

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
 CHILDREN’S DENTAL SURGERY CENTER (CDSC)  
 Advisory Committee Meeting  
 Executive Conference Room  
 Thursday, October 19, 2017  
 10:30 am**

**AGENDA FOR PUBLIC SESSION**

**I. PUBLIC COMMENTS**

**“Comments can be made concerning any matter within the Partnership’s jurisdiction; but if the matter is not on the agenda, there will be no discussion of the issue. A person addressing the Partnership will be limited to 5 minutes.”**

	<u><b>ACTION</b></u>	<u><b>EXHIBIT</b></u>
<b>II. CALL TO ORDER</b>		
<b>III. ROLL CALL</b>		
<b>IV. APPROVAL OF AGENDA</b>	*	
<b>V. APPROVAL OF MINUTES</b>		
A. September 26, 2017 Meeting Minutes	*	1
<b>VI. FINANCIAL REPORT</b>		
A. September 2017 Financials	*	2
<b>VII. ADMINISTRATOR REPORT</b>		
<b>VIII. OLD BUSINESS</b>		
<b>IX. NEW BUSINESS</b>		
A. Policies & Procedures Recommendation	*	
B. Credentialing / Privileging Recommendation	*	
<b>X. AGENDA FOR CLOSED SESSION</b>		
<b>Closed Session Items Pursuant the Brown Act will be:</b>		
1. Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services. Estimated date of public disclosure will be in 2017		
2. Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.		
3. Section 1461 of the Health and Safety Code – Quality Management.		
4. Section 54957 Personnel Actions.		
<b>XI. NEXT MEETING DATE</b>		
<b>XII. ADJOURNMENT</b>		

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
U.S. DENTAL SURGERY  
d/b/a CHILDREN'S DENTAL SURGERY CENTER (CDSC)  
Advisory Committee Meeting  
Executive Conference Room  
Tuesday, September 26, 2017  
10:30 am**

**PUBLIC COMMENTS**

None.

**CALL TO ORDER**

Edward Lujano, Bloss CEO, called the meeting to order at 11:00 am.

**ROLL CALL**

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;  
Dawnita Castle, CFO; Rosalie Heppner, Committee Member and  
Glenn Arnold, Committee Member

Others Present: Kylene Powell, CDSC Administrator and David Thompson, CDSC

Absent: None

**APPROVAL OF AGENDA**

**A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve the September 26, 2017 agenda as presented. Motion carried.**

**APPROVAL OF MINUTES**

A. August 22, 2017 Meeting Minutes, Exhibit 1

**A motion was made / seconded, (Glenn Arnold / Rosalie Heppner) to approve and accept the August 22, 2017 Meeting minutes as presented, Exhibit 1. Motion carried.**

**FINANCIAL REPORT**

A. August 2017 Financials, Exhibit 2

Dawnita Castle reported that currently CDSC has a cash balance of \$335,000 for August 2017. CDSC is not paying any payroll back and she did a couple of cash projections and it looks like they can withhold for 2-3 month. They also have a net A/R in the amount of \$259,000. BMHD may need to cover some AP in the near future.

Dawnita Castle stated that for August 2017 CDSC had treated 117 patients and recorded a net loss in the amount of \$84,834. Revenue per case was \$1,411 and operating expense per case was \$2,143.

Edward Lujano asked David Thompson if he had done an analysis with the new opportunity of receiving more revenue for the services as of July 2017. What this will look like once it kicks in with the State.

David Thompson stated that it will look like a 40% increase on 2/3rds of our increased revenues. The dental providers would get a 40% increase instead of on a percentage basis. It would increase the case rate to the point that it would bring our breakeven point down significantly.

**A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve and accept the August 2017 Financial Report as presented, Exhibit 2. Motion carried.**

### **ADMINISTRATOR REPORT, EXHIBIT 3**

Kylene Powell, Administrator reported that referrals are picking up, July had 151 and August had 203, September is at 149 and it is moving into our slower time of the year.

Since the incident, there were 9 offices that had stopped referring, 3 have started to refer back and Sonny Vasquez will continue to work with the community in educating the offices. Western Dental in Rancho Cordova has opened a pediatric office and they have contacted Sonny Vasquez who will be providing information to them.

The State survey was wrapped up and a re-visit was done, the plan of correction was completed and she recently received notification from the State and CMS that the plan of correction was accepted and CDSC is in compliance. Kylene Powell also had correspondence with AAAHC and they also received all of the documentation along with the plan of correction and they stated that no further action needs to be taken.

Edward Lujano asked that since CDSC is under AAAHC and how does this factor into any future audits. Kylene Powell replied that the next time they do our survey they will look into it more when they come in to do the survey. The next survey should be in 2020. We did have a condition level deficiency and when that happen the State took over jurisdiction, but then once we submitted our plan of correction and they did the re-visit, it is now back into AAAHC.

Rosalie Heppner asked what the deficiency was. Kylene Powell replied that it was that the anesthesiologist on rare occasions did step out of the OR and that was under the surgical services component. Some policies have been changed to address this.

There were personnel changes at CDSC and in August some of the CCDSC providers were going to CDSC. They are also looking at getting some anesthesia providers also in anticipation of when they get back to 2 OR's. They are looking into the CRNA option, but she has put out a posting for a DA.

Dr. Cho is working on individual Peer Review assessments as part of a quality study and he is wrapping that up. He will do individual assessment with the dental providers by next week.

The quarterly pharmacy audit has been completed and they are in compliance.

David Thompson stated that Kylene Powell has done a great job with the surveys, which have been very long and thorough.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### **A. Policies & Procedures Recommendation, Exhibit 4**

Kylene Powell presented the Adverse Events, Operating Room Time Out and Consent Time Out and Anesthesia Service Guidelines policies and procedures. All of these policies were related to the survey that was held at CDSC.

The policies and procedures were reviewed and discussed.

It was recommended that these policies go to the full Board for approval.

**A motion was made / seconded, (Glenn Arnold / Rosalie Heppner) to recommend full Board of Directors approval of the Adverse Events, Operating Room Time Out and Consent Time Out and Anesthesia Service Guidelines, Exhibit 4. Motion carried.**

#### **B. Credentialing / Privileging Recommendation**

None.

#### **C. ByLaws Amendment, Exhibit 4**

Kylene Powell presented the amended ByLaws, which were reviewed and discussed. “Nurse Anesthetists” was added in all areas where “nurse anesthetists” language was not noted.

Only the pages that needed change were presented, not the full 60 page ByLaws.

**A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to recommend full Board of Directors approval for ByLaw Amendment, Exhibit 4. Motion carried.**

### **AGENDA FOR CLOSED SESSION**

Section 1461 of the Health and Safety Code – Quality Management.

### **NEXT MEETING DATE**

The next Advisory Committee Meeting will be held Tuesday, October 24, 2017 at 10:30 a.m.

**ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 10:55 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 11:08 am and adjourned. No action taken.

Respectfully Submitted,

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Rosalie Heppner  
Advisory Committee Chair

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Edward Lujano  
Chief Executive Officer

**THIS ITEM UNAVAILABLE AT THIS TIME  
CHILDREN'S DENTAL SURGERY CENTER (CDSC)  
Period Ended September 2017**

**September Financial Statements:**

Balance Sheet (**yellow**)

Detail Income Statement Prior Month Comparison (**blue**)

Profit & Loss YTD Income Statement (**lilac**)

Income Statement per Case Analyses (**white**)

April Check Detail (**goldenrod**)

A/R Aging (**white**)

A/R Activity Summary (**pink**)

Monthly Billing by Insurance (**green**)