple, Legal Counsel, reported that there will be a brief discussion of the Rodriguez claim, which has been discussed before under Section 54954.5 (c); 54956.9 Conference with Legal Counsel which he does not expect any action, this is just advise.

There will be further discussion on continuing negotiations with respect to Children's Dental Center in Stockton under Section 54954.5(h) Report Involving Trade Secrets. He does not expect any action. He has also requested that David Thompson joins the closed session at some part of the discussion strictly on that point.

Kory Billings stated that there will also be discussion under Section 54957 Personnel Actions regarding the CEO's evaluation.

There will be a Performance Improvement report under Section 1461 of the Health and Safety Code – Quality Management.

NEXT MEETING DATE

The next Board of Directors Meeting will be held on Wednesday, February 28, 2018 at 2:00 p.m. in the Board Room.

The Finance Committee will also meet on Wednesday, February 28, 2018 at 1:30 p.m. in the Board Room.

ADJOURNMENT

As there was no further business, the meeting adjourned into Closed Session at 2:32 pm.

The meeting reconvened into public session at 3:23 pm. No action taken.

Respectfully Submitted,

Fily Cale
Executive Assistant

Alfonse Peterson
Board Secretary

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
FINANCE COMMITTEE MEETING
BOARD ROOM
Wednesday, January 31, 2018
1:30 p.m.**

Committee: Edward Lujano, CEO; Dawnita Castle, Chief Financial Officer;
Fily Cale, Executive Assistant; Alfonse Peterson, Committee Chair
and Glenn Arnold, Committee Member

Others Present: Kory Billings, Board Vice Chair

Absent: None

CALL TO ORDER

Al Peterson, Committee Chair, called the meeting to order at 1:32 p.m. in the Board Room.

APPROVAL OF AGENDA

A motion was made/seconded, (Edward Lujano / Glenn Arnold) to approve the January 31, 2018 agenda as presented. Motion carried.

PUBLIC COMMENTS

None.

APPROVAL OF FINANCE COMMITTEE MINUTES

A. December 28, 2017 Finance Committee Minutes, Exhibit 1

A motion was made / seconded, (Glenn Arnold / Edward Lujano) to approve and accept the December 28, 2017 Finance Committee Minutes as presented, Exhibit 1. Motion carried.

REVIEW OF DISTRICT FINANCIAL STATEMENTS, EXHIBIT 2

Dawnita Castle CFO, reported that 12 RFP's had been sent out for CDSC 2017 Audit. Some companies will call and ask how much was charged the previous year and then decline to bid. We received three bids, David Bruner, CPA with a bid of \$5,950; Blomberg & Griffin with a bid of \$4,975 and JWT & Associates LLP with a bid of \$7,500. Dawnita Castle, CFO, recommends going with JWT & Associates, LLP, they are aware of possible changes with the surgery centers and they have always been available to answer any questions.

Dawnita Castle reported that the operating cash balance in December 2017 was \$1,641,978 and Days Cash on Hand was 132 days.

BMHD recorded a net loss before depreciation in the amount of \$25,676 and \$84,715 after depreciation.

CCDSC FINANCIAL REPORT, EXHIBIT 3

Dawnita Castle reported that for December 2017, CCDSC had treated 108 patients and had a net profit before expenses in the amount of \$22,338 and a net profit in the amount of \$16,734 after overhead expense.

SKDSC FINANCIAL REPORT, EXHIBIT 4

Dawnita Castle reported that SKDSC total expenses for December 2017 were \$21,380.

CDSC FINANCIAL REPORT, EXHIBIT 5

Dawnita Castle reported that for the month December 2017, CDSC treated 71 patients and recorded a net loss in the amount of \$86,076. BMHD's share of the profit loss was \$55,949.

DENTAL CENTERS' COMPARISON, EXHIBIT 6

The Dental Center's Comparison report was reviewed and discussed.

Dawnita Castle reported that on the cases, YTD 12-month comparison, CCDSC treated 2,266 with a net patient revenue of \$1,312 and CDSC treated 1,971 with a net per case revenue of \$1,398. Moving forward there were some adjustments to the fee schedules and we will see a higher profit to the surgery centers, around \$16 per patient.

A motion was made / seconded, (Edward Lujano / Glenn Arnold) to approve and accept the Review of District Financial Statements, Exhibit 2; CCDSC Financial Report, Exhibit 3; SKDSC Financial Report, Exhibit 4; CDSC Financial Report, Exhibit 5 and Dental Centers' Comparison, Exhibit 6 as presented. Motion carried.

WARRANTS AND PAYROLL

A. December 2017 Payroll, Electronic Payments & Check Register, Exhibit 7

A motion was made/seconded, (Glenn Arnold / Edward Lujano) to approve and accept the November 2017 Total Payroll in the amount \$134,162.25 and Total Accounts Payable in the amount of \$287,752.36 for a total Grand Total Disbursement of \$421,914.61, Exhibit 7. Motion carried.

DISCUSSION

None.

AGENDA FOR CLOSED SESSION

There was no Closed Session item(s) for discussion.

NEXT MEETING DATE/ADJOURNMENT

The next Finance Committee meeting will be held on Wednesday, February 28, 2018 at 1:30 pm.

As there was no further business, the meeting adjourned at 1:41 p.m.

Respectfully Submitted,

Fily Cale
Executive Assistant

Alfonse Peterson
Committee Chair

CHIEF FINANCIAL OFFICER REPORT

BMHD had a total net gain before depreciation of \$128,702 for the month compared to a net gain of \$349,066 last year. Expenses include \$21,349 of SKDSC costs.

The January 31, Operating Cash Balance was \$1,716,761 and Days Cash On Hand was 132 Days*. In December the DCH was 164 Days.

* Days Cash on Hand (DCH) = Operating Cash / Average Daily Expense (excluding depreciation). DCH indicates Bloss's ability to cover operating expenses. The Benchmark for Health Centers is a minimum of 90 Days.

Dental Surgery Center Summary :

	CCDSC	SKDSC	CDSC	COMBINED						
Net Operating Revenue and Non-Operating	\$317,341	\$0	\$234,294	\$551,635						
Operating Expenses	211,552	21,349	240,611	473,512						
Net Income (Loss)	105,789	(21,349)	(6,317)	78,123						
BMHCD % Share	100.00%	100.00%	65.00%	N/A						
Bloss Share of Net Income (Loss)	\$105,789	(\$21,349)	(\$4,106)	\$80,334						
A summary comparison of operations for the month and the prior year is as follows :										
Net Patient Revenue	312,341	285,718	26,623	9.32%	1,690,430	1,546,488	143,942	-8.52%		
Other Operating Revenue	686	2,727	(2,041)	-74.84%	12,298	12,678	380	3.09%		
Total Net Operating Revenue	313,027	288,445	24,582	8.52%	1,702,728	1,559,166	143,562	-8.43%		
Operating Expenses Excluding Depreciation	324,110	376,963	52,853	14.02%	2,520,816	2,281,381	239,435	9.50%		
Net Operating Income (Loss) Before Depreciation	(11,083)	(88,518)	77,435	87.48%	(818,088)	(722,215)	95,873	11.72%		
Net Non Operating-Gains/Losses										
Gain/Loss on Investments	10,766	3,093	7,673	N/A	14,012	28,788	14,776	105.45%		
CDSC Gain/Losses	(4,106)	(3,075)	1,031	-33.53%	(88,096)	(299,029)	(210,933)	-239.44%		
All Other Non-Operating Gains/Losses	133,125	437,566	304,441	69.56%	1,287,260	903,139	(384,121)	-29.84%		
Total Net Non-Operating Income: Losses/Gains	139,785	437,584	297,799	68.06%	1,213,176	632,898	(580,278)	-47.83%		
Total Net Income (Loss) Before Depreciation	128,702	349,066	(220,364)	-63.13%	395,088	(89,317)	(484,405)	-122.61%		
Depreciation Expense	58,951	58,644	307	0.52%	423,412	416,285	(7,127)	-1.68%		
Net Income (Loss) After Depreciation	69,751	290,422	(220,671)	-75.98%	(28,324)	(505,602)	(477,278)	-1685.07%		

* Note: unfavorable variances are indicated by parenthesis (-).

Bloss Memorial HealthCare District
 Operations Summary Report
 Seven Months Ending January 31, 2018

Total CFHC Inc. encounters for the month are 12,142 compared to 11,262 last year, a 7.81% increase.
 CCDSC cases for the month are 16.64 % less than last year.
 CDSC cases for the month are 44.30% less than last year.

Department	Jan-18	Jan-17	VARIANCE	%	Jan-18	Jan-17	VARIANCE *	Y-T-D	Jan-17	VARIANCE *	Y-T-D	%
Castle Clinic	4,749	3,778	971	25.70%	27,783	24,115	3,668	15.21%	27,783	24,115	3,668	15.21%
Specialty Clinic	601	874	(273)	-31.24%	4,335	6,239	(1,904)	-30.52%	4,335	6,239	(1,904)	-30.52%
Bloss Clinic	1,222	1,230	(8)	-0.65%	6,444	7,542	(1,098)	-14.56%	6,444	7,542	(1,098)	-14.56%
Winton Clinic	828	836	(8)	-0.96%	5,175	5,225	(50)	-0.96%	5,175	5,225	(50)	-0.96%
Urgent Care	422	483	(61)	-12.63%	2,216	3,543	(1,327)	-37.45%	2,216	3,543	(1,327)	-37.45%
Lab	2,005	1,861	144	7.74%	12,781	11,804	977	8.28%	12,781	11,804	977	8.28%
Radiology	623	580	43	7.41%	3,802	3,830	(28)	-0.73%	3,802	3,830	(28)	-0.73%
Behavioral Health	256	257	(1)	-0.39%	1,505	1,530	(25)	-1.63%	1,505	1,530	(25)	-1.63%
Adult Day Health Care	447	509	(62)	-12.18%	3,579	3,571	8	0.22%	3,579	3,571	8	0.22%
Optometry	627	535	92	17.20%	3,312	3,621	(309)	-8.53%	3,312	3,621	(309)	-8.53%
Ophthalmology	362	319	43	13.48%	2,416	2,130	286	13.43%	2,416	2,130	286	13.43%
TOTAL ENCOUNTERS	12,142	11,262	880	7.81%	73,348	73,150	198	0.27%	73,348	73,150	198	0.27%

CASTLE NEW PATIENTS

Department	Jan-18	Jan-17	VARIANCE	%	Jan-18	Jan-17	VARIANCE *	Y-T-D	Jan-17	VARIANCE *	Y-T-D	%
Castle New Patients	453	287	166	57.84%	3,091	2,126	965	45.39%	3,091	2,126	965	45.39%
TOTAL NEW PATIENTS	453	287	166	57.84%	3,091	2,126	965	45.39%	3,091	2,126	965	45.39%

Bloss Memorial Health Care District
 Central California Dental Surgery Center
 Childrens Surgery Center
Total Surgery Center Visits

Department	Jan-18	Jan-17	VARIANCE	%	Jan-18	Jan-17	VARIANCE *	Y-T-D	Jan-17	VARIANCE *	Y-T-D	%
Central California Dental Surgery Center	185	222	(37)	-16.67%	1,115	1,307	(192)	-14.69%	1,115	1,307	(192)	-14.69%
Childrens Surgery Center	127	228	(101)	-44.30%	754	1,535	(781)	-50.88%	754	1,535	(781)	-50.88%
Total Surgery Center Visits	312	450	(138)	-30.67%	1,869	2,842	(973)	-34.24%	1,869	2,842	(973)	-34.24%

January-18 Working Days 22 and 1 Holiday
 January-17 Working Days 21 and 1 Holiday

Bloss Memorial HealthCare District
 Operations Summary Report
 Seven Months Ending January 31, 2018

BMHD FULL TIME EQUIVALENTS SUMMARY :

(See FTE report included in Financial Reports for detail)

	Jan-18	Jan-17	VARIANCE	%	Y-T-D Jan-18	Y-T-D Jan-17	Y-T-D VARIANCE *	Y-T-D %
EMPLOYEE FTE'S	13.44	13.90	0.46	3.31%	13.12	12.93	(0.19)	-1.47%
CONTRACT FTE'S	4.43	4.46	0.03	0.67%	4.11	5.21	1.10	21.11%
TOTAL FTE'S	17.87	18.36	0.49	2.67%	17.23	18.14	0.91	5.02%

* Note: unfavorable variances above are indicated by parenthesis ().

Full Time Equivalent - Employees for the month are 3.31% less than the prior year with 0.46 less FTE'S

The major (>1 fte) Total Employee FTE increases for the month are comprised primarily of the following :

Department	Cur. Mo. Increase (DECREASE)	YTD Increase (DECREASE)	Reason
All other departments < 1 fte var	0.46	(0.19)	Various departments less than 1 fte variance.
	0.46	(0.19)	Brackets () indicate a decrease (favorable) variance

**JANUARY 2018 PAYROLL, ELECTRONIC PAYMENTS
& CHECK REGISTER**

Bloss Memorial Healthcare District
 Payroll, Accounts Payable and Funds Disbursements - Summary
 Month of January-18

Payroll			<u>\$114,464.51</u>
Total Payroll			<u><u>\$114,464.51</u></u>

Accounts Payable:

A/P Checks	Bloss	<u>\$95,819.97</u>	<u>\$95,819.97</u>
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Auto Debits		\$157.73	
Electronic Payments to Castle on Payable		<u>\$82,743.97</u>	
Total Auto Debits and Electronic Transfers		<u><u>\$82,901.70</u></u>	<u>\$82,901.70</u>

Electronic Payments - ACH		<u>\$158,922.50</u>	<u>\$158,922.50</u>
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Total Accounts Payable			<u><u>\$337,644.17</u></u>
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Grand Total Disbursements			<u><u>\$452,108.68</u></u>
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BLOSS	Payroll Disbursements for		January-18
	Payroll dated		
Earnings	01/05/18	01/20/18	Total
Regular			-
Overtime			-
Vacation			-
Sick			-
Holiday			-
Salary	4,333.34	4,333.33	8,666.67
Double Time			-
Call In			-
On Call			-
Other			-
			-
CCDSC Surgery Center	21,250.91	27,710.00	48,960.91
CDSC Surgery Center	19,585.16	27,861.60	47,446.76
			-
Total	45,169.41	59,904.93	105,074.34
			-
Deductions			-
FICA (+)	3,449.74	4,588.48	8,038.22
Insurance (-)	(922.78)	(930.28)	(1,853.06)
Emp Deduction(-)/Reimb(+)	2,077.20	1,253.40	3,330.60
Christmas Fund (-)		(1,065.00)	(1,065.00)
Process Fee (+)	769.68	169.73	939.41
			-
Total	5,373.84	4,016.33	9,390.17
			-
			-
Net Payroll	\$ 50,543.25	\$ 63,921.26	114,464.51

RUN DATE: 02/01/18
 RUN TIME: 0927
 RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
 CHECK REGISTER BY DATE

C
 FROM 01/01/18 TO 01/31/18

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
01/04/18	037623	B0223	BEVERLY YI ZHANG HONG	ISSUED	01/04/18	3120.40	
01/04/18	037624	B0072	BETA HEALTHCARE GROUP	ISSUED	01/04/18	2846.42	
01/04/18	037625	B0129	CALIFORNIA BOILER, INC.	ISSUED	01/04/18	631.00	
01/04/18	037626	B0153	GEIL ENTERPRISES INC.	ISSUED	01/04/18	2948.40	
01/04/18	037627	B0032	GRAINGER INDUSTRIAL SUPPLY	ISSUED	01/04/18	113.43	
01/04/18	037628	B0016	GUARDCO SECURITY SERVICES	ISSUED	01/04/18	9405.00	
01/04/18	037629	K0003	M-D VENTURES	ISSUED	01/04/18	19007.11	
01/04/18	037630	B0091	OFFICE DEPOT	ISSUED	01/04/18	136.40	
			REMITTED TO: OFFICE DEPOT (32544746)				
01/04/18	037631	B0014	PG&E (4705482162-5)	ISSUED	01/04/18	4222.82	
01/04/18	037632	B0102	THE HARTFORD	ISSUED	01/04/18	259.90	
01/04/18	037633	B0056	CARDMEMBER SERVICE-XXXXXXXXXX9140	ISSUED	01/04/18	1003.63	
01/10/18	037634	K0035	CITY OF PARLIER	ISSUED	01/10/18	208.65	
01/10/18	037635	B0132	CLARK PEST CONTROL	ISSUED	01/10/18	558.00	
01/10/18	037636	B0241	HIGGS, FLETCHER & MACK LLP	ISSUED	01/10/18	2070.00	
01/10/18	037637	K0034	JOE S RODRIGUEZ	ISSUED	01/10/18	375.00	
01/10/18	037638	B0198	BANNER LIFE INSURANCE	ISSUED	01/10/18	1100.00	
01/10/18	037639	B0017	MERCED COUNTY - CASTLE AIRPORT	ISSUED	01/10/18	2418.77	
01/10/18	037640	B0013	WEST COAST GAS CO, INC.	ISSUED	01/10/18	5694.21	
01/10/18	037641	B0015	WINTON, WATER & SANITARY DISTRICT	ISSUED	01/10/18	72.80	
01/17/18	037642	B0037	CARDMEMBER SERVICE-XXXXXXXXXX1793	ISSUED	01/17/18	3871.72	
01/17/18	037643	B0100	FEDEX	ISSUED	01/17/18	27.18	
01/17/18	037644	B0240	GUZMAN CUSTOM WELDING	ISSUED	01/17/18	1200.00	
01/17/18	037645	B0197	MASS MUTUAL	ISSUED	01/17/18	56.25	
01/17/18	037646	B0025	MERCED IRRIGATION DISTRICT	ISSUED	01/17/18	262.71	
01/17/18	037647	B0026	MERCED IRRIGATION DISTRICT	ISSUED	01/17/18	16930.18	
01/17/18	037648	B0218	JOHN P. NIEMOTKA	ISSUED	01/17/18	400.00	
			REMITTED TO: OCTANE ADVERTISING & DESIGN				
01/17/18	037649	K0057	SOCAL GAS (090 828 6930 7)	ISSUED	01/17/18	15.78	
01/17/18	037650	B0039	VALERO MARKETING AND SUPPLY CO.	ISSUED	01/17/18	357.80	
01/18/18	037651	B0223	BEVERLY YI ZHANG HONG	ISSUED	01/18/18	8384.20	
01/25/18	037652	B0027	CITY OF ATWATER (010448-000)	ISSUED	01/25/18	719.10	
01/25/18	037653	B0134	CITY OF ATWATER (020161-000)	ISSUED	01/25/18	654.34	
01/25/18	037654	B0100	FEDEX	ISSUED	01/25/18	27.26	
01/25/18	037655	B0133	MERCED/MODESTO COMMERCIAL SWEEPERS	ISSUED	01/25/18	240.00	
01/25/18	037656	B0212	JAVIER MENDOZA	ISSUED	01/25/18	105.00	
			REMITTED TO: NATURAL GARDENS				
01/25/18	037657	B0042	RALPH TEMPLE	ISSUED	01/25/18	3667.50	
01/25/18	037658	B0003	SIMPLEXGRINNELL	ISSUED	01/25/18	937.11	
01/29/18	037659	B0199	ANTHEM BLUE CROSS L AND H	ISSUED	01/29/18	1771.90	
TOTAL \$						95819.97	

Bloss Memorial Healthcare District
January-18

Bloss Electronic Transfers

Bloss Auto Debits

Bank Fees

Total

157.73

157.73

Electronic Payments to Castle on Payable

Total

82,743.97

82,743.97

Grand Total

82,901.70

RUN DATE: 02/01/18
RUN TIME: 0904
RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
ELECTRONIC PAYMENT NUMBER LIST

PAGE 1

C
FROM D113596 TO D114135

PMT NUM	DATE	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED	VOIDED
D113701	01/04/18	B0149	SUNG Y. CHO DDS, INC.	DIRECTD	01/04/18	10189.00	
D113702	01/04/18	B0178	CHRISTOPHER CHIU, D.D.S., INC.	DIRECTD	01/04/18	9173.75	
D113703	01/04/18	B0213	WONIL EDWARD JUNG DDS, INC.	DIRECTD	01/04/18	4500.00	
D113704	01/04/18	B0219	KAREN ANN DROSDIK	DIRECTD	01/04/18	3506.80	
D113705	01/04/18	B0221	CHRISTINA BAEK, DDS, PC	DIRECTD	01/04/18	6100.00	
D113706	01/04/18	B0222	FUTURE HEALTH SERVICES, LLC	DIRECTD	01/04/18	7500.00	
D113708	01/04/18	B0224	PERRY SOLOMON	DIRECTD	01/04/18	5000.00	
D114034	01/18/18	B0149	SUNG Y. CHO DDS, INC.	DIRECTD	01/18/18	17082.65	
D114035	01/18/18	B0178	CHRISTOPHER CHIU, D.D.S., INC.	DIRECTD	01/18/18	17090.00	
D114036	01/18/18	B0213	WONIL EDWARD JUNG DDS, INC.	DIRECTD	01/18/18	9200.00	
D114037	01/18/18	B0219	KAREN ANN DROSDIK	DIRECTD	01/18/18	14535.40	
D114038	01/18/18	B0221	CHRISTINA BAEK, DDS, PC	DIRECTD	01/18/18	12600.00	
D114039	01/18/18	B0222	FUTURE HEALTH SERVICES, LLC	DIRECTD	01/18/18	7500.00	
D114135	01/31/18	C0001	OMNI MEDICAL PROPERTIES	DIRECTD	01/31/18	34944.90	
TOTAL \$						158922.50	

CASTLE FAMILY HEALTH CENTERS, INC REPORT

Castle Family Health Centers Inc
 Operations Summary Report
 Seven Months Ending January 31, 2018

Total encounters for the month are 12,142 compared to 11,262 last year 7.81% increase.

Department	Jan-18	Jan-17	VARIANCE	%	Y-T-D Jan-18	Y-T-D Jan-17	Y-T-D VARIANCE *	Y-T-D %
Castle Clinic	4,749	3,778	971	25.70%	27,783	24,115	3,668	15.21%
Specialty Clinic	601	874	(273)	-31.24%	4,335	6,239	(1,904)	-30.52%
Bloss Clinic	1,222	1,230	(8)	-0.65%	6,444	7,542	(1,098)	-14.56%
Winton Clinic	828	836	(8)	-0.96%	5,175	5,225	(50)	-0.96%
Urgent Care	422	483	(61)	-12.63%	2,216	3,543	(1,327)	-37.45%
Lab	2,005	1,861	144	7.74%	12,781	11,804	977	8.28%
Radiology	623	580	43	7.41%	3,802	3,830	(28)	-0.73%
Behavioral Health	256	257	(1)	-0.39%	1,505	1,530	(25)	-1.63%
Adult Day Health Care	447	509	(62)	-12.18%	3,579	3,571	8	0.22%
Optometry	627	535	92	17.20%	3,312	3,621	(309)	-8.53%
Ophthalmology	362	319	43	13.48%	2,416	2,130	286	13.43%
TOTAL ENCOUNTERS	12,142	11,262	880	7.81%	73,348	73,150	198	0.27%

January-18 Working Days 22 and 1 Holiday
 January-17 Working Days 21 and 1 Holiday

NEW PATIENTS	Jan-18	Jan-17	VARIANCE *	%	Y-T-D Jan-18	Y-T-D Jan-17	Y-T-D VARIANCE *	Y-T-D %
	453	287	166	57.84%	3,091	2,126	965	45.39%

REQUEST FROM CFHC FOR ADDITIONAL RENTAL SPACE



Castle Family
Health Centers, Inc.

To: The Bloss Board

Fm: Castle Family Health Centers

Date: January 30, 2018

Re: MFA Space at Castle

This letter will serve as Castle's official request to take over the vacating space currently being occupied by the MPA facility at the Castle location. Castle is prepared to pay the \$1.38 currently being paid to Bloss by MFA once it is ready for occupancy.

Castle is requesting that Bloss remove the MFA reception area in the lobby, install cabinets in the exam rooms, paint the interior of the hallways and exam rooms, replace the old light fixtures and replace the carpeting in the hallways and exam rooms with floor tile as required by code.

Castle will be ready to occupy as soon as the above work is completed.

LETTER OF RESIGNATION FROM
ROSALIE HEPPNER, ZONE 5



BLOSS MEMORIAL HEALTHCARE DISTRICT

Rosalie Heppner
8076 Mercedes Avenue
Winton, CA 95388

February 14, 2018

Kory Billings, Board Chairman
Bloss Memorial Healthcare District
3605 Hospital Road
Atwater, CA 95301

Dear Kory,

It is with regret that I am writing to inform you of my decision to resign my position on the Bloss Board, effective February 28, 2018.

The sale of my home and my other commitments have become too great for me to be able to fulfill the requirements of my position on the Board, and I feel it is best for me to make room for someone with the time and energy to devote to the job.

It has been a pleasure being a part of the Bloss board. I am so proud of all we have accomplished in the past eight years of my service, and I have no doubt the board will continue these successes in the future.

If I can be of any assistance during the time it will take to fill the position, please don't hesitate to ask.

Best Regards,

Rosalie Heppner