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# PUBLIC NOTICE

Bloss Memorial Healthcare District, A Public Entity • 3605 Hospital Road, • Atwater, California 95301 •  
(209) 381-2000 x 7002 • fax: (209) 722-9020

**Date:** August 25, 2017

**Phone:** (209) 724-4102

**Fax:** (209) 722-9020

Bloss Memorial Healthcare District will hold their Finance Committee meeting on Thursday, August 31, 2017 at 1:30 pm in the Board Room at 3605 Hospital Road, Atwater, CA 95301.

The next Bloss Memorial Healthcare District **Board of Directors** meeting will be held Thursday, August 31, 2017 at 2:00 pm in the Board Room at 3605 Hospital Road, Atwater, Ca 95301.

I, Fily Cale, posted a copy of the agenda of the Board of Directors of Bloss Memorial Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
 BOARD OF DIRECTORS MEETING  
 BOARD ROOM  
 Thursday, August 31, 2017  
 2:00 pm**

**AGENDA FOR PUBLIC SESSION**

**I. CALL TO ORDER**

**II. ROLL CALL**

**ACTION**

**EXHIBIT**

**III. APPROVAL OF AGENDA**

\*

**IV. PUBLIC COMMENTS**

**Comments can be made concerning any matter within the Board’s jurisdiction; but if the matter is not on the agenda, there will be no Board discussion of the issue. Anyone wishing to address the Board on any issue, please stand and approach the microphone.**

**V. APPROVAL OF MINUTES**

A. July 25, 2017 CCDSC Advisory Committee Meeting – **Informational**

B. July 25, 2017 CCDSC Advisory Committee Meeting – **Informational**

C. July 27, 2017 Board of Directors Meeting \* 1

**VI. FINANCIAL REPORT**

A. July 27, 2017 Finance Committee Minutes \* 2

B. Chief Financial Officer Report 3

C. July Payroll, Electronic Payments & Check Register \* 4

**VII. CHIEF EXECUTIVE OFFICER REPORT**

**VIII. OLD BUSINESS / REPORTS**

A. Castle Family Health Centers, Inc Report 5

B. Bloss Board Member Report

**IX. NEW BUSINESS**

A. Provider Credentialing / Privileging \*

B. Approval of CCDSC / CDSC Policies & Procedures \* 6

C. CFHC Request of Grant from Ung Goodwin Trust Fund \* 7

D. Approval to add Dawnita Castle, CFO, to the Westamerica Bank Accounts \*

E. Melissa Blackburn, RN, Infection Control Preventionist \*

**X. AGENDA FOR CLOSED SESSION**

Closed Session Items Pursuant the Brown Act will be:  
 Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services.  
 Estimated date of public disclosure will be in 2017.

Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.

Section 1461 of the Health and Safety Code – Quality Management.

Section 54957 Personnel Actions.

**XI. NEXT MEETING DATE**

**XII. ADJOURNMENT**

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call Fily Cale at (209) 724-4102 or (209) 381-2000 extension 7000 for assistance so that any necessary arrangements may be made.

Any written materials relating to an agenda item to be discussed in open session of a regular meeting that is distributed within the 72 hours prior to the meeting is available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. These documents are available from the Executive Assistant in administration at 3605 Hospital Road, Suite F, Atwater, California 95301.

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
CENTRAL CALIFORNIA DENTAL SURGERY CENTER (CCDSC)**

**Advisory Committee Meeting**

**Executive Conference Room**

**Tuesday, July 25, 2017**

**10:00 am**

**CALL TO ORDER**

Edward Lujano called the meeting to order at 10:00 a.m.

**ROLL CALL**

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;  
Dawnita Castle, CFO; Kory Billings, Committee Member

Others Present: Rosalie Heppner, Board Member; Kylene Powell, CCDSC  
Administrator and David Thompson, CCDSC

Absent: Lloyd Weaver, Committee Member

**APPROVAL OF AGENDA**

**A motion was made / seconded, (Rosalie Heppner / Kory Billings) to approve the July 25, 2017 agenda as presented. Motion carried.**

**APPROVAL OF MINUTES**

A. June 27, 2017 Meeting Minutes, Exhibit 1

**A motion was made /seconded, (Kory Billings / Rosalie Heppner) to approve the June 27, 2017 meeting minutes as presented, Exhibit 1. Motion carried.**

**FINANCIAL REPORT**

A. June 2017 Financials, Exhibit 2

Dawnita Castle reported that BMHD and CCDSC is coming to their fiscal year ending. CCDSC saw 192 patients in June 2017 and recorded a net gain in the amount of \$15,475, including overhead costs they recorded a net gain in the amount of \$9,401.

The year-end visits were at 2,421, which is up 213 visits from last year. Year to date profit is \$541,604 and she is anticipating that it will decrease with some of the AP that may come in late.

Edward Lujano reported that BMHD had received a \$20,000 grant from Delta Dental, with \$10,000 for CCDSC and \$10,000 for CDSC. This is to assist those who are unable to pay for services.

**A motion was made /seconded, (Rosalie Heppner / Kory Billings) to approve and accept the June 2017 Financials report, Exhibit 2. Motion carried.**

### **ADMINISTRATOR REPORT**

David Thompson reported that the legislative efforts did not pass bill AB15. But the recommendation that was put out for an increase in funding was followed up and there is much speculation that there will be a significant increase in Denti-Cal rates. There could be a potential 40% increase in these rates across the board starting July 1, 2017 and would be paid retroactively.

They are also working with the transition with Kylee Powell as there are many details to complete and reports to go over.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

A. Policies & Procedures Recommendation, Exhibit 4

None.

B. Credentialing Privileging Recommendation

None.

### **AGENDA FOR CLOSED SESSION**

Section 1461 of the Health and Safety Code – Quality Management.

### **NEXT MEETING DATE**

The next Advisory Committee meeting will be held Tuesday, August 22, 2017 at 10:00 am.

### **ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 10:08 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 10:15 am and adjourned. No action taken.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Kory Billings  
Advisory Committee Chair

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
U.S. DENTAL SURGERY  
d/b/a CHILDREN'S DENTAL SURGERY CENTER (CDSC)  
Advisory Committee Meeting  
Executive Conference Room  
Tuesday, July 25, 2017  
11:00 am**

**PUBLIC COMMENTS**

None.

**CALL TO ORDER**

Edward Lujano, Bloss CEO, called the meeting to order at 11:00 am.

**ROLL CALL**

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistan;  
Dawnita Castle, CFO; Rosalie Heppner, Committee Member and  
Glenn Arnold, Committee Member

Others Present: Kylene Powell, CDSC Administrator and David Thompson, CDSC

Absent: None

**APPROVAL OF AGENDA**

**A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve the July 25, 2017 agenda as presented. Motion carried.**

**APPROVAL OF MINUTES**

A. June 27, 2017 Meeting Minutes, Exhibit 1

**A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve and accept the June 27, 2017 Meeting minutes as presented, Exhibit 1. Motion carried.**

**FINANCIAL REPORT**

A. June 2017 Financials, Exhibit 2

Dawnita Castle reported that for June 2017, CDSC had treated 147 patients and recorded a net loss in the amount of \$93,587. Visits were down by 46% from the prior month and revenues 45%. The revenue per case stayed consistent at \$1,357 per visit and expenses at \$1,994.

Edward Lujano stated that the referrals had taken a dip and are slowly increasing weekly. Providers are still referring, it is the patients who are hesitant and want to be referred elsewhere.

**A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve and accept the June 2017 Financial Report as presented, Exhibit 2. Motion carried.**

### **ADMINISTRATOR REPORT, EXHIBIT 3**

David Thompson reported they have been rebuilding the business but it takes time. On the referral side, Sonny Vasquez, has been receiving positive feedback from the referring partners. Two providers have elected not to continue referring to CDSC, but they were not a source of many referrals.

The legislative efforts did not pass bill AB15. But the recommendation that was put out for an increase in funding was followed up and there is much speculation that there will be a significant increase in Denti-Cal rates. There could be a potential 40% increase in these rates across the board starting July 1, 2017 and would be paid retroactively.

Edward Lujano stated that several weeks ago he had a general staff meeting with lunch for the staff and had a good conversation with what has happened and where we currently are at. Staff was reassured that based on all of the reports and fact finding that we have heard and seen, the staff did everything in their power and appropriate to the care. Kylene Powell was in attendance.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### **A. Policies & Procedures Recommendation, Exhibit 4**

None.

#### **B. Credentialing / Privileging Recommendation**

None.

### **AGENDA FOR CLOSED SESSION**

Section 1461 of the Health and Safety Code – Quality Management.

### **NEXT MEETING DATE**

Rosalie Heppner asked if the Advisory Committee meeting could be held at 10:30 am next month.

The next Advisory Committee Meeting will be held Tuesday, August 22, 2017 at 10:30 a.m.



**ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 10:37 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 10:39 am and adjourned. No action taken.

Respectfully Submitted,

\_\_\_\_\_  
Rosalie Heppner  
Advisory Committee Chair

\_\_\_\_\_  
Edward Lujano  
Chief Executive Officer

**BLOSS MEMORIAL HEALTHCARE DISTRICT (BMHD)  
BOARD OF DIRECTORS MEETING  
BOARD ROOM  
Thursday, July 27, 2017  
2:00 pm**

**CALL TO ORDER**

Rosalie Heppner, Board Chair, called the meeting to order at 1:59 pm.

**ROLL CALL**

Board Members Present: Rosalie Heppner, Chair; Kory Billings, Vice Chair; Al Peterson, Secretary / Treasurer; Glenn Arnold, Board Member and Lloyd Weaver, Board Member

Others Present: Edward Lujano, CEO; Fily Cale, Executive Assistant; Dawnita Castle, CFO; Ralph Temple, Jr., Legal Counsel; Dorothy Bizzini, CFHC Board Chair; Kylene Powell, RN, CCDSC/CDSC Administrator and Sabrina Cooksey @ 2:13 pm

Absent: Peter Mojarras, CFHC COO

**APPROVAL OF AGENDA**

**A motion was made/seconded, (Kory Billings / Alfonse Peterson) to approve the July 27, 2017 agenda as presented. Motion carried.**

**PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

- A. June 27, 2017 CCDSC Advisory Committee Meeting - Informational
- B. June 27, 2017 CDSC Advisory Committee Meeting – Informational
- C. June 29, 2017 Board of Directors Meeting, Exhibit 1

A grammatical correction was made.

**A motion was made / seconded, (Lloyd Weaver / Kory Billings) to approve and accept the June 29, 2017 Board of Directors Meeting with correction, Exhibit 1. Motion carried.**

## FINANCIAL REPORT

### A. June 29, 2017 Finance Committee Meeting Minutes, Exhibit 2

**A motion was made / seconded, (Alfonse Peterson / Kory Billings) to accept the June 29, 2017 Finance Committee Meeting Minutes as presented. Exhibit 2. Motion carried.**

### B. Chief Financial Officer Report, Exhibit 3

Dawnita Castle thanked the Board of Directors for their confidence in her position as CFO.

For June 2017, BMHD had a total net loss before depreciation in the amount of \$75,329.

We are at the FYE and figures are subject to change as we have a few small AP accruals that will go in. Currently we are looking at a net gain before depreciation in the amount of \$771,061 and a net gain of \$50,288 including the depreciation.

### C. June 2017 Payroll, Electronic Payments and Check Register, Exhibit 4

**A motion was made / seconded, (Glenn Arnold / Alfonse Peterson) to approve and accept the June 2017 Payroll in the amount \$204,191.20 and Accounts Payable in the amount of \$529,828.53 for a total Disbursement of \$734,019.73, Exhibit 4. Motion carried.**

## CHIEF EXECUTIVE OFFICER'S REPORT

Edward Lujano reported he had received a call from our broker stating that there was an inquiry in the Parlier center a couple of weeks ago.

A staff meeting was held several weeks ago at CDSC, pizza was brought in for staff. It was a good meeting and staff came out feeling positive about what they did regarding the incident and how they performed. All agencies that came in to review our documentation, stated that we did what we were supposed to do and had everything in place.

Edward Lujano had put in a request to Delta Dental for a grant for continued funding for our center. Delta Dental awarded us \$20,000, \$10,000 for CCDSC and \$10,000 for CDSC. This money is used to support those indigent and children that cannot afford crowns or other services that we provide.

Denti-Cal is looking at increasing the Denti-Cal rates, which we know have been approved by CMS. We have not seen the Denti-Cal bulletins and hopefully August will show what this will involve. It could be as much as 40% increase across the board, which would up the opportunity for getting the appropriate reimbursement for the services we provide. This will be retro to July 1<sup>st</sup>.

We are seeing a gradual increase in patients coming into CDSC. Sonny Vasquez has been working up north and next week he will go to Yreka. The impact was more local.

CDSC scheduled 265 patients for June 2017 and completed 147 compared to 287 patients in June 2016. As of yesterday CDSC was at 93 completed cases and they are operating one OR and they still have two more days to go for July 2017. CDSC received 280 referrals this past month. Sonny Vasquez, Marketing Director, visited 160 offices and most of his time has been spent ensuring our relationship with all of our community partners.

CCDSC scheduled 284 patients for June 2017 and completed 192 compared to 215 patients in June 2016. As of yesterday CCDSC was at 131 cases with 2 more days to go in July 2017. CCDSC received 276 referrals and Sonny Vasquez, Marketing Director visited 144 offices within the service area of Atwater.

### **OLD BUSINESS / REPORTS**

#### A. Castle Family Health Centers, Inc Report, Exhibit 5

No report.

#### B. Bloss Board Member Report

Genn Arnold stated that he had enjoyed the meeting last month from the venue he was at. Sun Valley, Idaho was very nice.

### **NEW BUSINESS**

#### A. Provider Credentialing / Privileging

None.

#### B. Approval of CCDSC / CDSC Policies & Procedures

None.

### **AGENDA FOR CLOSED SESSION**

Ralph Temple, Legal Counsel, reported that he has short report on legal under Section 54954.5 (c) and 54956(c) 54956.9, potentially involving a Rodriguez case. And an update report on negotiations with our partner Carol Freeman with respect to Children's Dental Surgery Center.

There will be a Performance Improvement report under Section 1461 of the Health and Safety Code – Quality Management.

### **NEXT MEETING DATE**

The next Board of Directors Meeting will be held on Thursday, August 31, 2017 at 2:00 p.m. in the Board Room.

The Finance Committee will also meet on Thursday, August 31, 2017 at 1:30 p.m. in the Board Room.

**ADJOURNMENT**

As there was no further business, the meeting adjourned into closed session at 2:12 pm.

The meeting reconvened into public session at 2:37 pm with no action taken.

Ralph Temple, Legal Counsel, stated that Sabrina Cooksey, Director of Human Resources had qualifications for board approval and following the termination of the executive session, the board came back into open session and action was taken to approve Dr. Kim

Sabrina Cooksey, Director of Human Resources presented Joseph Kim, DDS, for re-credentialing and re-appointment for Central California Dental Surgery Center and Children’s Dental Surgery Center.

**A motion as made /seconded, (Kory Billings / Glenn Arnold) to approve re-credentialing and re-appointment for Central California Dental Surgery Center and Children’s Dental Surgery Center. Motion carried.**

As there was no further business the meeting adjourned at 2:40 pm.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Alfonse Peterson  
Board Secretary

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)  
FINANCE COMMITTEE MEETING  
BOARD ROOM  
Thursday, July 27, 2017  
1:30 p.m.**

Committee: Edward Lujano, CEO; Dawnita Castle, Chief Financial Officer;  
Fily Cale, Executive Assistant; Alfonse Peterson, Committee Chair  
and Chair Glenn Arnold, Committee Member

Others Present: Dorothy Bizzini, Castle Board Chair; Rosalie Heppner, Board  
Chair and Kory Billings, Board Vice

Absent: None

**CALL TO ORDER**

Al Peterson, Committee Chair, called the meeting to order at 1:27 p.m. in the Board Room.

**APPROVAL OF AGENDA**

**A motion was made/seconded, (Edward Lujano / Glenn Arnold) to approve the July 27, 2017 agenda as presented. Motion carried.**

**PUBLIC COMMENTS**

None.

**APPROVAL OF FINANCE COMMITTEE MINUTES**

A. June 29, 2017 Finance Committee Minutes, Exhibit 1

**A motion was made / seconded, (Edward Lujano / Glenn Arnold) to approve and accept the June 29, 2017 Finance Committee Minutes as presented, Exhibit 1. Motion carried.**

**REVIEW OF DISTRICT FINANCIAL STATEMENTS, EXHIBIT 2**

Dawnita Castle reported that Cash on Hand is at 151 days with an operating cash balance in the amount of \$1,927,257. BMHD had a net loss before depreciation in the amount of \$75,329 and including depreciation had a net loss of \$135,335.

The preliminary YTD net gain is \$771,061 before depreciation and a net gain of \$50,288 including depreciation. For audit purposes there will be some AP and inventory adjustments.

**A motion was made / seconded, (Glenn Arnold / Edward Lujano) to approve and accept the Review of District Financial Statements as presented, Exhibit 2. Motion carried.**

### **CCDSC FINANCIAL REPORT, EXHIBIT 3**

Dawnita Castle reported that for the month of June 2017 CCDSC saw 192 patients and recorded a net income gain in the amount of \$15,475, including the overhead allocations costs they had a net gain in the amount of \$9,401.

Their YTD is also ending and their total visits for the year was 2,421 and we are looking at a YTD profit in the amount of \$541,604.

### **SKDSC FINANCIAL REPORT, EXHIBIT 4**

Dawnita Castel reported that SKDSC total expenses for June 2017 were \$21,334.

### **CDSC FINANCIAL REPORT, EXHIBIT 5**

Dawnita Castle reported that for the month of June 2017, CDSC treated 147 patients and recorded a net loss in the amount of \$93,587.

### **DENTAL CENTERS' COMPARISON, EXHIBIT 6**

The Dental Center's Comparison report was reviewed and discussed.

Dawnita Castle reported that YTD, CCDSC had 2,421 visits and CDSC had 2,651.

Edward Lujano reported that he had received a call from our broker and someone had called inquiring about the SKDSC facility.

Kory Billings asked if with a loss of \$93,587, will there be a need to make a cash call from the partner on that. By our numbers we can handle it, but it is a partnership and the partner may need to put in her portion of the loss. Edward Lujano stated that this will need to be addressed later.

**A motion was made / seconded, (Glenn Arnold / Edward Lujano) to approve and accept the CCDSC Financial Report, Exhibit 3; SKDSC Financial Report, Exhibit 4; CDSC Financial Report, Exhibit 5 and Dental Centers' Comparison, Exhibit 6 as presented. Motion carried.**

## WARRANTS AND PAYROLL

### A. June 2017 Payroll, Electronic Payments & Check Register, Exhibit 7

Alfonse Peterson stated that there were a few more expenses last month than the previous months. Dawnita Castle commented that because the July 5<sup>th</sup> payroll had a holiday, it came out of the bank in June, but it is for July. The final payment of \$21,000 was also made to Commercial Construction for the firewall.

**A motion was made/seconded, (Glenn Arnold / Edward Lujano) to approve and accept the June 2017 Total Payroll in the amount \$204,191.20 and Total Accounts Payable in the amount of \$529,828.53 for a total Grand Total Disbursement of \$734,019.73, Exhibit 7. Motion carried.**

## DISCUSSION

None.

## AGENDA FOR CLOSED SESSION

There was no Closed Session item(s) for discussion.

## NEXT MEETING DATE/ADJOURNMENT

The next Finance Committee meeting will be held on Thursday, August 31, 2017 at 1:30 pm.

As there was no further business, the meeting adjourned at 1:40 p.m.

Respectfully Submitted,

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Fily Cale  
Executive Assistant

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Alfonse Peterson  
Committee Chair



CHIEF FINANCIAL OFFICER REPORT

BMHD had a total net loss before depreciation of \$57,443 for the month compared to a net gain of \$29,369 last year. Expenses include \$20,975 of SKDSC costs.

The July 31, Operating Cash Balance was \$1,738,621 and Days Cash On Hand was 169 Days\*. In June the DCH was 151 Days.

\* Days Cash on Hand (DCH) = Operating Cash / Average Daily Expense (excluding depreciation). DCH indicates Bloss's ability to cover operating expenses. The Benchmark for Health Centers is a minimum of 90 Days.

Dental Surgery Center Summary:

	CCDSC	SKDSC	CDSC	COMBINED
Net Operating Revenue and Non-Operating Operating Expenses	\$185,294	\$0	\$140,981	\$326,275
Net Income (Loss)	183,730	20,975	224,607	429,312
BMHCD % Share	1,564	(20,975)	(83,625)	(103,036)
Bloss Share of Net Income (Loss)	100.00%	100.00%	65.00%	N/A
	\$1,564	(\$20,975)	(\$54,357)	(\$73,768)

A summary comparison of operations for the month and the prior year is as follows:

	Jul-17	Jul-16	VARIANCE *	%	Y-T-D Jul-17	Y-T-D Jul-16	Y-T-D VARIANCE *	Y-T-D %
Net Patient Revenue	184,461	264,532	(80,071)	-30.27%	184,461	264,532	(80,071)	-30.27%
Other Operating Revenue	781	2,150	(1,369)	-63.67%	781	2,150	(1,369)	-63.67%
Total Net Operating Revenue	185,242	266,682	(81,440)	-30.54%	185,242	266,682	(81,440)	-30.54%
Operating Expenses Excluding Depreciation	318,587	379,953	61,366	16.15%	318,587	379,953	61,366	16.15%
Net Operating Income (Loss) Before Depreciation	(133,345)	(113,271)	(20,074)	-17.72%	(133,345)	(113,271)	(20,074)	-17.72%
Net Non Operating-Gains/Losses	4,959	5,220	(261)	N/A	4,959	5,220	(261)	-5.00%
Gain/Loss on Investments	(54,357)	(26,631)	27,726	-104.11%	(54,357)	(26,631)	(27,726)	-104.11%
CDSC Gain/Losses	125,300	164,051	38,751	23.62%	125,300	164,051	(38,751)	-23.62%
All Other Non-Operating Gains/Losses	75,902	142,640	66,738	46.79%	75,902	142,640	(66,738)	-46.79%
Total Net Non-Operating Income: Losses/Gains	(57,443)	29,369	(86,812)	-295.69%	(57,443)	29,369	(86,812)	-295.69%
Total Net Income (Loss) Before Depreciation	59,960	59,245	715	1.21%	59,960	59,245	715	1.21%
Depreciation Expense	(117,403)	(29,876)	(87,527)	292.97%	(117,403)	(29,876)	(87,527)	292.97%
Net Income (Loss) After Depreciation								

\* Note: unfavorable variances are indicated by parenthesis ( ).

Bloss Memorial HealthCare District  
 Operations Summary Report  
 One Month Ending July 31, 2017

Total CFHC Inc. encounters for the month are 9,155 compared to 8,880 last year, a 3.10% increase.  
 CCDSC cases for the month are 30.43 % less than last year.  
 CDSC cases for the month are 42.93% less than last year.

Department	Jul-17	Jul-16	VARIANCE	%	Jul-17	Jul-16	VARIANCE *	%
Castle Clinic	3,342	2,676	666	24.89%	3,342	2,676	666	24.89%
Specialty Clinic	528	905	(377)	-41.66%	528	905	(377)	-41.66%
Bloss Clinic	891	948	(57)	-6.01%	891	948	(57)	-6.01%
Winton Clinic	652	559	93	16.64%	652	559	93	16.64%
Urgent Care	265	292	(27)	-9.25%	265	292	(27)	-9.25%
Lab	1,745	1,615	130	8.05%	1,745	1,615	130	8.05%
Radiology	381	423	(42)	-9.93%	381	423	(42)	-9.93%
Behavioral Health	181	199	(18)	-9.05%	181	199	(18)	-9.05%
Adult Day Health Care	428	466	(38)	-8.15%	428	466	(38)	-8.15%
Optometry	428	502	(74)	-14.74%	428	502	(74)	-14.74%
Ophthalmology	314	295	19	6.44%	314	295	19	6.44%
<b>TOTAL ENCOUNTERS</b>	<b>9,155</b>	<b>8,880</b>	<b>275</b>	<b>3.10%</b>	<b>9,155</b>	<b>8,880</b>	<b>275</b>	<b>3.10%</b>

Jul-17  
398

Jul-17  
399

**CASTLE NEW PATIENTS**

Bloss Memorial Health Care District

	Jul-17	Jul-16	VARIANCE	%	Jul-17	Jul-16	VARIANCE *	%
Central California Dental Surgery Center	144	207	(63)	-30.43%	144	207	(63)	-30.43%
Childrens Surgery Center	105	184	(79)	-42.93%	105	184	(79)	-42.93%
<b>Total Surgery Center Visits</b>	<b>249</b>	<b>391</b>	<b>(142)</b>	<b>-36.32%</b>	<b>249</b>	<b>391</b>	<b>(142)</b>	<b>-36.32%</b>

July-17 Working Days 20 and 1 Holiday  
 July-16 Working Days 20 and 1 Holiday

Bloss Memorial HealthCare District  
 Operations Summary Report  
 One Month Ending July 31, 2017

**BMHD FULL TIME EQUIVALENTS SUMMARY :**  
 (See FTE report included in Financial Reports for detail)

	Jul-17	Jul-16	VARIANCE	%	Y-T-D Jul-17	Y-T-D Jul-16	Y-T-D VARIANCE *	Y-T-D %
<b>EMPLOYEE FTE'S</b>	13.25	13.07	(0.18)	-1.38%	13.25	13.07	(0.18)	-1.38%
<b>CONTRACT FTE'S</b>	0.00	4.60	4.60	100.00%	0.00	4.60	4.60	100.00%
<b>TOTAL FTE'S</b>	13.25	17.67	4.42	25.01%	13.25	17.67	4.42	25.01%

\* Note: unfavorable variances above are indicated by parenthesis ( ):

Full Time Equivalent - Employees for the month are 1.38% more than the prior year with 0.18 more FTE'S

The major (>1 fte) Total Employee FTE increases for the month are comprised primarily of the following :

Department	Cur. Mo. Increase (DECREASE)	YTD Increase (DECREASE)	Reason
All other departments < 1 fte var	0.18	0.18	Various departments less than 1 fte variance.
	0.18	0.18	Brackets () indicate a decrease (favorable) variance

**JULY 2017 PAYROLL, ELECTRONIC PAYMENTS  
& CHECK REGISTER**

Bloss Memorial Healthcare District  
 Payroll, Accounts Payable and Funds Disbursements - Summary  
 Month of July-17

Payroll	Jun Payroll People transfer for 07/05/17 payroll		(\$62,368.55)
Payroll			\$121,668.10
<b>Total Payroll</b>			<u><u>\$59,299.55</u></u>

Accounts Payable:

A/P Checks	Bloss	<u>\$165,758.49</u>	<u>\$165,758.49</u>
Auto Debits		\$149.33	
Electronic Payments to Payroll People for Yearly TPP		\$546.00	
Electronic Payments to Castle on Payable		<u>\$42,771.89</u>	
Total Auto Debits and Electronic Transfers		<u>\$43,467.22</u>	<u>\$43,467.22</u>

Electronic Payments - ACH		<u>\$171,545.15</u>	<u>\$171,545.15</u>
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<b>Total Accounts Payable</b>			<u><u>\$380,770.86</u></u>
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<b>Grand Total Disbursements</b>			<u><u>\$440,070.41</u></u>
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<b>BLOSS</b>	<b>Payroll Disbursements for</b>		<b>July-17</b>
	<b>Payroll dated</b>		
<b>Earnings</b>	07/05/17	07/20/17	Total
Regular			-
Overtime			-
Vacation			-
Sick			-
Holiday			-
Salary	4,125.00	4,125.00	8,250.00
Double Time			-
Call In			-
On Call			-
Other			-
			-
CCDSC Surgery Center	27,285.92	25,170.87	52,456.79
CDSC Surgery Center	24,766.94	25,232.11	49,999.05
			-
<b>Total</b>	<b>56,177.86</b>	<b>54,527.98</b>	<b>110,705.84</b>
			-
<b>Deductions</b>			-
FICA (+)	4,274.28	4,148.05	8,422.33
Insurance (-)	(1,006.89)	(1,003.06)	(2,009.95)
Emp Deduction(-)/Reimb(+)	2,701.50	244.70	2,946.20
Christmas Fund (-)	(215.00)	1,185.00	970.00
Process Fee (+)	436.80	196.88	633.68
			-
<b>Total</b>	<b>6,190.69</b>	<b>4,771.57</b>	<b>10,962.26</b>
			-
			-
<b>Net Payroll</b>	<b>\$ 62,368.55</b>	<b>\$ 59,299.55</b>	<b>121,668.10</b>

RUN DATE: 07/31/17  
 RUN TIME: 1451  
 RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
 CHECK REGISTER BY DATE

C  
 FROM 07/01/17 TO END

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/03/17	037276	B0223	BEVERLY YI ZHANG HONG	ISSUED	07/05/17	1958.80	
07/05/17	037273	B0186	ASSOCIATION OF CALIFORNIA	ISSUED	07/05/17	3750.00	
07/05/17	037274	B0072	BETA HEALTHCARE GROUP	ISSUED	07/05/17	1197.00	
07/05/17	037275	B0072	BETA HEALTHCARE GROUP	ISSUED	07/05/17	4285.00	
07/05/17	037277	B0109	KORY BILLINGS	ISSUED	07/05/17	400.00	
07/05/17	037278	B0052	BLUE SHIELD OF CALIFORNIA	ISSUED	07/05/17	195.30	
07/05/17	037279	S0097	CASTLE DENTAL GROUP	ISSUED	07/05/17	200.00	
07/05/17	037280	B0153	GEIL ENTERPRISES INC.	ISSUED	07/05/17	2948.40	
07/05/17	037281	B0016	GUARDCO SECURITY SERVICES	ISSUED	07/05/17	5287.50	
07/05/17	037282	B0059	LLOYD WEAVER	ISSUED	07/05/17	200.00	
07/05/17	037283	K0003	M-D VENTURES	ISSUED	07/05/17	18912.55	
07/05/17	037284	B0017	MERCED COUNTY - CASTLE AIRPORT	ISSUED	07/05/17	8018.85	
07/05/17	037285	B0133	MERCED/MODESTO COMMERCIAL SWEEPERS	ISSUED	07/05/17	240.00	
07/05/17	037286	B0064	PETERSON, ALFONSE	ISSUED	07/05/17	200.00	
07/05/17	037287	B0014	PG&E (4705482162-5)	ISSUED	07/05/17	6694.77	
07/05/17	037288	B0061	ROSALIE HEPPNER	ISSUED	07/05/17	200.00	
07/05/17	037289	B0003	SIMPLEXGRINNELL	ISSUED	07/05/17	760.74	
07/05/17	037290	B0056	CARDMEMBER SERVICE-4798510044719140	ISSUED	07/05/17	313.14	
07/10/17	037291	B0116	DOROTHY BIZZINI	ISSUED	07/10/17	188.71	
07/10/17	037292	B0120	ED ROSSI	ISSUED	07/10/17	188.71	
07/10/17	037293	B0112	GREGORY FLOYD	ISSUED	07/10/17	188.71	
07/13/17	037294	B0159	CAHHS	ISSUED	07/13/17	264.00	
07/13/17	037295	K0035	CITY OF PARLIER	ISSUED	07/13/17	291.89	
07/13/17	037296	B0032	GRAINGER INDUSTRIAL SUPPLY	ISSUED	07/13/17	191.58	
07/13/17	037297	B0030	HD SUPPLY FACILITIES MAINTENANCE	ISSUED	07/13/17	564.97	
07/13/17	037298	B0043	INSIGHT EMPLOYEE ASSISTANCE PRGRM	ISSUED	07/13/17	58.86	
07/13/17	037299	K0034	JOE S RODRIGUEZ	ISSUED	07/13/17	375.00	
07/13/17	037300	B0226	NONSTOP ADMIN. & INS. SRVCS, INC.	ISSUED	07/13/17	7400.00	
07/13/17	037301	B0091	OFFICE DEPOT	ISSUED	07/13/17	5761.32	
07/13/17	037302	B0042	RALPH TEMPLE	ISSUED	07/13/17	3127.50	
07/13/17	037303	B0003	SIMPLEXGRINNELL	ISSUED	07/13/17	5655.39	
07/13/17	037304	K0057	SOCAL GAS (090 828 6930 7)	ISSUED	07/13/17	14.79	
07/13/17	037305	B0102	THE HARTFORD	ISSUED	07/13/17	229.15	
07/13/17	037306	B0044	TRIPP SECURITY SYSTEMS	ISSUED	07/13/17	20.00	
07/13/17	037307	B0013	WEST COAST GAS CO, INC.	ISSUED	07/13/17	2933.14	
07/13/17	037308	B0015	WINTON, WATER & SANITARY DISTRICT	ISSUED	07/13/17	72.80	
07/19/17	037309	B0026	MERCED IRRIGATION DISTRICT	ISSUED	07/19/17	28463.40	
07/19/17	037310	B0005	A-1-A/PRESTON'S LOCK SHOP	ISSUED	07/19/17	20.00	
			REMITTED TO: A-1-A PRESTON'S LOCK SHOP				
07/19/17	037311	B0037	CARDMEMBER SERVICE-4798510044371793	ISSUED	07/19/17	1417.23	
07/19/17	037312	B0027	CITY OF ATWATER (010448-000)	ISSUED	07/19/17	864.40	
07/19/17	037313	B0134	CITY OF ATWATER (020161-000)	ISSUED	07/19/17	654.34	
07/19/17	037314	B0132	CLARK PEST CONTROL	ISSUED	07/19/17	377.00	
07/19/17	037315	B0100	FEDEX	ISSUED	07/19/17	11.16	
07/19/17	037316	B0016	GUARDCO SECURITY SERVICES	ISSUED	07/19/17	1620.00	
07/19/17	037317	B0025	MERCED IRRIGATION DISTRICT	ISSUED	07/19/17	362.32	
07/19/17	037318	B0218	JOHN P. NIEMOTKA	ISSUED	07/19/17	400.00	
			REMITTED TO: OCTANE ADVERTISING & DESIGN				



RUN DATE: 07/31/17  
RUN TIME: 1451  
RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
CHECK REGISTER BY DATE

C  
FROM 07/01/17 TO END

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/19/17	037319	B0223	BEVERLY YI ZHANG HONG	ISSUED	07/19/17	705.00	
07/19/17	037320	B0223	BEVERLY YI ZHANG HONG	ISSUED	07/19/17	1518.60	
07/20/17	037321	B0062	ED LUJANO	ISSUED	07/20/17	200.00	
07/26/17	037322	B0072	BETA HEALTHCARE GROUP	ISSUED	07/26/17	26781.00	
07/26/17	037323	B0072	BETA HEALTHCARE GROUP	ISSUED	07/26/17	13056.42	
07/27/17	037324	B0199	ANTHEM BLUE CROSS L AND H	ISSUED	07/27/17	1871.11	
07/27/17	037325	B0052	BLUE SHIELD OF CALIFORNIA	ISSUED	07/27/17	205.89	
07/27/17	037326	B0038	KINGS VIEW WEC	ISSUED	07/27/17	2430.50	
07/27/17	037327	B0018	PG&E (0665563335-9)	ISSUED	07/27/17	15.63	
07/27/17	037328	B0021	PG&E (1384254881-3)	ISSUED	07/27/17	861.46	
07/27/17	037329	B0019	PG&E (1832229927-4)	ISSUED	07/27/17	8.11	
07/27/17	037330	B0020	PG&E (1873896591-4)	ISSUED	07/27/17	395.77	
07/27/17	037331	B0039	VALERO MARKETING AND SUPPLY CO.	ISSUED	07/27/17	230.58	
TOTAL \$						165758.49	

Bloss Memorial Healthcare District  
July-17

**Bloss Electronic Transfers**

**Bloss Auto Debits**

Bank Fees	<u>149.33</u>
<b>Total</b>	<b><u><u>149.33</u></u></b>

Electronic Payments to Payroll People	546.00
Electronic Payments to Castle on Payabl	<u>42,771.89</u>
<b>Total</b>	<b><u><u>43,317.89</u></u></b>

<b>Grand Total</b>	<b><u><u>43,467.22</u></u></b>
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RUN DATE: 07/31/17  
RUN TIME: 1237  
RUN USER: COOKS

Castle Family Health Centers AP \*\*LIVE\*\*  
ELECTRONIC PAYMENT NUMBER LIST

PAGE 1

C  
FROM D110074 TO D110950

PMT NUM	DATE	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED	VOIDED
D110126	07/03/17	B0149	SUNG Y. CHO DDS, INC.	DIRECTD	07/03/17	17807.75	
D110127	07/03/17	B0178	CHRISTOPHER CHIU, D.D.S., INC.	DIRECTD	07/03/17	10688.20	
D110128	07/03/17	B0213	WONIL EDWARD JUNG DDS, INC.	DIRECTD	07/03/17	15300.00	
D110129	07/03/17	B0215	JANICE JAI-YING HUANG, DDS, INC.	DIRECTD	07/03/17	3100.00	
D110130	07/03/17	B0219	KAREN ANN DROSDIK	DIRECTD	07/03/17	6616.60	
D110131	07/03/17	B0220	JOSEPH S. KIM, D.D.S. INC.	DIRECTD	07/03/17	5847.45	
D110132	07/03/17	B0221	CHRISTINA BAEK, DDS, PC	DIRECTD	07/03/17	9500.00	
D110133	07/03/17	B0222	FUTURE HEALTH SERVICES, LLC	DIRECTD	07/03/17	7500.00	
D110135	07/03/17	B0224	PERRY SOLOMON	DIRECTD	07/03/17	5000.00	
D110760	07/19/17	B0149	SUNG Y. CHO DDS, INC.	DIRECTD	07/19/17	6834.25	
D110761	07/19/17	B0152	SO YOUNG PARK, DDS INC.	DIRECTD	07/19/17	1757.75	
D110762	07/19/17	B0178	CHRISTOPHER CHIU, D.D.S., INC.	DIRECTD	07/19/17	10600.00	
D110763	07/19/17	B0213	WONIL EDWARD JUNG DDS, INC.	DIRECTD	07/19/17	9800.00	
D110764	07/19/17	B0219	KAREN ANN DROSDIK	DIRECTD	07/19/17	8674.25	
D110765	07/19/17	B0220	JOSEPH S. KIM, D.D.S. INC.	DIRECTD	07/19/17	4074.00	
D110766	07/19/17	B0221	CHRISTINA BAEK, DDS, PC	DIRECTD	07/19/17	6000.00	
D110767	07/19/17	B0222	FUTURE HEALTH SERVICES, LLC	DIRECTD	07/19/17	7500.00	
D110950	07/31/17	C0001	OMNI MEDICAL PROPERTIES	DIRECTD	07/31/17	34944.90	
TOTAL \$						171545.15	

CASTLE FAMILY HEALTH CENTERS, INC REPORT

Castle Family Health Centers Inc  
 Operations Summary Report  
 One Month Ending July 31, 2017

Total encounters for the month are 9,155 compared to 8,880 last year, a 3.10% increase.

Department	Jul-17	Jul-16	VARIANCE	%	Y-T-D Jul-17	Y-T-D Jul-16	Y-T-D VARIANCE *	Y-T-D %
Castle Clinic	3,342	2,676	666	24.89%	3,342	2,676	666	24.89%
Specialty Clinic	528	905	(377)	-41.66%	528	905	(377)	-41.66%
Bloss Clinic	891	948	(57)	-6.01%	891	948	(57)	-6.01%
Winton Clinic	652	559	93	16.64%	652	559	93	16.64%
Urgent Care	265	292	(27)	-9.25%	265	292	(27)	-9.25%
Lab	1,745	1,615	130	8.05%	1,745	1,615	130	8.05%
Radiology	381	423	(42)	-9.93%	381	423	(42)	-9.93%
Behavioral Health	181	199	(18)	-9.05%	181	199	(18)	-9.05%
Adult Day Health Care	428	466	(38)	-8.15%	428	466	(38)	-8.15%
Optometry	428	502	(74)	-14.74%	428	502	(74)	-14.74%
Ophthalmology	314	295	19	6.44%	314	295	19	6.44%
<b>TOTAL ENCOUNTERS</b>	<b>9,155</b>	<b>8,880</b>	<b>275</b>	<b>3.10%</b>	<b>9,155</b>	<b>8,880</b>	<b>275</b>	<b>3.10%</b>

July-17 Working Days 20 and 1 Holiday  
 July-16 Working Days 20 and 1 Holiday

Jul-17  
398

Jul-17  
399

**NEW PATIENTS**

**APPROVAL OF CCDSC / CDSC  
POLICIES & PROCEDURES**



**TITLE:** Guidelines for when to call for a Registered Nurse intraoperatively

**PURPOSE:** To provide guidelines and support for the anesthesia provider in the event of an unexpected event.

**POLICY:** A RN will be called to assist in the following circumstances.

- Hypotension lasting more than one minute

The following table is a reference for normal blood pressure ranges according to age

Age	Systolic Pressure (mm Hg)	Diastolic Pressure (mm Hg)	Mean Arterial Pressure (mm Hg)
Infant (1-12 months)	72-104	37-56	50-62
Toddler (1-2 years)	86-106	42-63	49-62
Preschooler (3-5 years)	89-112	46-72	58-69
School-age (6-9 years)	97-115	57-76	66-72
Preadolescent (10-12 years)	102-120	61-80	71-79

\*Values obtained by Pediatric Advanced Life Support, American Heart Association, 2015

- The above table is a guide to help determine if hypotension is present. However, it is not there are variances based upon gender and growth percentile of a child. It will be at the anesthesia provider's discretion to determine when hypotension is present.

- Unable to obtain intravenous access
- Seizure
- Bronchospasm/Laryngospasm
- Oxygen saturation less than 90% for more than 30 seconds
- Arrhythmia

These guidelines are not all inclusive. It will be at the anesthesia provider's discretion if additional support is needed.



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CFHC REQUEST OF GRANT FROM  
UNG GOODWIN TRUST FUND



Castle Family  
Health Centers, Inc.

August 15, 2017

Bloss Memorial Healthcare District, a Public Entity  
Board of Directors  
3605 Hospital Road, Suite F  
Atwater, CA 95301

Re: Request of Grant Funds from Ung Goodwin Trust

Board of Directors:

Castle Family Health Centers, Inc is requesting a Grant from the Ung Goodwin Trust undistributed income per the 2015 990PF to provide flu shots, vision exams and other medical services for seniors (age 60+) who reside in Merced County and who have no other health insurance coverage for this type of care.

Thank you for your consideration.

Peter Mojarras  
Director of Operations

**Conflict of Interest Policy  
for  
Ung D. Goodwin T/U/W  
(the “Foundation”)**

Advisory committee members of the Foundation (“Interested Persons”) and their immediate family members are encouraged to play active roles in their communities by serving as board members, trustees, staff members or otherwise being involved with a wide spectrum of nonprofit organizations. Such organizations may from time to time seek financial assistance from the Foundation leading to potential conflicts of interest or the appearance of such conflicts. It is the Foundation’s policy to deal with such conflicts in as open and appropriate a way as possible.

Conflicting involvements include, but are not limited to the following: Interested Persons or immediate family members of Interested Persons serving as board members, trustees, or advisory committee members of applicant organizations and Interested Persons or immediate family members of Interested Persons being employed by or doing business with applicant organizations.

In order to avoid a potential conflict of interest or the appearance thereof, an Interested Person shall immediately and fully disclose any conflict prior to participating in any related grant making decision. Such Interested Person may participate in the discussion of the grant proposal, but shall abstain from voting on such grant proposal. Such action shall be reflected in the minutes of the grant making meeting.

While the intended purpose of this policy is to avoid a conflict of interest or the appearance thereof, should an Interested Person inadvertently participate in the staff summary or recommendation, review, discussion or vote with respect to a grant applicant with whom the Interested Person or his or her immediate family member is affiliated, the decision with respect to such grant application will not be void if the decision is made by a majority of persons who are not affiliated with the applicant.

(Signature) \_\_\_\_\_ Date \_\_\_\_\_

(Print Name) Rosalie Heppner

(Signature) \_\_\_\_\_ Date \_\_\_\_\_

(Print Name) Kory Billings

(Signature) \_\_\_\_\_ Date \_\_\_\_\_

(Print Name) Alfonse Peterson

(Signature) \_\_\_\_\_ Date \_\_\_\_\_

(Print Name) Glenn Arnold

(Signature) \_\_\_\_\_ Date \_\_\_\_\_

(Print Name) Lloyd Weaver